



# FISCAL YEAR 2025

MARINA COAST WATER DISTRICT BUDGET





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MCWD System Operator conducting regular inspection and maintenance inside the E Booster Pump Station.



# MEMORANDUM

On behalf of the District staff, we present the Fiscal Year 2025 Operating and Capital Improvement Budget. This budget was developed with a focus on efficient processes to streamline system operations and meet infrastructure needs. This budget is designed to support the strategic elements of the Board's 2020 strategic plan which are:

**Water Sources:** Manage and protect our current water sources and find alternative water sources.

**Infrastructure:** Provide high-quality water distribution systems and ensure the efficient operation of wastewater systems to cater to both present and future customers.

**Fiscal Planning:** Manage public funds to assure financial stability, prudent rate management, and demonstrate responsible stewardship.

**Strategic Partners and Public Affairs:** Build our relationships with the State, Federal, Regional, SVBGSA, and local public and non-profit agencies.

**Organization Health/Personnel:** Recruit and retain a highly qualified, diverse, and inspired workforce that delivers the essential services of the District while providing outstanding customer service.

**Administrative Management:** Create, maintain, update and implement policies and procedures to ensure sound management of the District.



**Mary Lagasca, CPA**  
Director for Administrative Services



**Remleh Scherzinger, MBA, P.E.**  
General Manager

▶ The 4th Avenue office is where the District's Operations and Maintenance Department is located.



# ABOUT THE DISTRICT

Marina Coast is a county water district within the State of California that provides water, recycled water, and sewer services to the community of Marina and parts of Seaside, Del Rey Oaks, Monterey, and the East Garrison community. We are an independent special district established in 1960 under Water Code Division 12.

In 1958, a group of community members known as the Marina Community Service Corporation suggested forming a municipal-owned water system that would encompass the Marina Fire District, which covers around 1,600 acres. After two years, the Marina County Water District was officially established by a vote from the 766 registered voters in the unincorporated City of Marina.

Even before the formation of the District, studies showed that seawater was getting into the groundwater supply due to excessive pumping from the aquifers. As a result, in 1983, the District stopped pumping from the 180-foot well due to saltwater intrusion and drilled three deep wells in the 900-foot aquifer between 1983 and 1989. These wells now provide the District with its current water source. Later, in 1997, the District started operating a desalination plant to supplement well water, but it had to be shut down due to rising electricity costs. Due to the decreasing water supply, the District is constantly searching for new sources of water and expanding its conservation programs.

In 1970, the residents of Marina decided to tackle the problem of septic system failures and the increasing demand for better sanitation by constructing a sewage treatment plant and disposal system. They were able to finance this project by selling \$1.3 million in sewer bonds. The plant was operated by the District until 1993 when an agreement with the Monterey Regional Water Pollution Control Agency allowed Marina's wastewater to be treated at the regional plant. Despite this change, the District continued to maintain and operate Marina's sewer system.

Originally known as the Marina County Water District, the name was changed to Marina "Coast" Water District in 1994, to avoid any confusion with the Monterey County government.

MCWD's Imjin Office Park building houses the District's Administration, Engineering, Finance, and Water Resources Departments.

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After the Fort Ord military base closed in 1997, the Army contracted the District to operate its water and wastewater systems, which were officially transferred to the District in 2001. Combining resources and services allowed the District to improve water distribution and storage efficiency while reducing operating costs.

We currently serve more than 41,000 customers through a water system that includes 220 miles of water lines, 8 domestic production wells with an additional standby capacity, 8 storage tanks, and 6 pumping stations that deliver water to 5 pressure zones. Our sewer system includes 177 miles of gravity mains and 6.5 miles of force mains with 20 sewer lift stations that process up to 2.2 millions of gallons per day (MGD) of septage. The processed water is then delivered to us through the tertiary system or Pure Water Monterey (PWM). Our newest service is the Recycled water system, which includes 13.5 miles of waterline and 1 tank with a maximum day delivery of 1.37 MGD to MCWD.

## MARINA COAST WATER DISTRICT GSA

The Marina Coast Water District Groundwater Sustainability Agency (MCWDGSA) was formed in response to the States passage of a group of laws collectively know as the Sustainable Groundwater Management Act or SGMA. The SGMA Act is intended to mandate the “management and use of groundwater in a manner that can be maintained during the planning and implementation horizon without causing undesirable results.” The undesirable results are defined as chronic lowering of groundwater levels, reduction in groundwater storage, the prevention of seawater intrusion, degradation of groundwater quality, the prevention of land subsidence, and depletions of interconnected surface water.

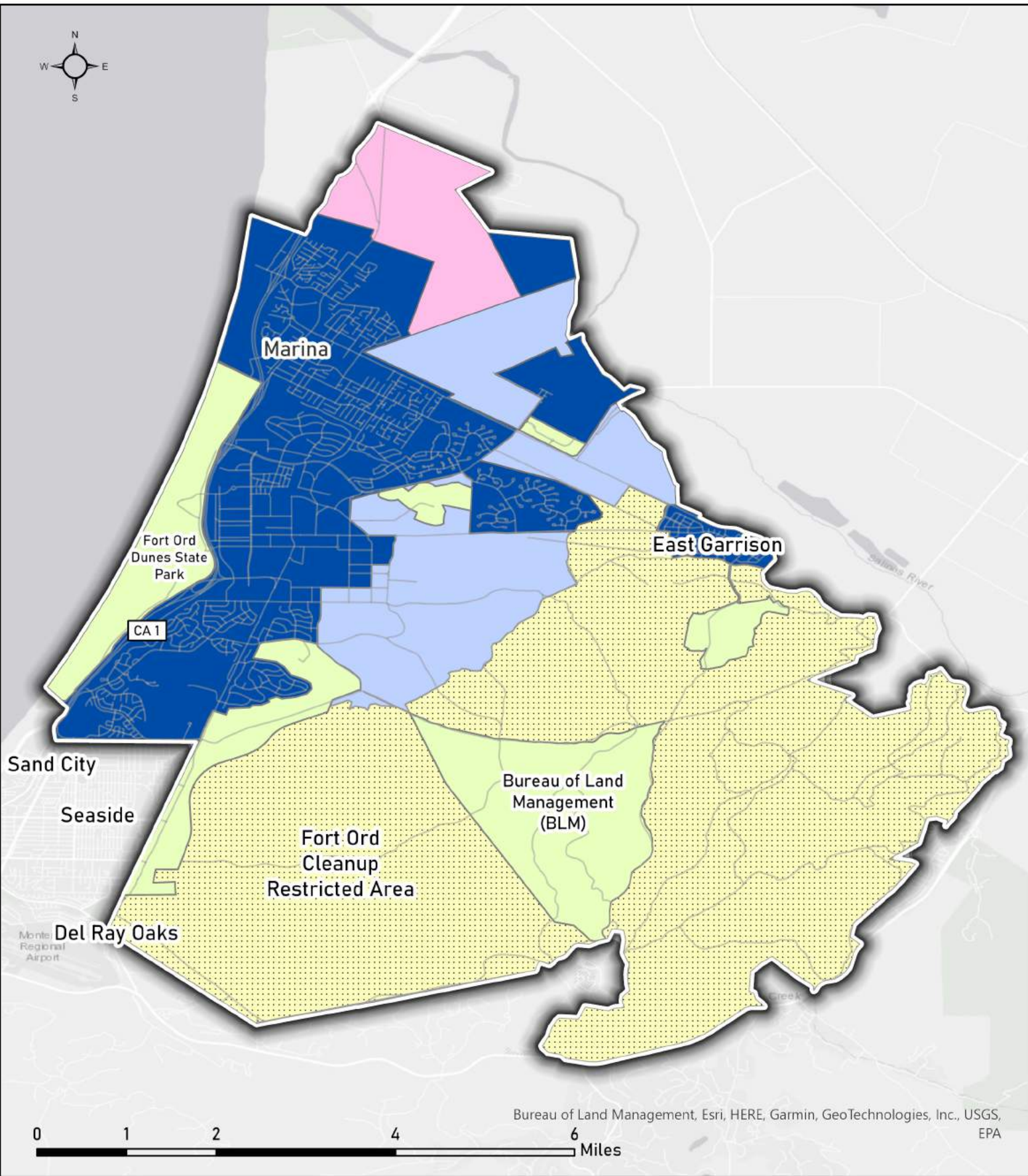
The MCWDGSA covers areas of both the Monterey Subbasin and the 180/400 Foot subbasins of the Salinas Valley Groundwater basin. The Monterey Subbasin has been characterized as a “medium” priority basin while the 180/400 has been characterized as a “critically drafted basin. MCWDGSA led the development of the Groundwater Sustainability plan for the Monterey Subbasin which has been approved by the Department of Water Resources. The 180/400 plan was developed in coordination with the Salinas Valley Groundwater Sustainability Agency and has also been approved by the Department of Water Resources.

Both plans provide a path to achieve and document sustainable groundwater management by 2040 & 2042 and preserve the long-term sustainability of locally managed groundwater now and into the future.

The District supports the new housing development in the Fort Ord Community with water, wastewater, and recycled water services.







Bureau of Land Management, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA

**Legend**

- Streets
- MCWD Served
- MCWD Boundary
- Boundary Agreement
- Sphere of Influence
- MCWD Future Study

# MARINA COAST WATER DISTRICT SERVICE AREA



# MCWD BOARD



**Gail Morton**

President

[directormorton@mcwd.org](mailto:directormorton@mcwd.org)

Gail is an attorney in private practice and has been a community leader serving as Marina's Mayor Pro Tem and Councilmember previously.



**Jan Shriner**

Vice-President

[directorshriner@mcwd.org](mailto:directorshriner@mcwd.org)

Jan is a trained biologist and continues to enjoy a lengthy career in outdoor education that has included both private and public sector roles. Jan was first elected to the MCWD Board in 2010.

# OF DIRECTORS



**Herbert Cortez, MS**

Director  
directorcortez@mcwd.org

Herbert's background in policy analysis and management makes him uniquely qualified to serve as a member of the Board of Directors of MCWD.



**Brad Imamura**

Director  
directorimamura@mcwd.org

Brad retired from the Santa Clara Valley Water District. He has worked for the City of San Jose and the County of Santa Clara. Brad was first elected to the MCWD Board in November 2022.



**Thomas Moore, Ph.D.**

Director  
directormoore@mcwd.org

Tom is a retired Army Colonel and currently teaches for the U.S. Naval War College Program at the Naval Postgraduate School. Tom was first elected to the MCWD Board in November 1994.

# MARINA COAST WATER



**Remleh Scherzinger, MBA, PE**  
General Manager  
[rscherzinger@mcwd.org](mailto:rscherzinger@mcwd.org)



**Paula Riso**  
Executive Assistant/Clerk to the Board  
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# WATER DISTRICT STAFF



**Mary Lagasca, CPA**  
Director of Administrative Services  
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**Derek Cray**  
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# PRIOR YEAR ACC



*Certificate  
of Achievement*  
FOR EXCELLENCE IN  
*Financial Reporting*

For the 15th year in a row, the Marina Coast Water District has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for its FY 2021-22 Annual Financial Report.

This Certificate, the highest recognition in governmental accounting and financial reporting, confirms the District's commitment to providing expert financial planning, management, and reporting.

MCWD proudly recognizes Mary Lagasca, CPA, and Director of Administrative Services, and Tamela Hatfield, Accounting Supervisor for their excellent work in preparing the award-winning report.



Recently, the Marina Coast Water District was certified in the Blue Zones Worksite Validation Project to empower staff to live better, longer lives. This certification included tracking metrics from baseline to progression to the final results of a group's activity.

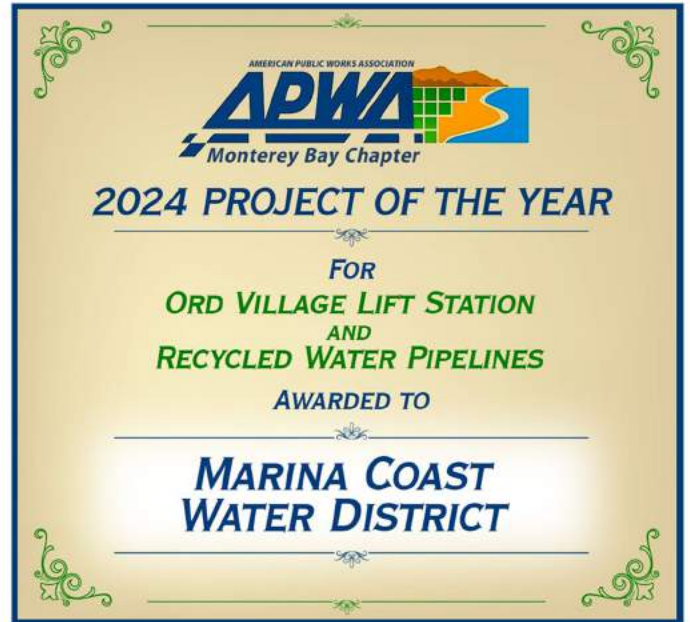


# ACCOMPLISHMENTS

The Marina Coast Water District is proud to receive two awards from the American Public Works Association for the Ord Village Lift Station and the Recycled Water Pipelines projects last month. These awards confirm the District's commitment to protecting the environment, and supporting public health and safety by improving aging facilities.

"Your project was impressive and you... along with your entire team should be very proud of their project's award." – Philip Edwards, PE All Earth Geotechnical Engineering Inc.

In honor of Earth Day 2024, the Marina Coast Water District spent a day beautifying the Veterans Transition Center of California in Marina. Breaking into teams early morning, employees weeded flower beds, mowed tall grass, and trimmed overgrown shrubs and trees from existing landscape adjacent to Imjin Road.







# COST CENTERS

MCWD operates as a single enterprise fund with 6 separate cost centers. Under District Ordinance No. 43, the District maintains separate cost centers to ensure that revenues and expenses are appropriately segregated and maintained for the Marina systems, the Ord Community systems, the Recycled Water system, and the MCWD Groundwater Sustainability Agency (GSA).

**Water Cost Centers:** Account for operations through all Departments of the District.

**(a) Marina Water:** Generates its revenue from potable water sales through water connections within Marina and other sources.

**(b) Ord Water:** Generates its revenue from potable water sales through water connections within the Ord Community, comprised of several land-use jurisdictions, and other sources.

**Wastewater Collection (Sewer) Cost Centers:** Account for operations through the District's Administration, Operations & Maintenance, and Engineering Departments.

**(a) Marina Sewer:** Generates its revenue from sewer collection fees through sewer connections within Marina.

**(b) Ord Sewer:** Generates its revenue from sewer collection fees through sewer connections within the Ord Community, comprised of several land-use jurisdictions, and other sources.

**Recycled Water Cost Center:** Accounts for its operations through the Administration, Operations & Maintenance, and Engineering Departments of the District and generates its revenue from recycled water sales.

**Groundwater Sustainability Agency Cost Center:** Accounts for its operations through the Administration and Water Resources Departments of the District.

◀ A MCWD system operator is conducting routine inspections at one of the district's enclosed storage facilities.



# COST ALLOCATION

← The Vactor is one of the District's equipment used to maintain the water, recycled water and sewer lines.

The District allocates direct costs to the appropriate cost centers, while other costs associated with specific functions are divided among six primary cost centers based on factors such as water rights, pipeline length, and customer count.

Costs not dedicated to a specific center are shared among all centers, creating efficiencies and cost savings for administrative functions. This method represents approximately 15% of the District's Operating Expenses and is referred to as "all others." It covers expenses such as Administration salaries and benefits, Board-related costs, Information Technology-related costs, accounting services, and rate study costs. These functions serve the District as a whole and cannot be reasonably allocated by direct basis or by one of the above metrics. The District contracted with Hildebrand Consulting in 2023 to review the cost allocation methods and provide a plan that can be found on the District's website.

These are the assigned percentages for FY 2024-2025:

Marina Coast Water District  
 Cost Allocation Based on FY2022-23 Operating Expenses  
 FY 2024-25 Budget

	Cost Center	Code	Audited Amount in USD \$*	Percentage
01	Marina Water	MW	4,646,260	27%
02	Marina Sewer	SW	869,359	5%
03	Ord Water	OW	9,481,208	55%
04	Ord Sewer	OS	1,999,924	12%
05	Recycled Water	RW	155,257	1%
	<b>Totals</b>		<b>17,152,008</b>	<b>100%</b>

\*Source: Audited Financials 06/30/2023-Statement of Revenues, Expenses and Changes in Net Position



# KEY ASSUMPTIONS

## REVENUE

Projected revenues in Marina and Ord Systems are based on current customer accounts and projected development activity at the service rates approved by the Board in April 29, 2024.

This includes a 5% growth rate in the Ord Community for residential accounts (single-family and multi-family) and a 0.8% growth factor for Marina.

## CHANGES TO THE WATER RATE STRUCTURE

All water customers are currently charged a tiered rate based on their consumption and receive a set amount of Tier 1 water. However, it has been observed that some non-residential and multifamily accounts require significantly more water than the allocated amount of Tier 1 water. Therefore, it is recommended that all non-single-family customers pay a uniform consumption charge instead of the current tiered rate.

## CHANGES TO THE SEWER RATE STRUCTURE

The current system for sewer customers involves a fixed rate, regardless of how much sewage they produce. To recover costs from customers who produce more sewage, this Study suggests implementing a uniform flow-based charge. Residential customers will be charged based on their average winter water usage (December, January, and February). This is a standard industry practice, as outdoor water usage is typically minimal during this time. The District will update the indoor water usage value for each residential account when the water usage data from the previous winter becomes available. New accounts with no water usage history will be assigned a temporary default value of 5 HCF per month, which is the current winter average for a single-family home.

◀ Routine inspections are key to maintaining the facilities within our service area.

Non-residential customers should have a separate meter for outdoor water usage. This means that the non-residential flow-based charge will be calculated based on monthly water usage.

Cost Centers receive revenue from various sources, including rate revenue, miscellaneous service fees, penalties, operating revenue (e.g., lease revenue), interest revenue on investments, and grants. Additionally, they receive Capacity Charge revenue from developers, which is partly reserved for funding growth-related projects.

The projections of all non-rate revenues are based on the FY 2024-2025 budgeted revenues except for interest income, which is calculated annually based on projected fund balances and an assumed interest rate of 0.75 percent. This interest rate is consistent with the effective interest earnings across the Cost Centers over the past few years.

Wheeling Charges increased from \$3,087.92 per month to \$3,171.25 per month based on the cumulative Engineering News Record (ENR) 20-city average Construction Cost Index (CCI) for 2024 is 2.7%.

MCWD Groundwater Sustainability Agency is operated as an internal division of the District. Revenues are generated from its customers, currently the MCWD Marina water and Ord water cost centers.

Monthly rates with the rate increases for the Marina customers and Ord customers are as follows:

**Marina Monthly Service Charges (Effective July 1, 2024)**

Marina	Current Rate in USD \$	Proposed Rate in USD \$	Change in USD \$
Water (Average Consumption of 6 HCF)	51.32	68.65	17.33
Sewer (Average Consumption of 5 HCF)	17.98	18.70	0.72
<b>Total Bill</b>	<b>69.30</b>	<b>87.35</b>	<b>18.05</b>

**Ord Monthly Service Charges (Effective July 1, 2024)**

Marina	Current Rate in USD \$	Proposed Rate in USD \$	Change in USD \$
Water (Average Consumption of 6 HCF)	78.58	93.41	14.83
Sewer (Average Consumption of 5 HCF)	38.15	40.65	2.50
<b>Total Bill</b>	<b>116.73</b>	<b>134.06</b>	<b>17.33</b>

- Per District Ordinance 6.089.090 Section B, each July 1st, Capacity Charges will be adjusted by an increment based on the change in the ENR-CCI over the prior year, using the index published for the first quarter of the calendar year, and rounding to the nearest \$25. The CCI for 1st Quarter 2024 is 2.7%.
- Proposed revenue for the Recycled Water System is based on the 2024 rate study conducted by Hildebrand Consulting and approved by the Board on April 29, 2024.
- Board waiver of Section 6.08.070 of the District Codes, that provides that twenty-five percent of all monthly water charges collected by the District shall be used for long-term water supply projects.

## OPERATING EXPENSES AND COST INFLATION ASSUMPTIONS

Future operating and maintenance expenses for each Cost Center were projected based primarily on actual expenditures from FY 2022/23 and adjusted for inflation. As an exception, all staff-related costs are based on the FY 2023/24 budget since these costs were recently negotiated as part of the recent Memorandum of Understanding (MOU).

Annual cost escalation factors for the various types of expenses were developed based on a review of historical inflation trends, published inflation forecasts, industry experience, and discussions with District staff. During the projection period, most expenses are projected to increase at 3.0 percent per year, with the exception of the following:

- Salaries are adjusted by 10% as per the Memorandum of Understanding (MOU) agreements with the District employee groups.
- Increased healthcare cost of 12% from prior year, a 5% increase is allotted for future increases.
- Capital Improvement Project of \$38,864,000.

### FY 2024-2025 Capital Improvement Project Budget

Funding Source	Amount
2024 Bond	7,398,000
Building Removal Fund	916,000
Capacity Fee	10,894,000
Capital Replacement	2,594,000
Future Grant	16,461,000
GSA Fund Balance	601,000
<b>Grand Total</b>	<b>38,864,000</b>

- Transfer of \$1.8 million from the Operating Reserves to the Capital Replacement Reserve.
- Principal Debt Service of \$1,999,436.

### FY 2024-2025 Debt Service Payments

Loan/Bond	Principal Amount in USD \$
RUWAP - 110 - Clean Water State Revolving Fund	105,619
RUWAP - 110 - CA Water Recycling Fund	31,689
RUWAP - 120 - Clean Water State Revolving Fund	121,819
RUWAP - 120 - CA Water Recycling Fund	25,069
2017 BLM Installment Loan	115,240
2015 Bond	1,235,000
2019 Bond	365,000
<b>Grand Total</b>	<b>1,999,436</b>

# MARINA RATES, FEES & CHARGES

## Marina Water Schedule of Rates (Effective July 1, 2024)

Single Family Consumption Charge (\$/HCF)	Amount in USD \$
Tier 1 <sup>1</sup>	4.36
Tier 2	7.00
Multi-Family and Non-Residential Consumption Charge (\$/HCF)	Amount in USD \$
Uniform Rate	4.64
Fixed Monthly Service Charge (in USD)*	Amount in USD \$
5/8" and 3/4"	42.29
1"	65.06
1.5"	122.01
2"	190.34
3"	372.56
4"	577.55
6"	1,146.99
8"	1,830.31
10"	3,196.95
12"	4,791.37

<sup>1</sup>For the first 10 HCF per month.

## Marina Sewer Schedule of Rates (Effective July 1, 2024)

Type of Charge	Amount in USD \$
Fixed Monthly Charge (\$/EDU)	9.45
Flow-based Charges (\$/HCF)	1.85



**Marina Monthly Private Meter Charge (Effective July 1, 2024)\***

Meter Size	Amount in USD \$
1"	2.07
1.5"	6.01
2"	12.82
2.5"	23.04
3"	37.23
4"	79.33
6"	230.45
8"	491.08

**Capacity Charges (Effective July 1, 2024)\*\***

Type of Charge	Amount in USD \$
Water Capacity Fee	6,800
Sewer Capacity Fee	2,650

**Temporary Water Service (Effective July 1, 2024)**

Type of Charge	Amount in USD \$
Meter Deposit	859
Hydrant Meter Fee (Set/Remove Fee)	Actual Cost
Hydrant Meter Fee (Recolate Fee)	Actual Cost
Minimum Monthly Service Charge	200
Estimated Water Consumption Deposit	1,453

\* Increase based on a 2.4 percent increase in the Consumer Price Index (CPI) between Feb 2023 and Feb 2024. Private fire meter charges will be increased by the CPI each July 1 through July 1, 2028.

\*\*Per District Ordinance 6.08.090 Section B, each July 1st, Capacity Charges will be adjusted by an increment based on the change in the Engineering News Record-City Average Construction Cost Index (CCI) over the prior year, using the index published for the first quarter of the calendar year, and rounding to the nearest \$25. The average CCI for the first quarter of 2024 is 2.7%.

# ORD RATES, FEES & CHARGES

## Ord Water Schedule of Rates (Effective July 1, 2024)

Single Family Consumption Charge (\$/HCF)	Amount in USD \$
Tier 1 <sup>1</sup>	6.79
Tier 2	10.37
Multi-Family and Non-Residential Consumption Charge (\$/HCF)	Amount in USD \$
Uniform Rate	7.30
Fixed Monthly Service Charge (in USD)*	Amount in USD \$
5/8" and 3/4"	52.34
1"	78.61
1.5"	144.31
2"	223.14
3"	433.35
4"	669.85
6"	1,326.78
8"	2,115.09
10"	3,691.72
12"	5,531.12

<sup>1</sup>For the first 10 HCF per month.

## Ord Sewer Schedule of Rates (Effective July 1, 2024)

Type of Charge	Amount in USD \$
Fixed Monthly Charge (\$/EDU)	20.55
Flow-based Charges (\$/HCF)	4.02

**Ord Monthly Private Fire Meter Charge (Effective July 1, 2024)\***

Meter Size	Amount in USD \$
1"	2.97
1.5"	8.65
2	18.45
2.5"	33.16
3"	53.56
4"	114.13
6"	331.51
8"	706.48

**Capacity Charge (Effective July 1, 2024)\*\***

Type of Charge	Amount in USD \$
Water Capacity Fee	13,900
Sewer Capacity Fee	3,575

**Temporary Water Service Charge (Effective July 1, 2024)**

Type of Charge	Amount in USD \$
Meter Deposit	859
Hydrant Meter Fee (Set/Remove Fee)	Actual Cost
Hydrant Meter Fee (Recolate Fee)	Actual Cost
Minimum Monthly Service Charge	200
Estimated Water Consumption Deposit	1,453

**Wheeling Charge (Effective July 1, 2024)\*\*\***

Type of Charge	Amount in USD \$
Wheeling Charge (per month)	3,171.25

\* Increase based on a 2.4 percent increase in the Consumer Price Index (CPI) between Feb 2023 and Feb 2024. Private fire meter charges will be increased by the CPI each July 1 through July 1, 2028.

\*\*Per District Ordinance 6.08.090 Section B, each July 1st, Capacity Charges will be adjusted by an increment based on the change in the Engineering News Record-City Average Construction Cost Index (CCI) over the prior year, using the index published for the first quarter of the calendar year, and rounding to the nearest \$25. The average CCI for 1st Quarter 2024 (2.7%).

\*\*\*Computed based on the average CCI for 1st Quarter 2024 (2.7%). Effective July 1, 2024 as per agreement with California-American Water Company.

# RECYCLED WATER RATES, FEES & CHARGES

## Recycled Water Schedule of Rates (Effective July 1, 2024)

Consumption Charge (\$/HCF)	Amount in USD \$
Per HCF	7.10
Fixed Monthly Service Charge (in USD)	Amount in USD \$
5/8" and 3/4"	55.13
1"	78.16
1.5"	135.77
2"	204.90
3"	423.78
4"	746.36
6"	1,518.25
8"	3,246.34
10"	4,694.47
12"	5,918.77

## Capacity Fee Charge (Effective July 1, 2024)\*

Type of Charge	Amount in USD \$
Recycled Water Capacity Fee	5,475

\*Per District Ordinance 6.08.090 Section B, each July 1st, Capacity Charges will be adjusted by an increment based on the change in the Engineering News Record-City Average Construction Cost Index (CCI) over the prior year, using the index published for the first quarter of the calendar year, and rounding to the nearest \$25. The average CCI for 1st Quarter 2024 (2.7%).



# GENERAL RATES,

## Staff Rates

Job Title	Amount Per Hour (in USD \$)
<b>Administration:</b>	
General Manager	252
Director of Administrative Services	178
<b>Engineering:</b>	
District Engineer	196
Senior Engineer	153
Senior Project Engineer	145
Associate Engineer	106
Assistant Engineer	91
Engineering Technician	71
Engineering Administrative Assistant	86
<b>Operations &amp; Maintenance:</b>	
O&M Manager	165
O&M Supervisor	148
Operations & Maintenance System Lead Operator	123
Operations & Maintenance System Operator II	112
Operations & Maintenance System Operator I	97
Meter Reader	77
<b>Water Resources/Conservation:</b>	
Water Resources Manager	158
Conservation Specialist III	113

## Meter Installation Fee

Size	Meter Installation Fee (\$)
5/8" or 3/4"	435
1"	496
1 1/2"	558

# FEES & CHARGES

Size	Meter Installation Fee (\$)
2"	870
3" or Larger	Actual direct and indirect cost to district. Advance payment to be based on estimated cost.

## Other Charges\*

Plan Review Fees:	Effective July 1, 2024 (in USD*)
Existing Residential Modifications	256
Existing Commercial Modifications	502
Plan Review	624
Water/Sewer Permit Fee	51
Small Project Inspection Fee (single lot)	502
New Service Tap Inspection Review Fee	500
Preliminary Project Review Fee (large projects) **	624
Large Project Inspection Fee (large projects) **	624
Building Modification/Addition Fee	256
Deposit for a Meter Relocation	256
Mark and Locate Fee (USA Markings)	128
Backflow/Cross Connection Control Fee	56
Additional Backflow/Cross Connection Device	41
Deposit for New Account/Re-Establish Account	46
Meter Test Fee	41
Returned Check Fee	26
Penalty	10%
Photocopy Charges	0.20 / per sheet

\*Fees are subject to additional personnel cost as needed. Please refer to the previous page for hourly rate information.

\*\* These are for projects not requiring an infrastructure agreement.

# FY 2024-2025 BUDGET SUMMARY

## FY 24/25 Budget Summary

Revenue & Other Sources	Marina Water in USD \$	Marina Sewer in USD \$	Ord Water in USD \$	Ord Sewer in USD \$	Recycled Water in USD \$	GSA in USD \$	Total in USD \$
Water Sales	5,043,000	-	10,320,500	-	-	-	15,363,500
Sewer Sales	-	1,708,000	-	4,339,000	-	-	6,047,000
Recycled Water Sales	-	-	-	-	1,732,327	-	1,732,327
Developer Fees	65,000	25,000	425,000	250,000	5,000	-	770,000
Water Source Fees	-	-	-	-	-	1,073,659	1,073,659
Other Fees and Charges	220,000	15,000	743,800	11,200	-	-	990,000
<b>Operating Revenue</b>	<b>5,328,000</b>	<b>1,748,000</b>	<b>11,489,300</b>	<b>4,600,200</b>	<b>1,737,327</b>	<b>1,073,659</b>	<b>25,976,486</b>
Capacity Fee/Capital Surcharge	270,000	155,000	3,041,000	1,165,000	-	-	4,631,000
Interest	200,100	28,050	272,700	229,200	200,350	-	930,400
Other Revenue	244,243	64,290	444,993	154,253	31,455	-	939,234
Bldg Removal Fund	-	-	916,000	-	-	-	916,000
Future Grant	2,457,000	-	5,343,000	-	-	9,987,000	17,787,000
2024 Bond	1,328,000	1,671,000	4,399,000	-	-	-	7,398,000
<b>Non Operating Revenue</b>	<b>4,499,343</b>	<b>1,918,340</b>	<b>14,416,693</b>	<b>1,548,453</b>	<b>231,805</b>	<b>9,987,000</b>	<b>32,601,634</b>
<b>Total Revenue &amp; Other Sources</b>	<b>9,827,343</b>	<b>3,666,340</b>	<b>25,905,993</b>	<b>6,148,653</b>	<b>1,969,132</b>	<b>11,060,659</b>	<b>58,578,120</b>

Expenses & Other Uses	Marina Water in USD \$	Marina Sewer in USD \$	Ord Water in USD \$	Ord Sewer in USD \$	Recycled Water in USD \$	GSA in USD \$	Total in USD \$
Salaries & Benefits	2,694,549	854,813	4,983,255	1,506,083	46,356	-	10,085,056
Department Expense	3,337,196	483,889	6,670,276	1,440,859	1,947,954	1,331,300	15,211,474
Interest Expense	281,576	124,421	727,254	409,513	421,924	-	1,964,688
Capital Improvement Projects	6,526,000	3,761,000	16,375,000	2,713,000	227,000	9,262,000	38,864,000
Capital Equipment	182,420	44,980	470,227	108,581	6,386	-	812,594
Principal Debt Service	225,967	107,469	752,620	345,134	568,280	-	1,999,470
Transfer To Capital Repl. Res.	100,000	120,000	850,000	750,000	-	-	1,820,000
Transfer To/ (From) Res. Net	(3,520,365)	(1,830,232)	(4,922,639)	(1,124,517)	(1,248,768)	467,359	(12,179,162)
<b>Total Expenses &amp; Other Uses</b>	<b>9,827,343</b>	<b>3,666,340</b>	<b>25,905,993</b>	<b>6,148,653</b>	<b>1,969,132</b>	<b>11,060,659</b>	<b>58,578,120</b>



# FY 2024-2025 BUDGET COMPARISON

## FY 24/25 Budget Comparison

Category	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	Bud vs Bud % Change
<b>Revenue</b>					
Water Sales	12,227,906	15,658,313	12,148,779	15,363,500	-2%
Sewer Sales	5,091,220	5,450,086	4,807,520	6,047,000	11%
Recycled Water Sales	529,370	1,363,059	1,406,022	1,732,327	27%
Developer Fees	885,430	850,000	911,566	770,000	-9%
Water Source Fees	874,969	874,969	874,969	1,073,659	23%
Other Fees and Charges	820,349	1,045,937	975,394	990,000	-5%
Capacity Fee/Capital Surcharge	13,476,786	9,811,413	3,912,222	4,631,000	-53%
Interest	875,108	870,210	1,292,923	930,400	7%
Other Revenue	3,625,883	650,099	940,090	939,234	44%
SRF Loan Proceeds	-	1,000,000	1,211,544	-	-100%
2019 COP Proceeds	6,835,909	4,770,829	4,770,829	-	-100%
Bldg Removal Fund		978,000		916,000	-6%
Future Grant	2,502,599	16,200,000	484,007	17,787,000	10%
2024 Bond	-	11,428,171	-	7,398,000	-35%
<b>Total Revenue</b>	<b>47,745,530</b>	<b>70,951,086</b>	<b>33,735,865</b>	<b>58,578,120</b>	<b>-17%</b>
<b>Expenses</b>					
Salaries & Benefits	7,249,536	9,234,764	7,577,952	10,085,056	9%
Department Expense	13,468,155	13,034,390	12,569,852	15,211,474	17%
Interest Expense	2,558,451	2,040,952	2,024,909	1,964,688	-4%
Franchise & Admin Fees	199,250	50,000	53,141	-	-100%
Capital Improvement Projects	8,279,873	38,369,000	6,256,406	38,864,000	1%
Capital Equipment	941,099	554,400	507,900	812,594	47%
Principal Debt Service	1,786,384	1,937,500	1,948,892	1,999,470	3%
Transfer To Capital Replacement Reserve	600,000	3,640,000	3,640,000	1,820,000	-50%
Transfer To/ (From) Reserves,Net	12,662,781	2,090,079	(843,187)	(12,179,162)	-683%
<b>Total Expenses</b>	<b>47,745,530</b>	<b>70,951,086</b>	<b>33,735,865</b>	<b>58,578,120</b>	<b>-17%</b>

# FY 2024-2025 REVENUE CATEGORIES COMPARISON

Revenue	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	Bud vs Bud % Change
Water Sales	12,227,906	15,658,313	12,148,779	15,363,500	-2%
Sewer Sales	5,091,220	5,450,086	4,807,520	6,047,000	11%
Recycled Water Sales	529,370	1,363,059	1,406,022	1,732,327	27%
Developer Fees	885,430	850,000	911,566	770,000	-9%
Water Source Fees	874,969	874,969	874,969	1,073,659	23%
Other Fees and Charges	820,349	1,045,937	975,394	990,000	-5%
Capacity Fee/Capital Surcharge	13,476,786	9,811,413	3,912,222	4,631,000	-53%
Interest	875,108	870,210	1,292,923	930,400	7%
Other Revenue	3,625,883	650,099	940,090	939,234	44%
SRF Loan Proceeds	-	1,000,000	1,211,544	-	-100%
2019 COP Proceeds	6,835,909	4,770,829	4,770,829	-	-100%
Bldg Removal Fund	-	978,000	-	916,000	-6%
Future Grant	2,502,599	16,200,000	484,007	17,787,000	10%
2024 Bond	-	11,428,171	-	7,398,000	-35%
<b>Total Revenue</b>	<b>47,745,530</b>	<b>70,951,086</b>	<b>33,735,865</b>	<b>58,578,120</b>	<b>-17%</b>

## REVENUE AND OTHER SOURCES CATEGORIES

### OPERATING REVENUE

**Water Sales:** Include single and multi-family residential, business, government, and hydrant water charges.

**Sewer Sales:** Include residential and non-residential wastewater collection charges.

**Recycled Water Sales:** Include recycled water sales through rates and agreements.

**Developer Fees:** Reimbursement fees for developer costs.

**Water Source Fees:** Fees collected by the MCWD GSA for its work and projects.

**Other Fees & Charges:** Include fire system charges, backflow fees, late fees, plan-check, and permit fees.

### NON-OPERATING REVENUE & OTHER SOURCES

**Capacity Fees/Capital Surcharges:** Capacity fees are one time charges to new developments connecting to the District's water system and sewer system. Capital Surcharge fees are monthly flat rate fees charged to occupants in the new development connected to the District's water system and sewer system.

**Interest:** Revenue earned by lending money to other entities.

**Other Revenues:** Includes deferred revenue, rental income, grant revenue.

**SRF Loan Proceeds:** agreement proceeds from the State Revolving Fund Loan for the RUWAP Distribution Project.

**2019 COP Proceeds:** Certificate of Participation (COP) bond proceeds.

**Building Removal Proceeds:** FORA bond proceeds given to MCWD for building removal.

**Future Grant:** A grant is an amount of money that the government or other institution gives to an organization for a particular purpose.

**2024 Bond:** Debt securities issued by the District to fund and to finance capital projects.

# FY 2024-2025 REVENUE CATEGORIES BY COST CENTER

Revenue Categories	Marina Water				Bud vs Bud % Change
	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	
Water Sales	3,807,429	4,009,596	3,838,325	5,043,000	26%
Developer Fees	15,065	34,000	33,682	65,000	91%
Other Fees and Charges	190,150	233,706	211,142	220,000	-6%
<b>Operating Revenues</b>	<b>4,012,644</b>	<b>4,277,302</b>	<b>4,083,149</b>	<b>5,328,000</b>	<b>25%</b>
Capacity Fee/Capital Surcharge	266,997	398,350	165,650	270,000	-32%
Interest	207,159	215,100	261,731	200,100	-7%
Other Revenue	214,950	139,441	244,219	244,243	75%
2019 COP Proceeds	2,054,449	1,132,829	1,132,829	-	-100%
Future Grant	-	2,457,000	69,635	2,457,000	0%
2024 Bond	-	2,628,171	-	1,328,000	-49%
<b>Non-Operating Revenues</b>	<b>2,743,555</b>	<b>6,970,891</b>	<b>1,874,064</b>	<b>4,499,343</b>	<b>-35%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>6,756,199</b>	<b>11,248,193</b>	<b>5,957,213</b>	<b>9,827,343</b>	<b>-13%</b>

Revenue Categories	Marina Sewer				Bud vs Bud % Change
	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	
Sewer Sales	1,483,206	1,469,120	1,446,827	1,708,000	16%
Developer Fees	48,949	8,500	19,529	25,000	194%
Other Fees and Charges	10,150	6,000	15,249	15,000	150%
<b>Operating Revenues</b>	<b>1,542,305</b>	<b>1,483,620</b>	<b>1,481,605</b>	<b>1,748,000</b>	<b>18%</b>
Capacity Fee/Capital Surcharge	23,135	147,500	61,938	155,000	5%
Interest	49,944	40,160	42,056	28,050	-30%
Other Revenue	60,056	44,504	64,744	64,290	44%
2019 COP Proceeds	52	-	-	-	0%
Future Grant	(3,746)	-	-	-	0%
2024 Bond	-	486,000	-	1,671,000	244%
<b>Non-Operating Revenues</b>	<b>129,442</b>	<b>718,164</b>	<b>168,738</b>	<b>1,918,340</b>	<b>167%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>1,671,747</b>	<b>2,201,784</b>	<b>1,650,343</b>	<b>3,666,340</b>	<b>67%</b>

# FY 2024-2025 REVENUE CATEGORIES BY COST CENTER

Revenue Categories	Ord Water				
	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	Bud vs Bud % Change
Water Sales	8,420,476	11,648,717	8,310,454	10,320,500	-11%
Developer Fees	445,492	433,500	468,559	425,000	-2%
Other Fees and Charges	610,124	796,231	737,877	743,800	-7%
<b>Operating Revenues</b>	<b>9,476,092</b>	<b>12,878,448</b>	<b>9,516,890</b>	<b>11,489,300</b>	<b>-11%</b>
Capacity Fee/Capital Surcharge	4,447,848	6,821,563	3,000,920	3,041,000	-55%
Interest	287,968	297,900	420,985	272,700	-8%
Other Revenue	2,190,496	331,397	444,243	444,993	34%
2019 COP Proceeds	2,796,886	3,638,000	3,638,000	-	-100%
Bldg Removal Fund	-	978,000	-	916,000	-6%
Future Grant	-	5,343,000	373,668	5,343,000	0%
2024 Bond	-	4,789,000	-	4,399,000	-8%
<b>Non-Operating Revenues</b>	<b>9,723,198</b>	<b>22,198,860</b>	<b>7,877,816</b>	<b>14,416,693</b>	<b>-35%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>19,199,290</b>	<b>35,077,308</b>	<b>17,394,706</b>	<b>25,905,993</b>	<b>-26%</b>

Revenue Categories	Ord Sewer				
	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	Bud vs Bud % Change
Sewer Sales	3,608,015	3,980,966	3,360,693	4,339,000	9%
Developer Fees	374,505	365,500	386,142	250,000	-32%
Other Fees and Charges	9,925	10,000	11,126	11,200	12%
<b>Operating Revenues</b>	<b>3,992,445</b>	<b>4,356,466</b>	<b>3,757,961</b>	<b>4,600,200</b>	<b>6%</b>
Capacity Fee/Capital Surcharge	1,216,574	2,444,000	683,714	1,165,000	-52%
Interest	296,658	313,200	277,573	229,200	-27%
Other Revenue	983,439	103,402	155,430	154,253	49%
2019 COP Proceeds	1,984,522	-	-	-	0%
Future Grant	(1,948)	-	-	-	0%
2024 Bond	-	1,264,000	-	-	-100%
<b>Non-Operating Revenues</b>	<b>4,479,246</b>	<b>4,124,602</b>	<b>1,116,717</b>	<b>1,548,453</b>	<b>-62%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>8,471,690</b>	<b>8,481,068</b>	<b>4,874,678</b>	<b>6,148,653</b>	<b>-28%</b>

# FY 2024-2025 REVENUE CATEGORIES BY COST CENTER

Revenue Categories	Recycled Water				Bud vs Bud % Change
	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	
Recycled Water Sales	529,370	1,363,059	1,406,022	1,732,327	27%
Developer Fees	1,419	8,500	3,654	5,000	-41%
Water Source Fees	-	-	-	-	0%
Other Fees and Charges	-	-	-	-	0%
<b>Operating Revenues</b>	<b>530,789</b>	<b>1,371,559</b>	<b>1,409,676</b>	<b>1,737,327</b>	<b>27%</b>
Capacity Fee/Capital Surcharge	7,522,232	-	-	-	0%
Interest	33,378	3,850	290,578	200,350	5104%
Other Revenue	176,942	31,355	31,454	31,455	0%
Future SRF Loan Proceeds	-	1,000,000	1,211,544	-	-100%
Future Grant	2,508,294	1,000,000	40,704	-	-100%
2024 Bond	-	1,429,000	-	-	-100%
<b>Non-Operating Revenues</b>	<b>10,240,845</b>	<b>3,464,205</b>	<b>1,574,280</b>	<b>231,805</b>	<b>-93%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>10,771,634</b>	<b>4,835,764</b>	<b>2,983,956</b>	<b>1,969,132</b>	<b>-59%</b>

Revenue Categories	GSA				Bud vs Bud % Change
	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	
Water Source Fees	874,969	874,969	874,969	1,073,659	23%
Other Fees and Charges	-	-	-	-	0%
<b>Operating Revenues</b>	<b>874,969</b>	<b>874,969</b>	<b>874,969</b>	<b>1,073,659</b>	<b>23%</b>
Future Grant	-	7,400,000	-	9,987,000	35%
2024 Bond	-	832,000	-	-	-100%
<b>Non-Operating Revenues</b>	<b>-</b>	<b>8,232,000</b>	<b>-</b>	<b>9,987,000</b>	<b>21%</b>
<b>Total Revenues &amp; Other Sources</b>	<b>874,969</b>	<b>9,106,969</b>	<b>874,969</b>	<b>11,060,659</b>	<b>21%</b>

# FY 2024-2025 EXPENSES DISTRICT-WIDE

Expenses Categories	22/23 Actuals (\$)	23/24 Budget (\$)	23/24 Est Actuals (\$)	24/25 Proposed (\$)	Bud vs Bud % Change
Salaries & Benefits	7,249,536	9,234,764	7,577,952	10,085,056	9%
Department Expense	13,468,155	13,034,390	12,569,852	15,211,474	17%
Interest Expense	2,558,451	2,040,952	2,024,909	1,964,688	-4%
Franchise & Admin Fees	199,250	50,000	53,141	-	-100%
Capital Improvement Projects	8,279,873	38,369,000	6,256,406	38,864,000	1%
Capital Equipment	941,099	554,400	507,900	812,594	47%
Principal Debt Service	1,786,384	1,937,500	1,948,892	1,999,470	3%
Transfer To Capital Replacement Reserve	600,000	3,640,000	3,640,000	1,820,000	-50%
Transfer To/ (From) Reserves, Net	12,662,781	2,090,079	(843,187)	(12,179,162)	-683%
<b>Total Expenses</b>	<b>47,745,530</b>	<b>70,951,086</b>	<b>33,735,865</b>	<b>58,578,120</b>	<b>-17%</b>

## EXPENSE AND OTHER USES CATEGORIES

### OPERATING EXPENSES

**Salaries & Benefits:** Include wages and all employee benefits such as health, pension, workers' compensation, disability, and life insurance.

**Department Expenses:** Includes administrative and office expenses, operating supplies, maintenance and repair costs, information technology costs, professional services, and other fees.

**Interest Expense:** Includes interest expense for bond/loan debt service.

**Franchise and Admin Fees:** Includes franchise fees and administrative fees.

### NON-OPERATING EXPENSES & OTHER USES:

**Total CIP/Capital Equipment:** Includes capital improvement projects and capital equipment purchases.

**Principal Debt Service:** Amount of debt service payment attributable to the principal portion of the loan/bond.

**Transfer to Cap. Replacement Reserve:** It has been standard procedure for the District to allocate a set amount of funds toward the Capital Replacement Reserve.

**Transfer To/(From) Reserves, Net:** Represents all other transfers to and from the District's various reserve funds.

District staff currently reviewing service requests that were issued by the Customer Service. 







# ADMINISTRATION DEPARTMENT

The Administration department serves as the backbone of the district, managing overall operations and providing crucial support to the Board.

## CUSTOMER SERVICE

Customer Service stands as the frontline representative of the District, helping customers and addressing their needs promptly. Their responsibilities span from reading and installing meters to managing accounts receivable, including monthly billing and payment processing.

Customer Service Annual Number of Transactions

Transaction Type	Number of Transactions
Customer phone calls	10,992
Online payments	35,735
Interactive Voice Response (IVR) transactions	5,163
Bills sent out	75,823
Notices sent out	8,979
Low-income assistance payments processed	123

MCWD Staff also helps care for the environment by participating in events like Earth Day.

## CUSTOMER SERVICE PREVIOUS YEAR ACCOMPLISHMENTS

In the previous fiscal year (2024), Customer Service achieved several notable accomplishments:

1. Received CA Water & Wastewater Arrearage Grant Program, allocating \$224,000 to assist 540 water and sewer accounts.
2. Ensured timely and accurate billing for all bill cycles throughout the year.



 The District's Customer Service Staff members are the main link between customers and the District.

## **CUSTOMER SERVICE - FISCAL YEAR 2025 GOALS AND OBJECTIVES**

For the upcoming fiscal year (2025), Customer Service has outlined the following goals and objectives:

1. Support and implement an Advance Meter Infrastructure program.
2. Complete the meter testing program for 185 meters.
3. Cross-train Customer Service Billing Technicians (CSBT) on all customer service and billing duties and conduct job shadowing with meter readers to increase operational knowledge.
4. Ensure accurate and timely billing for every bill cycle.
5. Improve the customer experience by enabling customers to connect deposits via POS or debit card and implement a process to receive customer connect deposits remotely.
6. Implement Integrated Payment Solutions for an enhanced customer experience by providing services such as:
  - (a) E-billing
  - (b) Online payments – credit, debit & E-check
  - (c) Mobile App Payments

## FINANCE DEPARTMENT

The Finance department plays a pivotal role in financial management, handling tasks such as compiling the annual budget, managing accounts payable, processing payroll, and ensuring compliance with Generally Accepted Accounting Principles (GAAP). Their meticulous attention to fiscal policies and procedures guarantees the integrity and transparency of the District's financial operations.

### FINANCE – FISCAL YEAR 2024 PRIOR YEAR ACCOMPLISHMENTS

In the Finance department, achievements in the previous year include:

1. Successfully integrated the HR Module of the Springbrook Financial Software.
2. Received the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for the 15th consecutive year.
3. Revised investment and reserve policies to align with current financial objectives.
4. Enhanced financial controls through purchase order encumbrances.
5. Conducted a comprehensive 5-Year Rate Study, providing valuable insights for strategic decision-making on rates and fees.
6. Efficiently processed accounts payable checks, with approximately 1,550 checks processed annually.
7. Processed payroll transactions, totaling 1,300 checks and ACH payments annually.

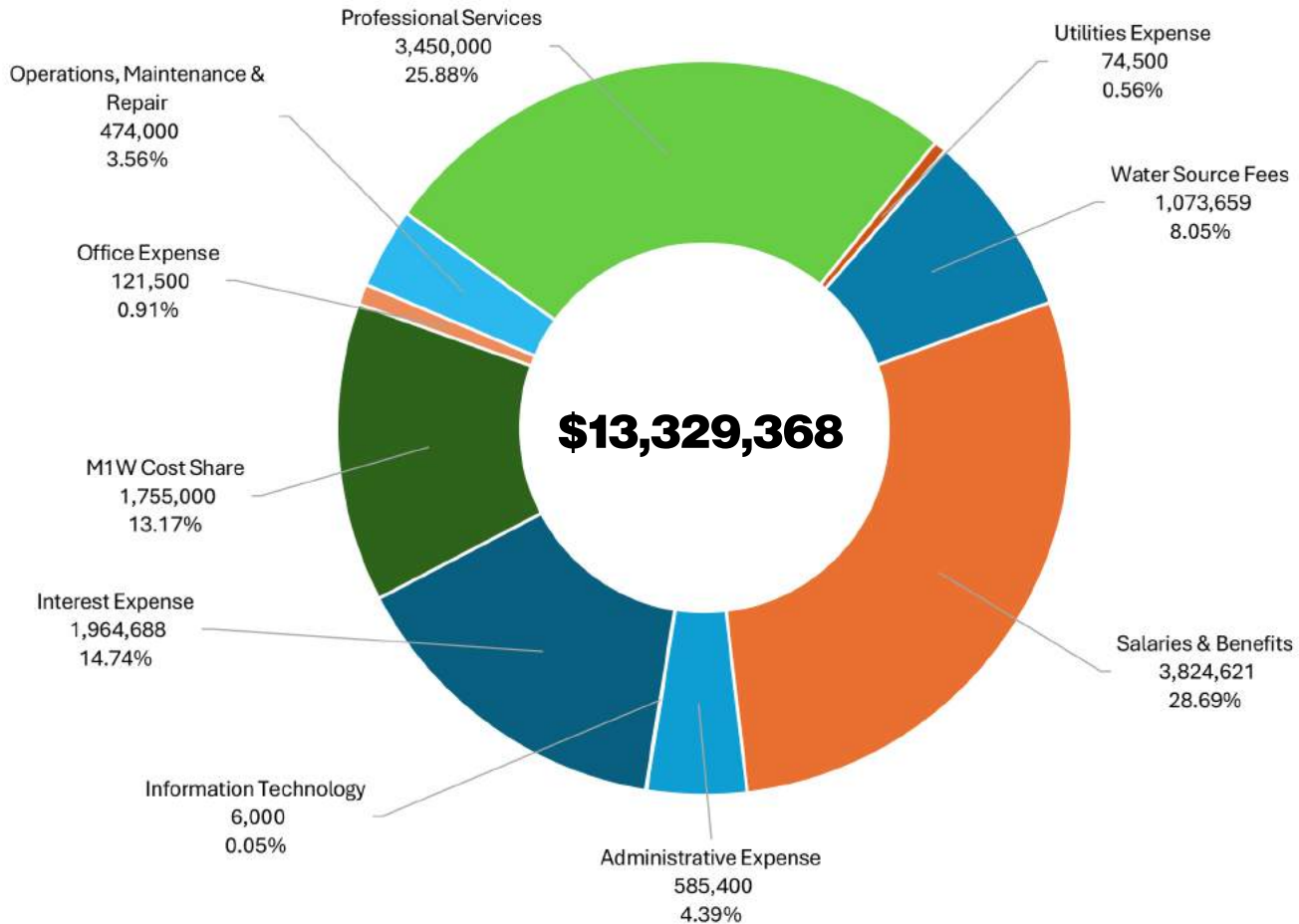
### FINANCE – FISCAL YEAR 2025 GOALS AND OBJECTIVES

1. Transition to the cloud version of Springbrook Financial Software.
2. Launch Employee Portal for streamlined access to essential HR or Payroll resources including W-2 forms and paystubs.
3. Finalize work with consultants on capital assets database and revise Capital Asset Policy
4. Finalize and implement revised purchase order and accounts payable procedures in collaboration with consultants.

#### FY 24/25 Administration Department Expenses By Category

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	2,891,139	3,117,159	2,754,367	3,824,621
Administrative Expense	3,490,651	590,460	672,949	585,400
Franchise Fee	199,251	50,000	53,141	-
Information Technology	123,517	-	197	6,000
Interest Expense	2,558,451	2,040,952	2,024,909	1,964,688
M1W Cost Share	791,083	1,504,006	1,354,386	1,755,000
Office Expense	115,723	117,000	110,966	121,500
Operations, Maintenance & Repair	352,985	390,000	462,867	474,000
Professional Services	4,020,467	3,264,000	4,235,048	3,450,000
Utilities Expense	140,566	80,500	60,390	74,500
Water Source Fees	874,969	874,969	874,969	1,073,659
<b>Grand Total</b>	<b>15,558,802</b>	<b>12,029,046</b>	<b>12,604,189</b>	<b>13,329,368</b>

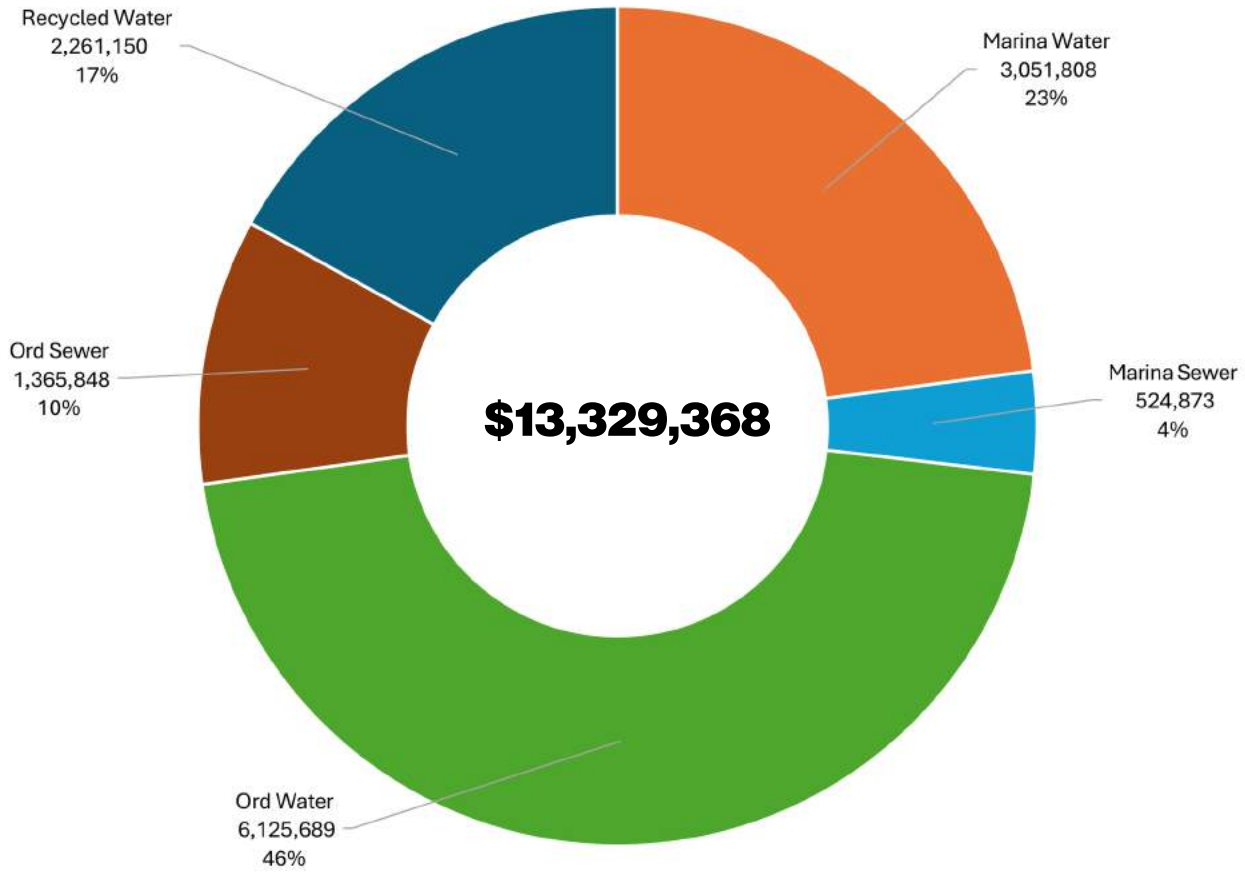
## FY 24/25 Administration Department Expenses by Category in USD \$



### FY 24/25 Administration Department Expenses By Cost Center (Marina Water)

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	799,133	857,925	730,303	799,133
Administrative Expense	507,799	161,373	182,967	507,799
Information Technology	30,831	-	53	30,831
Interest Expense	296,045	287,579	290,771	296,045
Office Expense	29,040	31,590	29,961	29,040
Operations, Maintenance & Repair	76,788	122,460	143,523	76,788
Professional Services	1,349,181	861,100	1,143,463	1,349,181
Utilities Expense	36,692	21,735	16,305	36,692
Water Source Fees	349,988	349,988	349,988	349,988
<b>Grand Total</b>	<b>3,475,497</b>	<b>2,693,750</b>	<b>2,887,333</b>	<b>3,475,497</b>

## FY 24/25 Administration Department Expenses by Fund in USD \$



### FY 24/25 Administration Department Expenses By Cost Center (Marina Sewer)

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	135,320	142,281	128,606	135,320
Administrative Expense	221,561	34,015	37,459	221,561
Information Technology	7,484	-	10	7,484
Interest Expense	131,047	127,470	128,712	131,047
Office Expense	18,692	5,850	5,548	18,692
Operations, Maintenance & Repair	4,355	3,825	7,686	4,355
Professional Services	31,829	42,400	211,752	31,829
Utilities Expense	6,991	4,025	3,020	6,991
<b>Grand Total</b>	<b>557,277</b>	<b>359,866</b>	<b>522,793</b>	<b>557,277</b>

**FY 24/25 Administration Department Expenses By Cost Center (Ord Water)**

<b>Category</b>	<b>22/23 Actuals in USD \$</b>	<b>23/24 Budget in USD \$</b>	<b>23/24 Est. Actuals in USD \$</b>	<b>24/25 Proposed in USD \$</b>
Salaries & Benefits	1,641,664	1,741,591	1,556,886	1,641,664
Administrative Expense	1,488,820	318,895	363,770	1,488,820
Franchise Fee	142,963	37,000	53,141	142,963
Information Technology	67,343	-	108	67,343
Interest Expense	768,652	759,589	757,087	768,652
Office Expense	45,061	64,350	61,031	45,061
Operations, Maintenance & Repair	253,612	248,770	291,674	253,612
Professional Services	2,468,811	2,168,800	2,329,276	2,468,811
Utilities Expense	80,115	44,275	33,215	80,115
Water Source Fees	524,981	524,981	524,981	524,981
<b>Grand Total</b>	<b>7,482,022</b>	<b>5,908,251</b>	<b>5,971,170</b>	<b>7,482,022</b>

**FY 24/25 Administration Department Expenses By Cost Center (Ord Sewer)**

<b>Category</b>	<b>22/23 Actuals in USD \$</b>	<b>23/24 Budget in USD \$</b>	<b>23/24 Est. Actuals in USD \$</b>	<b>24/25 Proposed in USD \$</b>
Salaries & Benefits	315,022	341,475	308,651	315,022
Administrative Expense	621,787	71,856	83,295	621,787
Franchise Fee	56,288	13,000		56,288
Information Technology	17,859	-	24	17,859
Interest Expense	428,979	425,287	423,099	428,979
Office Expense	22,817	14,040	13,316	22,817
Operations, Maintenance & Repair	10,458	9,180	18,446	10,458
Professional Services	81,344	106,500	508,206	81,344
Utilities Expense	16,769	9,660	7,247	16,769
<b>Grand Total</b>	<b>1,571,322</b>	<b>990,998</b>	<b>1,362,284</b>	<b>1,571,322</b>

**FY 24/25 Administration Department Expenses By Cost Center (Recycled Water)**

<b>Category</b>	<b>22/23 Actuals in USD \$</b>	<b>23/24 Budget in USD \$</b>	<b>23/24 Est. Actuals in USD \$</b>	<b>24/25 Proposed in USD \$</b>
Salaries & Benefits	-	33,887	29,920	41,036
Administrative Expense	650,433	4,321	5,459	4,860
Information Technology	-	-	2	60
Interest Expense	933,729	441,027	425,240	421,924
M1W Cost Share	791,083	1,504,006	1,354,386	1,755,000
Office Expense	114	1,170	1,110	1,215
Operations, Maintenance & Repair	7,773	5,765	1,537	1,810
Professional Services	89,052	85,200	42,350	34,500
Utilities Expense	-	805	604	745
<b>Grand Total</b>	<b>2,472,184</b>	<b>2,076,181</b>	<b>1,860,609</b>	<b>2,261,150</b>





# OPERATIONS AND MAINTENANCE DEPARTMENT

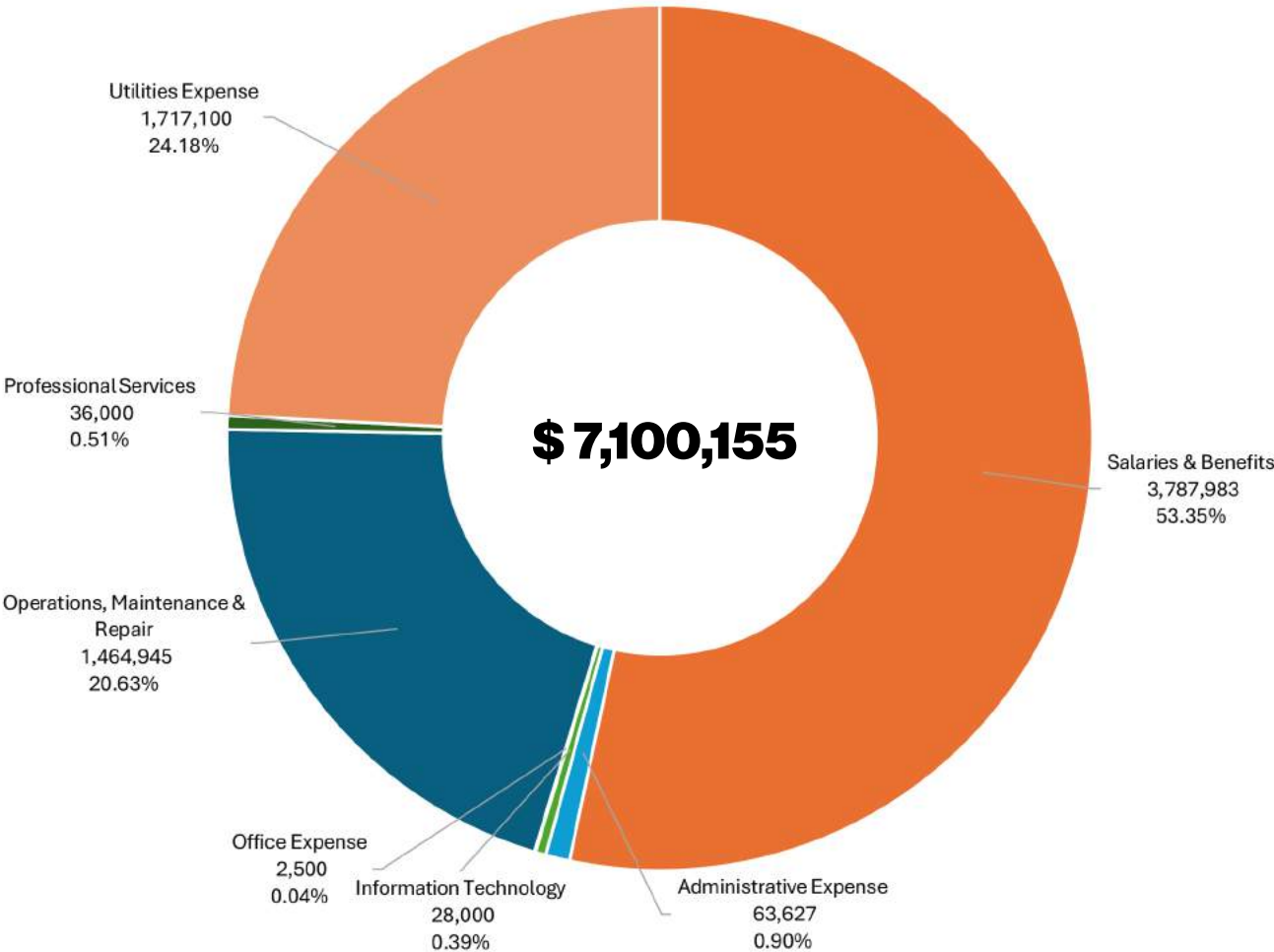
The Operations and Maintenance (O&M) Department oversees the water, wastewater, and recycled water systems of the District and maintains its fleet and buildings. With a team of 20 full-time employees, the department manages the conveyance systems by installing, repairing, and replacing water, sewer, and recycle mains and service lines. The department operates and maintains 20 sewer lift stations, 8 water wells, 9 water storage reservoirs, over 40 pressure-reducing valves, and 6 water booster pump stations. The department also ensures regulatory compliance and reporting for various agencies such as the State Waterboards Division of Drinking Water, Central Coast Waterboards, State and Regional Airboards, Monterey County Environmental Health, and the Department of Transportation. The department has standby personnel available 24/7 to respond to any situation.

## ON-GOING PROJECTS AND PREVIOUS YEAR ACCOMPLISHMENTS

- The District purchased a new CCTV sewer track camera and system and integrated the software into the District's CMMS and GIS software.
- Completing the Phase 1 SCADA upgrade brought new screen layouts, alarming mechanisms, redundant communications, enhanced controls, and outdated I/O replacement
- Procured and installed 10 Flygt sewage pumps at critical sewer lift stations within the Ord sewer system
- The District purchased two electric fleet vehicles and an electric forklift
- Completion of D zone booster upsize and Variable Frequency Drive (VFD) installation
- The District will complete the PLC Upgrade Project Phase 1, bringing new Programmable Logic Controllers (PLC) to the water well sites.

System Operators routinely check and maintain all the sewer lines within the District's service area.

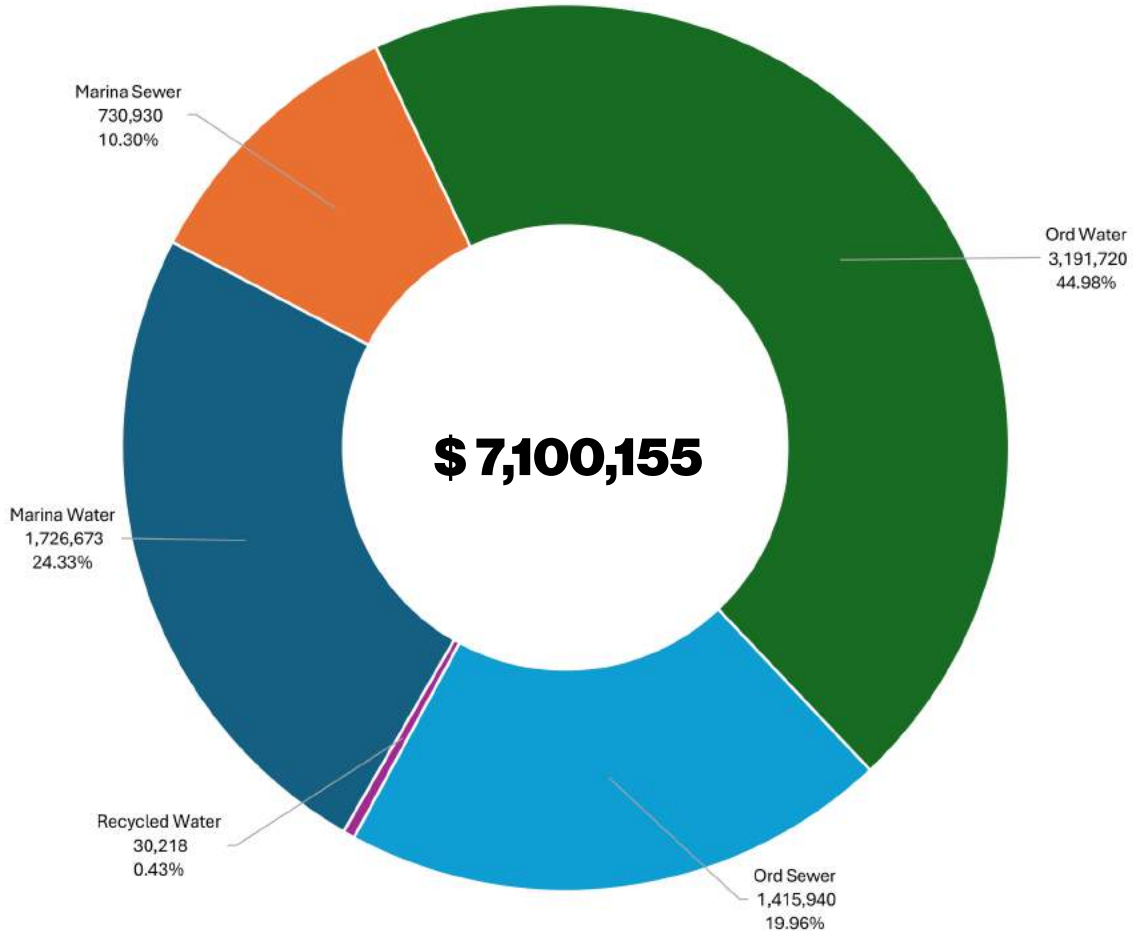
## FY 24/25 Operations & Maintenance Department Expenses by Category in USD \$



### FY 2024-2025 PLANNED IMPROVEMENTS OR PROJECTS

- Replacement of Army step-up transformer Motor Control Centers with soft starters/VFD at well 30 and 31
- Security system enhancements at the District offices
- Installation of new Mag meters at F Booster and Marina Booster
- Completion of service line inventory for the Districts water services
- Phase 2 of SCADA Upgrade project will incorporate additional security enhancements and flow and pressure monitoring at the District's pump stations
- Phase 2 of the PLC Upgrade Project, which will finish the replacement of all of the District's current PLC's with new long-term supported models.

## FY 24/25 Operations & Maintenance Department Expenses by Fund in USD \$



### FY 24/25 Operations and Maintenance Department Expenses By Category

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	2,899,089	3,789,589	3,100,669	3,787,983
Administrative Expense	11,037	59,200	50,039	63,627
Information Technology	-	50,000	20,693	28,000
Office Expense	(11)	2,500	959	2,500
Operations, Maintenance & Repair	920,041	1,737,225	1,232,893	1,464,945
Professional Services	16,887	34,500	8,108	36,000
Utilities Expense	1,069,572	1,291,705	1,364,007	1,717,100
<b>Grand Total</b>	<b>4,916,615</b>	<b>6,964,719</b>	<b>5,777,368</b>	<b>7,100,155</b>

**FY 24/25 Operations and Maintenance Department Expenses By Cost Center (Marina Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	663,699	1,031,516	842,607	871,237
Administrative Expense	1,305	13,962	13,361	13,963
Information Technology	-	13,500	5,945	21,795
Office Expense	(5)	675	259	675
Operations, Maintenance & Repair	205,348	397,349	357,216	346,048
Professional Services	1,573	5,500	1,824	7,000
Utilities Expense	288,872	341,875	367,774	465,955
<b>Grand Total</b>	<b>1,160,792</b>	<b>1,804,377</b>	<b>1,588,986</b>	<b>1,726,673</b>

**FY 24/25 Operations and Maintenance Department Expenses By Cost Center (Marina Sewer)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	450,301	511,113	427,223	606,076
Administrative Expense	1,879	4,830	2,608	3,938
Information Technology	-	2,500	1,070	425
Office Expense	(1)	125	48	125
Operations, Maintenance & Repair	59,315	183,810	51,461	90,091
Professional Services	2,527	4,000	356	4,000
Utilities Expense	15,577	18,050	20,628	26,275
<b>Grand Total</b>	<b>529,598</b>	<b>724,428</b>	<b>503,394</b>	<b>730,930</b>

**FY 24/25 Operations and Maintenance Department Expenses By Cost Center (Ord Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	1,072,493	1,514,022	1,224,643	1,401,554
Administrative Expense	3,415	28,030	27,210	33,913
Information Technology		27,500	11,063	1
Office Expense	(4)	1,375	527	1,375
Operations, Maintenance & Repair	436,944	764,435	572,753	675,752
Professional Services	3,448	10,000	4,693	12,500
Utilities Expense	666,985	822,475	845,219	1,066,625
<b>Grand Total</b>	<b>2,183,280</b>	<b>3,167,837</b>	<b>2,686,108</b>	<b>3,191,720</b>

**FY 24/25 Operations and Maintenance Department Expenses By Cost Center (Ord Sewer)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	699,932	730,162	604,116	909,116
Administrative Expense	4,438	9,672	6,267	9,300
Information Technology	-	6,000	2,391	1,020
Office Expense	(2)	300	115	300
Operations, Maintenance & Repair	197,395	375,394	231,927	327,624
Professional Services	9,340	10,500	1,090	10,500
Utilities Expense	98,139	109,305	130,274	158,080
<b>Grand Total</b>	<b>1,009,241</b>	<b>1,241,333</b>	<b>976,180</b>	<b>1,415,940</b>

**FY 24/25 Operations and Maintenance Department Expenses By Cost Center (Recycled Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	12,664	2,776	2,080	-
Administrative Expense	-	2,706	593	2,513
Information Technology	-	500	224	85
Office Expense	-	25	10	25
Operations, Maintenance & Repair	21,039	16,237	19,536	25,430
Professional Services	-	4,500	145	2,000
Utilities Expense	-	-	112	165
<b>Grand Total</b>	<b>33,702</b>	<b>26,744</b>	<b>22,700</b>	<b>30,218</b>



# LABORATORY DEPARTMENT

Our objective is to provide high-quality water (potable and recycled water) and efficiently operate wastewater collection system to serve existing and future customers.

## LABORATORY DEPARTMENT PRIOR YEAR (FY 2023-2024) ACCOMPLISHMENTS

The District took approximately 775 water samples:

- a) Distribution bacteriological samples
- b) Source water Samples
  - Raw Water well samples
  - Quarterly sampling was performed for Trichloroethylene (TCE), Carbon Tetrachloride (CT), and Vinyl Chloride in wells in the vicinity of Army cleanup plumes. All results are either Non-detection or under the Public Health Goal or Maximum Contaminant Level.
  - Perflurahexonic Acid (PFHxA) at well 29 was sampled quarterly, and levels were below the detectible level for reporting (DLR). The state issued a reduced monitoring plan for the District.

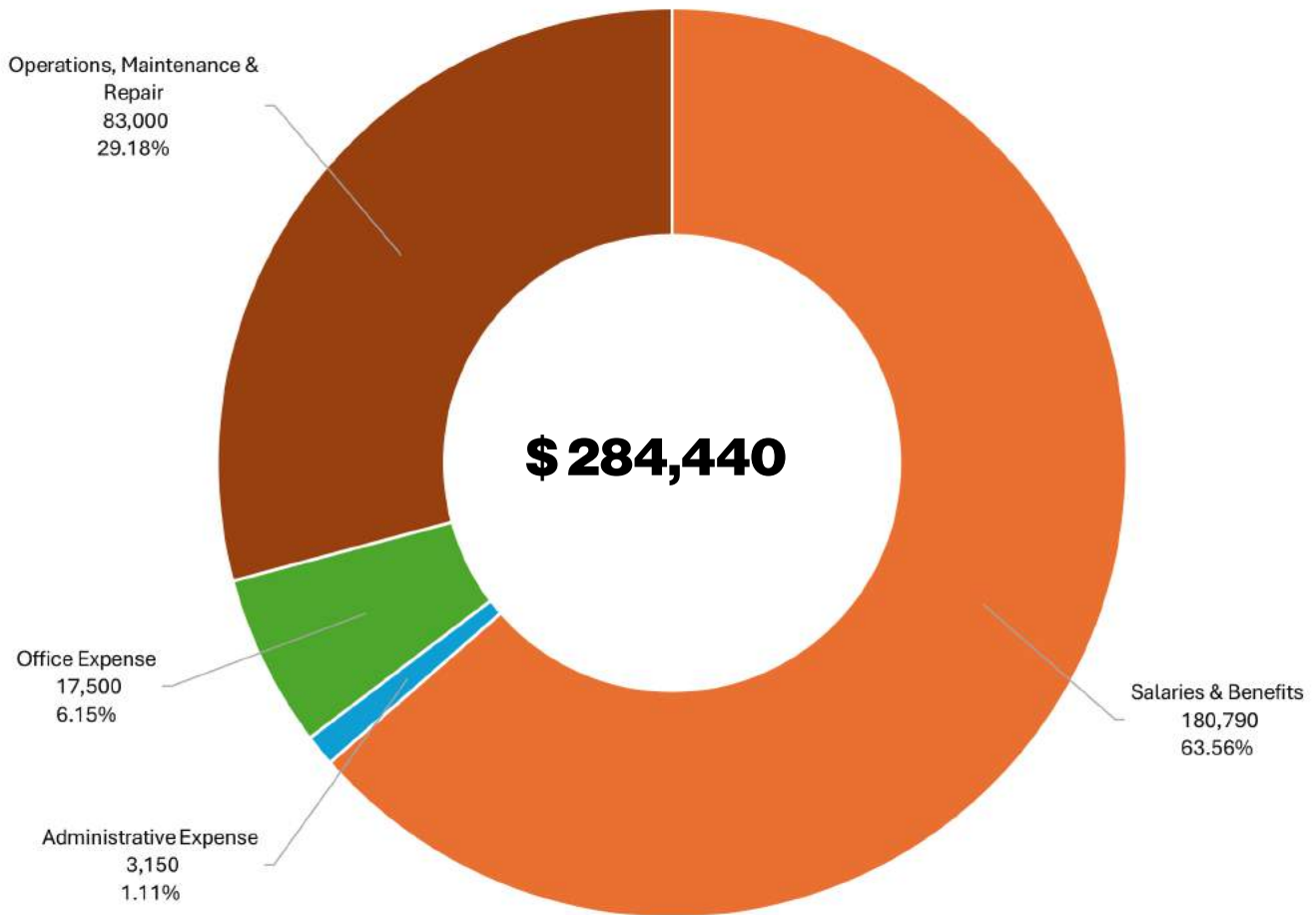
## FY 2024-2025 PLANNED IMPROVEMENTS OR PROJECTS:

The District will perform approximately 520 routing bacteriological samples

- 28 Raw water well samples
- Volatile Organic Compounds, Synthetic Organic Compounds, Nitrates,
- Radiological, General/mineral, and organic sampling to be conducted at our source wells
- Additional sampling at the District's storage tanks for VOC's and General/Mineral
- Disinfection by-product sampling in the distribution system

Operators regularly collect water samples to ensure that the water we provide is within regulatory standards.

## FY 24/25 Laboratory Department Expenses by Category in USD \$

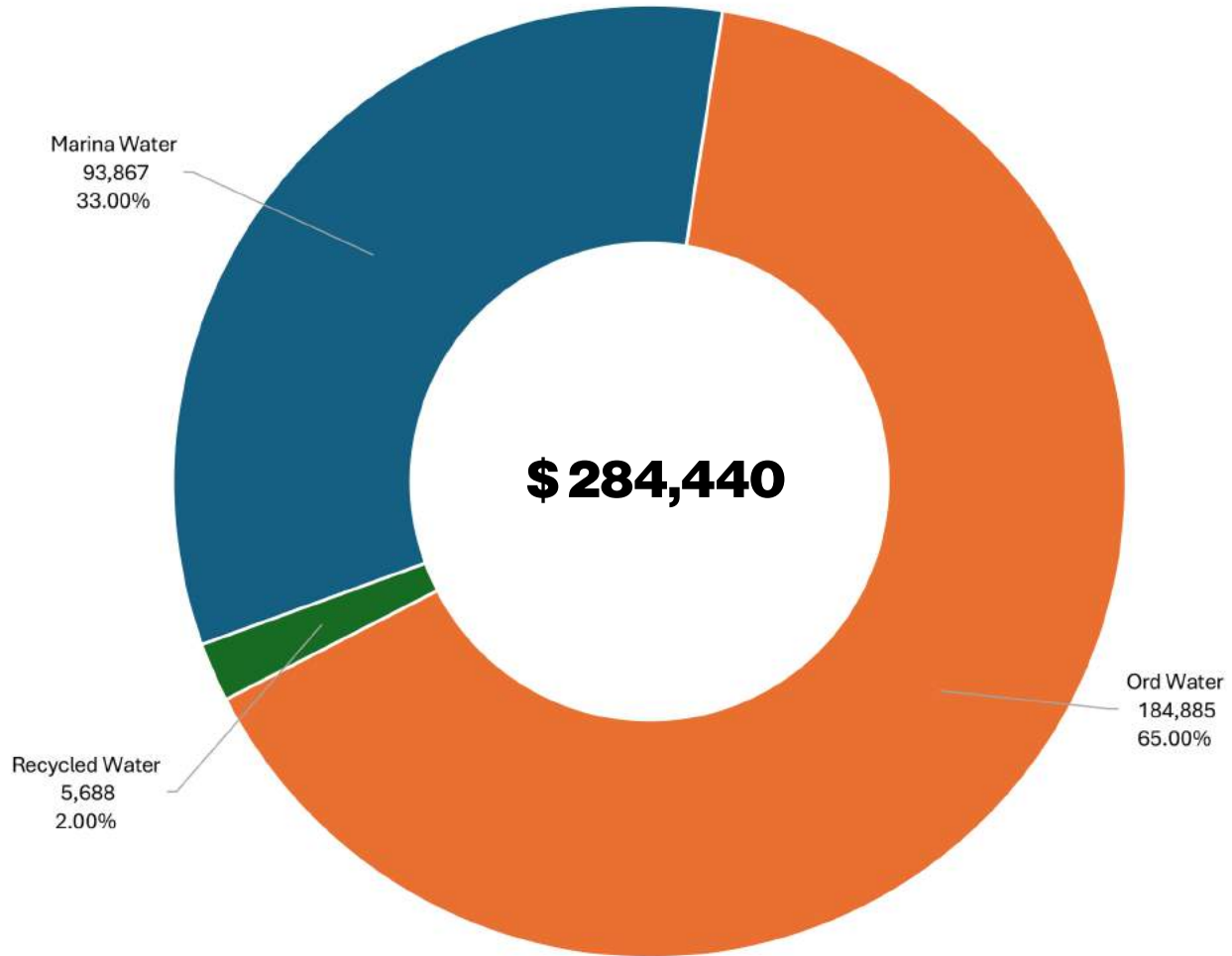


### FY 24/25 Conservation Department Expenses By Category

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	128,127	129,064	129,064	180,790
Administrative Expense	2,443	2,724	2,724	3,150
Office Expense	13,210	15,200	15,200	17,500
Operations, Maintenance & Repair	64,224	70,456	70,456	83,000
<b>Grand Total</b>	<b>208,003</b>	<b>217,444</b>	<b>217,444</b>	<b>284,440</b>



## FY 24/25 Laboratory Department Expenses by Fund in USD \$



### FY 24/25 Conservation Department Expenses By Cost Center (Marina Water)

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	43,248	52,661	43,901	59,662
Administrative Expense	757	1,113	899	1,040
Office Expense	3,927	4,967	5,016	5,775
Operations, Maintenance & Repair	23,741	27,390	23,250	27,390
<b>Grand Total</b>	<b>71,673</b>	<b>86,131</b>	<b>73,067</b>	<b>93,867</b>

**FY 24/25 Laboratory Department Expenses By Cost Center (Ord Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	84,879	103,727	85,163	117,513
Administrative Expense	1,686	2,194	1,771	2,047
Office Expense	9,283	9,782	9,880	11,375
Operations, Maintenance & Repair	40,483	53,950	45,796	53,950
<b>Grand Total</b>	<b>136,330</b>	<b>169,653</b>	<b>142,610</b>	<b>184,885</b>

**FY 24/25 Laboratory Department Expenses By Cost Center (Recycled Sewer)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	-	3,192	-	3,615
Administrative Expense	-	68	54	63
Office Expense	-	300	304	350
Operations, Maintenance & Repair	-	1,660	1,409	1,660
<b>Grand Total</b>	<b>-</b>	<b>5,220</b>	<b>1,768</b>	<b>5,688</b>

Collecting a sample from one of the sampling stations located throughout the District.







# CONSERVATION DEPARTMENT


Using water efficiently is the “new normal” to preserve our precious resource. Conservation has played a key role in keeping the District’s overall pumping level for the last few years while our population continues to grow.

The Conservation Department is responsible for the efficient use of our water resources. This responsibility can manifest itself in different ways.

Conservation is responsible for collecting, reporting, and using data. The data is used to measure how water is being used at a city scale, neighborhood scale, and down to how each dwelling unit is using water. Much of this data is collected and transmitted to various County and State agencies for aggregate State and County analysis.

One of the many reports Conservation is responsible for is the State mandated water loss audit that is completed every year. This year’s water loss numbers indicate a continued improvement not only in the overall amount of water that is being metered but how the District is monitoring the system has improved to be aware of any system leaks through pressure monitoring for example.

Another facet of the Conservation Department is the outreach function that it plays. For many customers the only District Staff that they interact with is our Conservation Staff. The Conservation Department attends many community events including the Monterey County Fair, Marina Garden Club, and other local events to carry the Conservation message forward to the community.



Conservation Specialists and Operations staff on-site demonstrating how the irrigation controller works in conserving water use.

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Besides the community events Conservation Staff conducts many customer home visits to assist with leak detection, irrigation optimization, high water use, and they investigate any water waste alerts the District receives.

Conservation is also a critical component of the District's outreach programs. Staff promotes water use efficiency through mailers, email flyers, social media, and by providing Home Owners Associations with best practices information to provide to homeowners. The Department leads the way when a new State or local regulations are being implemented. Conservation also manages the In-School Water, Science, and Conservation program designed to reach the District's youngest customer through in school lessons and events.

Another program Conservation manages is the Water Use Efficiency Incentive Program. The program promotes Water Use Efficiency by incentivizing lower water use through providing incentives (or rebates) for customer installed devices or landscapes to lower the use of our water resources. Below is a list of the current incentives and rebates:

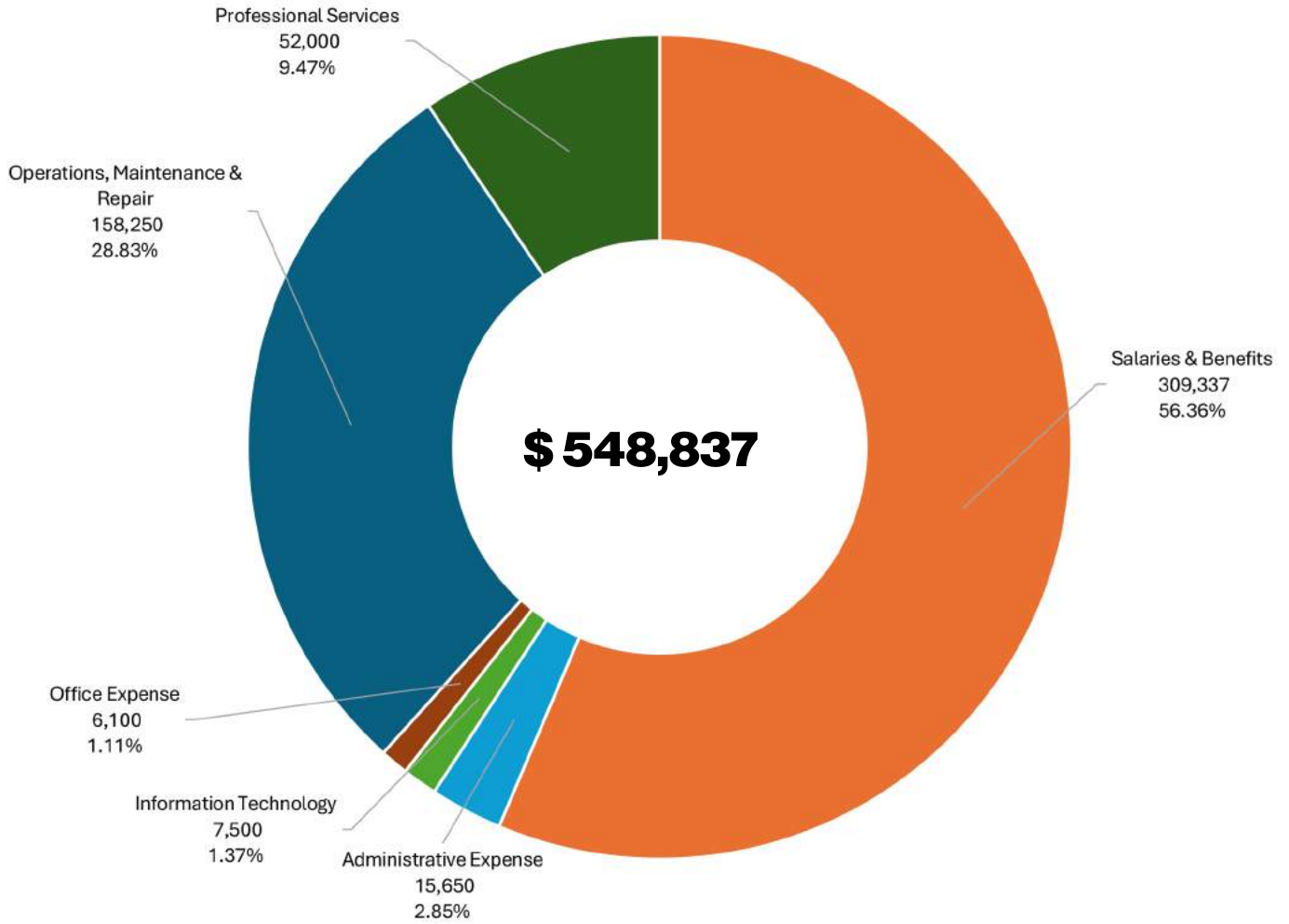
- a) Evapotranspiration-based irrigation Controller Rebate
- b) Rain or Soil Moisture Shut-off Switch Rebate
- c) Lawn and Sprinkler Replacement Incentives
- d) Rainwater Catchment Incentive Program
- e) Master Shut-off Valve Rebate
- f) Flow Sensor Rebate
- g) High Efficiency Clothes Washer Rebate
- h) High Efficiency Toilet and Water free Urinal Rebates
- i) Hot Water Recirculation Pump Rebate

Moreover, MCWD has available free water-saving tools for all of its customers, such as 1.5 gallons/minute water-efficient showerheads, low-flow faucet aerators, hose-end shut-off nozzles, and toilet leak detection tablets.

### **CONSERVATION GOALS FOR THE NEXT YEAR:**

- a) Begin implementation of the California Urban Water Use Efficiency Standards
- b) Development of a Homeowner Landscape Best Practices and Tool kit to assist homeowners who are interested in landscaping areas of their homes. For example, many new homes are purchased without backyard landscaping.
- c) Increase the meter testing program to include a statistical sample of small residential meters. This will improve our water measurements to identify any loss.
- d) Continued participation in a District wide AMI meter program plan

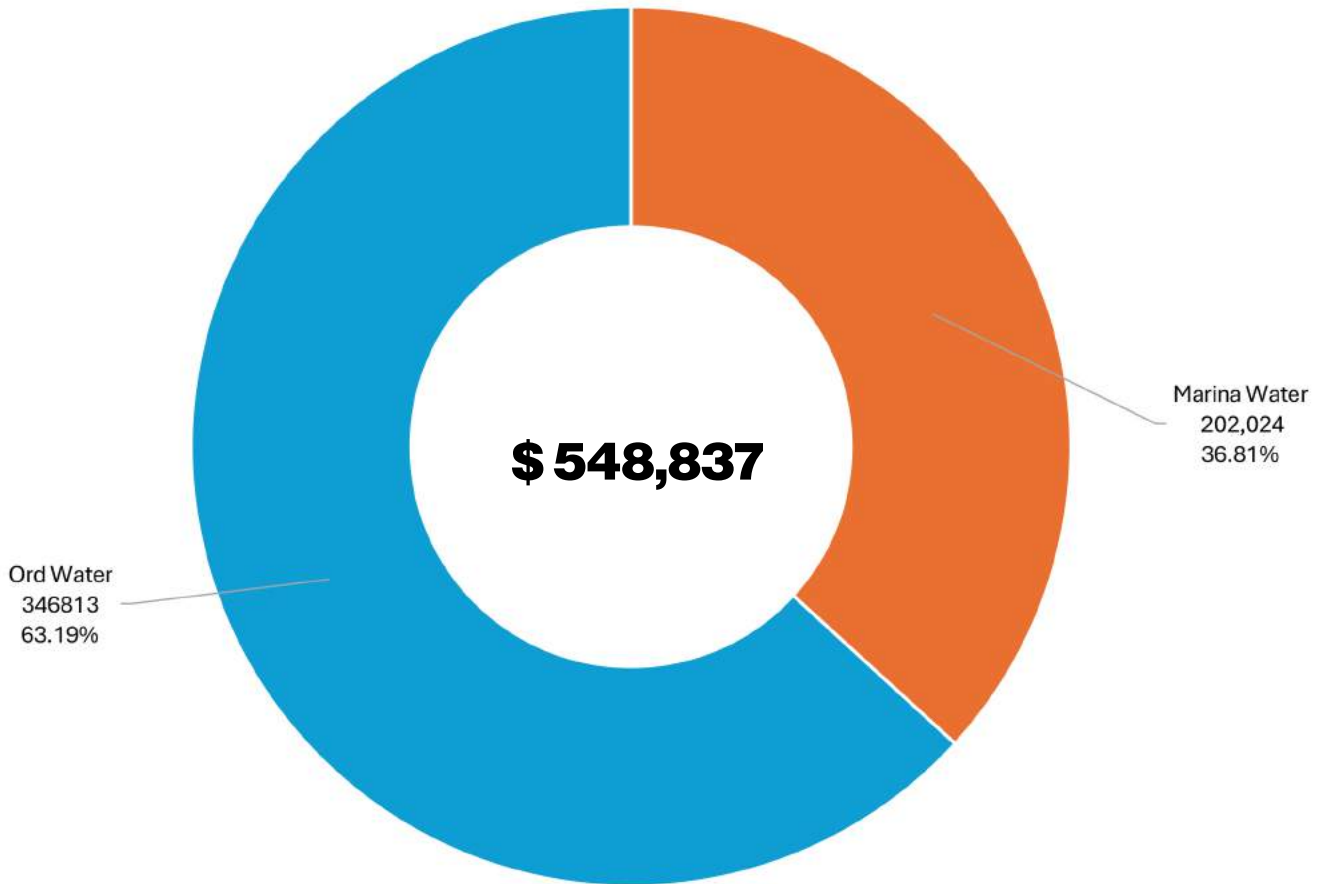
## FY 24/25 Conservation Department Expenses by Category in USD \$



### FY 24/25 Conservation Department Expenses By Category

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	128,127	129,064	129,064	180,790
Administrative Expense	2,443	2,724	2,724	3,150
Office Expense	13,210	15,200	15,200	17,500
Operations, Maintenance & Repair	64,224	70,456	70,456	83,000
<b>Grand Total</b>	<b>208,003</b>	<b>217,444</b>	<b>217,444</b>	<b>284,440</b>

## FY 24/25 Conservation Department Expenses by Fund in USD \$



**FY 24/25 Conservation Department Expenses By Cost Center (Marina Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	74,669	104,871	80,274	102,081
Administrative Expense	3,043	6,130	5,074	5,165
Information Technology	1,526	1,650	1,937	2,475
Office Expense	79	4,320	1,844	2,013
Operations, Maintenance & Repair	45,140	83,500	42,594	73,000
Professional Services	705	5,000	1,905	17,290
<b>Grand Total</b>	<b>125,161</b>	<b>205,471</b>	<b>133,628</b>	<b>202,024</b>



**FY 24/25 Conservation Department Expenses By Cost Center (Ord Water)**

<b>Category</b>	<b>22/23 Actuals in USD \$</b>	<b>23/24 Budget in USD \$</b>	<b>23/24 Est. Actuals in USD \$</b>	<b>24/25 Proposed in USD \$</b>
Salaries & Benefits	165,321	212,921	165,349	207,256
Administrative Expense	5,000	9,870	7,668	10,485
Information Technology	3,396	3,350	3,933	5,025
Office Expense	89	6,680	3,743	4,087
Operations, Maintenance & Repair	84,076	101,750	79,698	85,250
Professional Services	2,820	10,000	6,670	34,710
<b>Grand Total</b>	<b>260,703</b>	<b>344,571</b>	<b>267,062</b>	<b>346,813</b>



# ENGINEERING DEPARTMENT

The Engineering Department is responsible for the planning, design, and construction of the District's infrastructure to provide safe affordable potable water, recycled water, and wastewater collection. The Department formulates the District's Master Plans for each service to accommodate the necessary capacity for residential and commercial development demands. The Master Plans are implemented through the District's Five-Year Capital Improvement Plan and annual Capital Improvement Plans (CIP).

The Engineering Department is charged with managing the majority of the District's capital improvement projects. The Department is responsible for the planning, bidding, and construction management of District-sponsored projects ensuring they are constructed pursuant to the District plans, specifications, processes, and procedures. The Engineering Department also manages the District's system maps, models, and GIS systems updating them as the District continues to grow.

Along with District-sponsored projects, the Department is responsible for the review of development plans to verify they are compliant with current District ordinances and specifications. Once development plans have been approved the department is entrusted with the inspection of the infrastructure installed by the developer contractors. As areas of the Ord community develop, managing developer-driven projects can constitute a significant portion of the Engineering Department's project load.

The Engineering Department includes Information Technology (IT). The IT division administers and provides technical support to staff on various applications to ensure that they are optimally utilized. Mapping, design, finance, and systems operation software are integrated where possible to create operational efficiency throughout the organization. IT monitors the security of the District's IT systems to prevent cyber breaches and manages the District's IT equipment including repair, replacement, and maintenance contracts. The Department works closely with the Operations Department to keep current District systems operating appropriately and manage the replacement of the existing infrastructure to maintain service in accordance with current law, codes, or permits.

The water, sewer, and recycled water systems serving the Marina and Ord Communities have expanded over the past year, and so has the Engineering Department. The Department has welcomed new members to fill the positions of Engineering Technician, Assistant Engineer, and Senior Project Manager. This will enhance the team's capacity and capabilities. The Engineering Department is looking forward to improving project scope completion rates, staff utilization and retention, costs to budgeted amounts (CIP Projects), and project review and approval efficiencies for development projects.

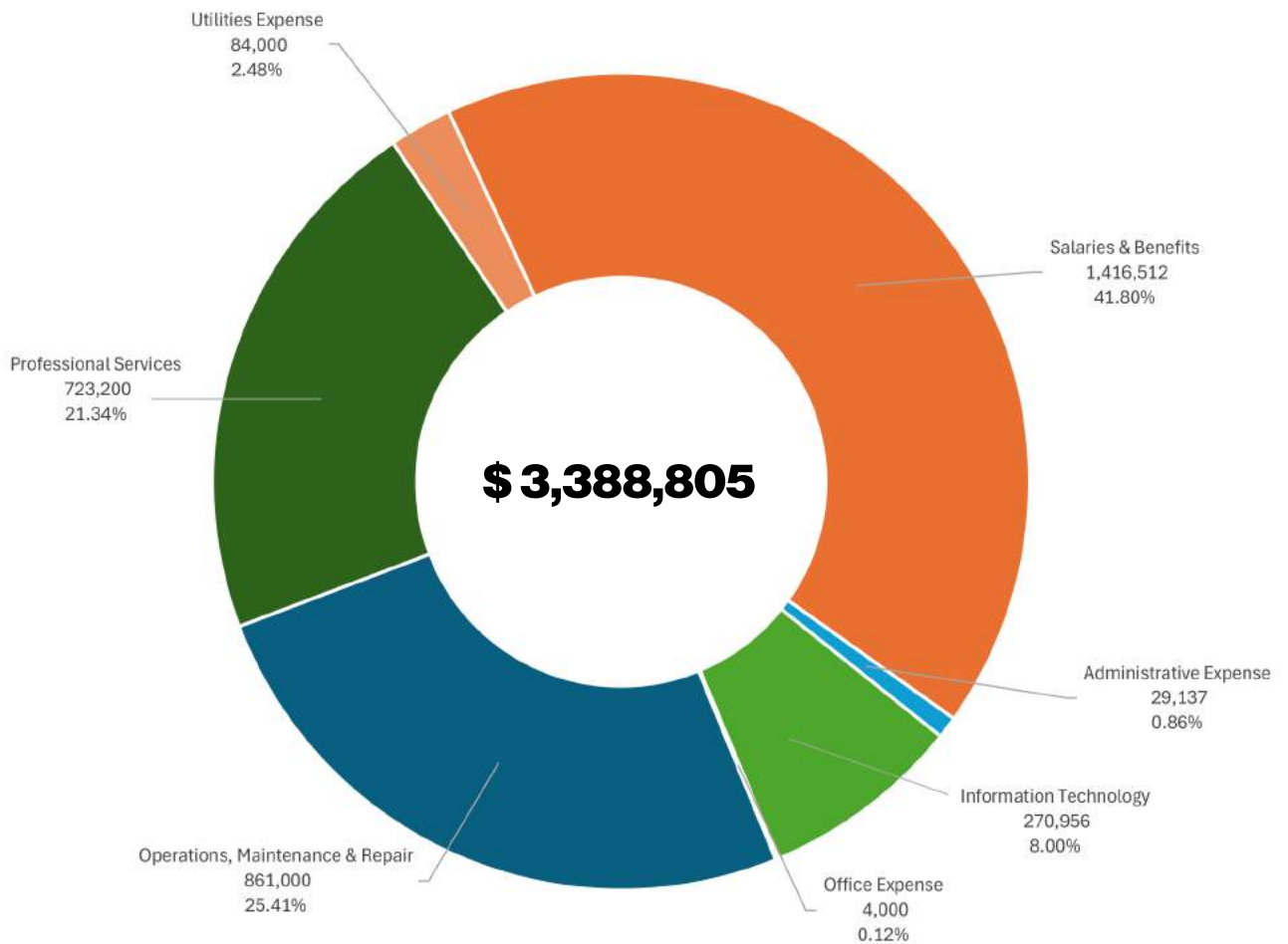
◀ The Engineering Department leverages the use of GIS in managing its projects.

## PRIOR YEAR ACHIEVEMENTS AND FY 2025 GOALS

In the previous fiscal year, MCWD Engineering executed \$[## million (needs number inserted here)] in new and programmatic capital improvements, including one recycled water and one sewer project that were each recognized as Project of the Year by the American Public Works Association. Working closely with the development community, MCWD Engineering oversaw the construction of nearly ten miles of new water, sewer, and recycled water main and upgrading and adding to existing facilities to create a more interconnected and robust utility network. This new infrastructure supported the completion of over 300 new residential units, helping to alleviate the region's housing crisis and broadening MCWD's ratepayer base.

MCWD Engineering is excited to carry this momentum into 2025, executing a continuing stream of capital projects, and working with our land use jurisdiction and development partners to design and plan the next round of projects that will sustain MCWD's quality and growth. MCWD Engineering looks to 2025 to improve the percentage of project scopes completed and project review efficiencies. Use of these metrics will support the department's drive towards efficiency by improving costing, fee rates, staff demands, and customer service.

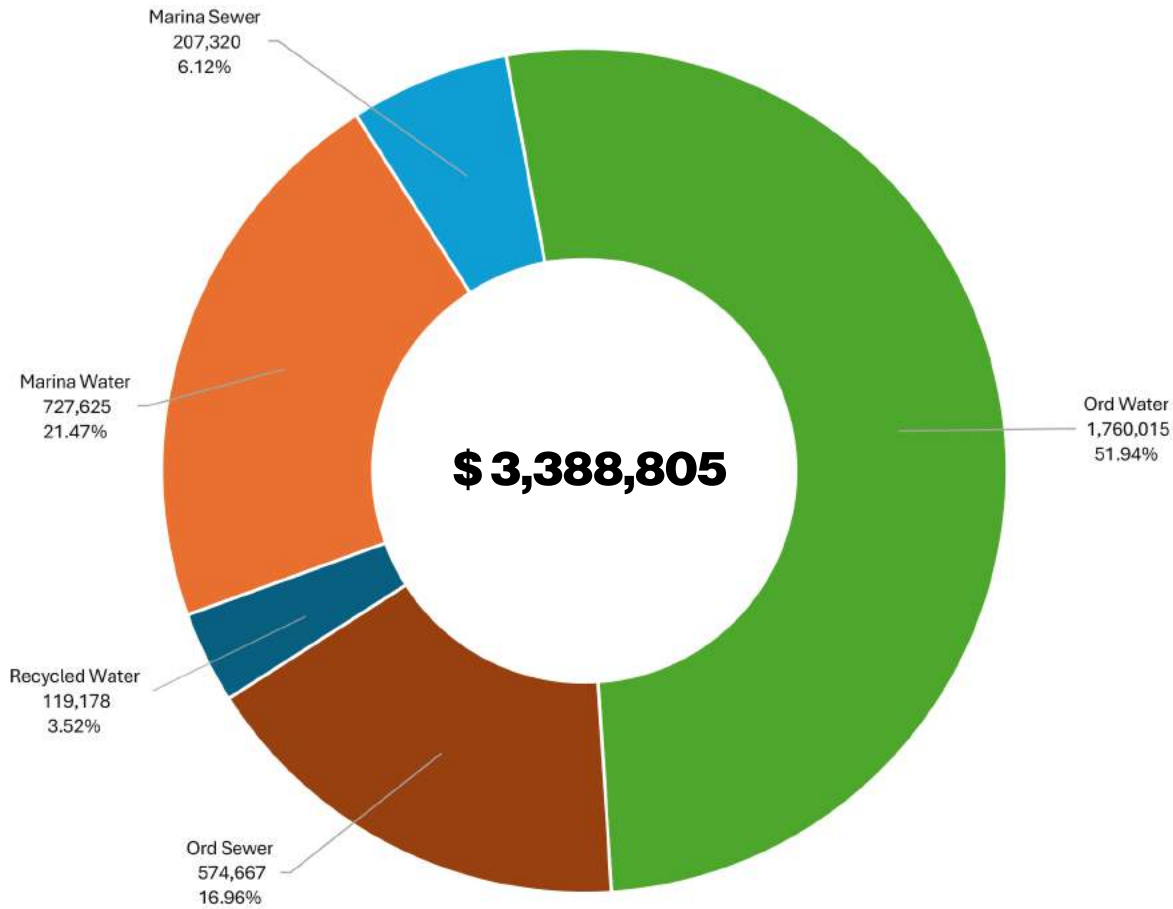
### FY 24/25 Engineering Department Expenses by Category in USD \$



### FY 24/25 Engineering Department Expenses By Category

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	816,042	1,288,451	1,043,302	1,416,512
Administrative Expense	1,702	17,825	6,510	29,137
Information Technology		364,800	203,989	270,956
Office Expense	730	3,000	1,720	4,000
Operations, Maintenance & Repair	715,702	698,100	737,051	861,000
Professional Services	156,708	553,700	256,162	723,200
Utilities Expense		79,226	89,134	84,000
<b>Grand Total</b>	<b>1,690,884</b>	<b>3,005,102</b>	<b>2,337,868</b>	<b>3,388,805</b>

### FY 24/25 Engineering Department Expenses by Fund in USD \$



**FY 24/25 Engineering Department Expenses By Cost Center (Marina Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	213,130	377,207	284,086	385,856
Administrative Expense	508	4,756	1,759	7,867
Information Technology		94,848	55,077	73,158
Office Expense	91	810	465	1,080
Operations, Maintenance & Repair	8,954	97,906	52,136	89,570
Professional Services	29,300	125,132	37,223	147,414
Utilities Expense		20,598	24,066	22,680
<b>Grand Total</b>	<b>251,983</b>	<b>721,257</b>	<b>454,812</b>	<b>727,625</b>

**FY 24/25 Engineering Department Expenses By Cost Center (Marina Sewer)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	40,817	63,899	49,014	71,455
Administrative Expense	11	891	325	1,457
Information Technology		18,240	10,199	13,548
Office Expense	18	150	86	200
Operations, Maintenance & Repair	43,467	39,405	22,966	29,550
Professional Services	17,215	80,410	5,272	86,910
Utilities Expense		3,962	4,457	4,200
<b>Grand Total</b>	<b>101,527</b>	<b>206,957</b>	<b>92,319</b>	<b>207,320</b>

**FY 24/25 Engineering Department Expenses By Cost Center (Ord Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	464,637	750,017	582,559	786,004
Administrative Expense	1,195	9,861	3,581	16,026
Information Technology		204,288	112,195	149,025
Office Expense	200	1,650	946	2,200
Operations, Maintenance & Repair	401,902	454,336	414,019	475,050
Professional Services	87,739	242,592	118,568	285,510
Utilities Expense		44,366	49,024	46,200
<b>Grand Total</b>	<b>955,673</b>	<b>1,707,110</b>	<b>1,280,892</b>	<b>1,760,015</b>

**FY 24/25 Engineering Department Expenses By Cost Center (Ord Sewer)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	97,458	157,232	117,801	171,492
Administrative Expense	33	2,196	781	3,496
Information Technology		47,424	24,479	32,515
Office Expense	42	360	206	480
Operations, Maintenance & Repair	261,379	91,453	244,456	260,920
Professional Services	22,455	85,566	49,931	95,684
Utilities Expense		10,300	10,696	10,080
<b>Grand Total</b>	<b>381,367</b>	<b>394,531</b>	<b>448,350</b>	<b>574,667</b>

**FY 24/25 Engineering Department Expenses By Cost Center (Recycled Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	(0)	(59,904)	9,842	1,705
Administrative Expense	(45)	121	64	291
Information Technology		-	2,039	2,710
Office Expense	379	30	17	40
Operations, Maintenance & Repair	-	15,000	3,474	5,910
Professional Services	-	20,000	45,168	107,682
Utilities Expense		-	891	840
<b>Grand Total</b>	<b>334</b>	<b>(24,753)</b>	<b>61,495</b>	<b>119,178</b>





# WATER RESOURCES DEPARTMENT

The Water Resources Department is responsible for implementing the District's water conservation programs, which involve data collection, reporting, and surveys. They also offer incentive programs for water conservation, a conservation certification program for property transfers, and public outreach for conservation.

Additionally, they manage the development of the District's Climate Action Plan, the implementation of improvements at the Imjin Office Park, and Annexation activities for the District.

The Water Resources Department also manages the District's Groundwater Sustainability Agency, which oversees implementing the Monterey Sub-basin Groundwater Sustainability Plan. This plan was adopted by the MCWD Board in January 2022 and covers a 50-year span. The goal is to achieve sustainability within 20 years and maintain it for the following 30 years. Sustainability is defined as meeting six indicators: preventing the lowering groundwater levels, preventing the reduction of groundwater storage, preventing seawater intrusion, preserving water quality, preventing land subsidence, and avoiding surface water depletion.

Water Resources Staff also is involved many other regional water agency Boards and Committees. Some examples, Staff is the Committee Chair for the Salinas Valley Groundwater Basin Groundwater Sustainability Agency's Monterey Subbasin Committee, a member of the SVBGSA's Advisory Committee to the SVBGSA Board, a member of the Monterey County Water Resources Basin Management Advisory Committee and attends and monitors other agency activities and meetings.

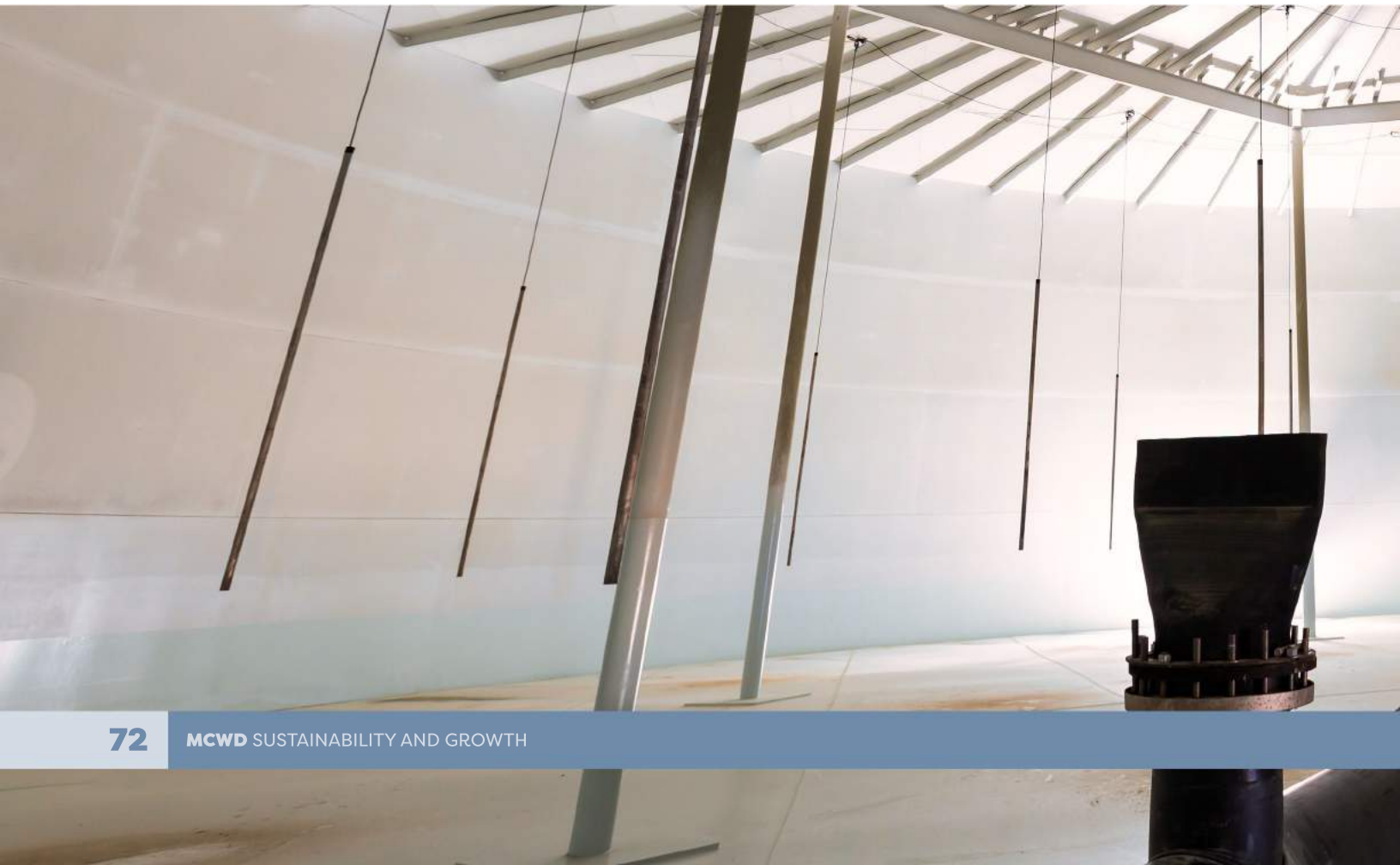
Enclosed Storage Facilities within the District are closely monitored and inspected by System Operators.

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## PRIOR YEAR ACCOMPLISHMENTS

- In Summer of 2023 the Water Resources Department applied for a Sustainable Groundwater Management Act Implementation Grant from the California Department of Water Resources for the implementation of the Monterey Subbasin Groundwater Sustainability Plan.
- In early 2024 Marina Coast Water District Groundwater Sustainability Agency was awarded a \$6.4 million dollar grant for Groundwater Sustainability Plan implementation activities through April of 2026. These activities include the construction of two clusters of monitoring wells, seawater intrusion model development, and regional project feasibility analyses.
- The Water Resources Department also welcomed two new employees, a Water Resources Analyst, and a Water Resources Technician. Both positions have led to improved monitoring of our groundwater aquifers, improved reporting, and furthered sustainability plan implementation.
- The District began to monitor groundwater elevation through its network, which includes 37 Representative Monitoring Sites (RMS) in the Marina-Ord Area and 13 RMSs in the Corral de Tierra Area. Currently, all groundwater levels are collected in the fall each year by the following collection agencies: Fort Ord, USGS, Seaside Basin Water Master, and MCWRA. The District has been gaining permission from these agencies to initiate an in-house groundwater elevation monitoring network and has obtained access to 25 of the 37 Representative Monitoring Sites in the Marina-Ord Area.
- In addition to groundwater elevation monitoring, the District proactively monitors seawater intrusion into the deep aquifers to safeguard freshwater supplies. The Water Resource Department has invested in two 106 TLC Meters that

The inside of the A1/A2 Tanks that were constructed by the District. This structure will help make the District more resilient in providing water for its customers.



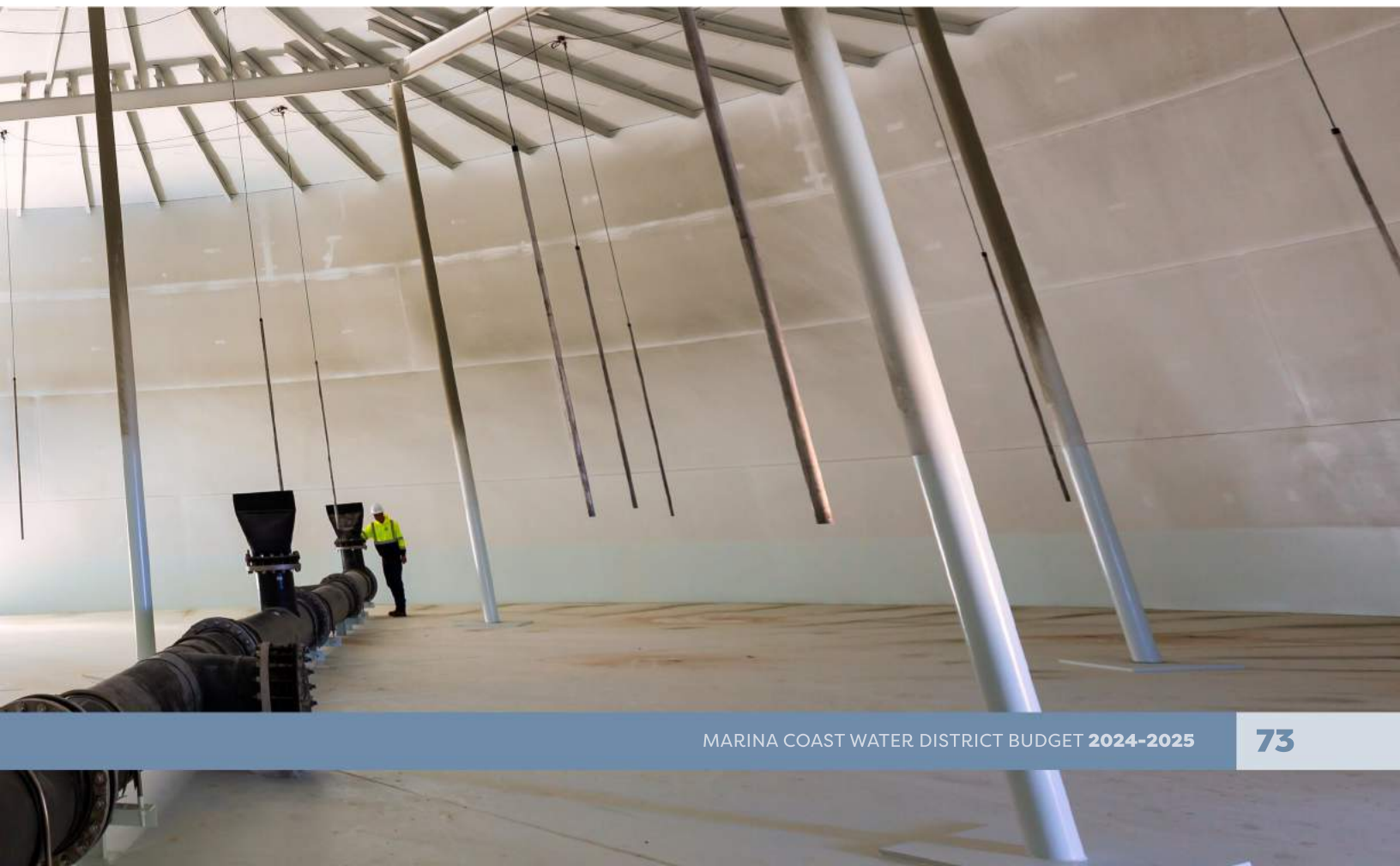
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assist in these monitoring efforts by measuring the temperature, level, and conductivity of the aquifers, which can provide an early warning sign of sea water intrusion. Soon, the department plans to install pressure transducers into a selected subset of monitoring wells, which will provide a high resolution of groundwater data, allowing the District to manage groundwater levels more precisely.

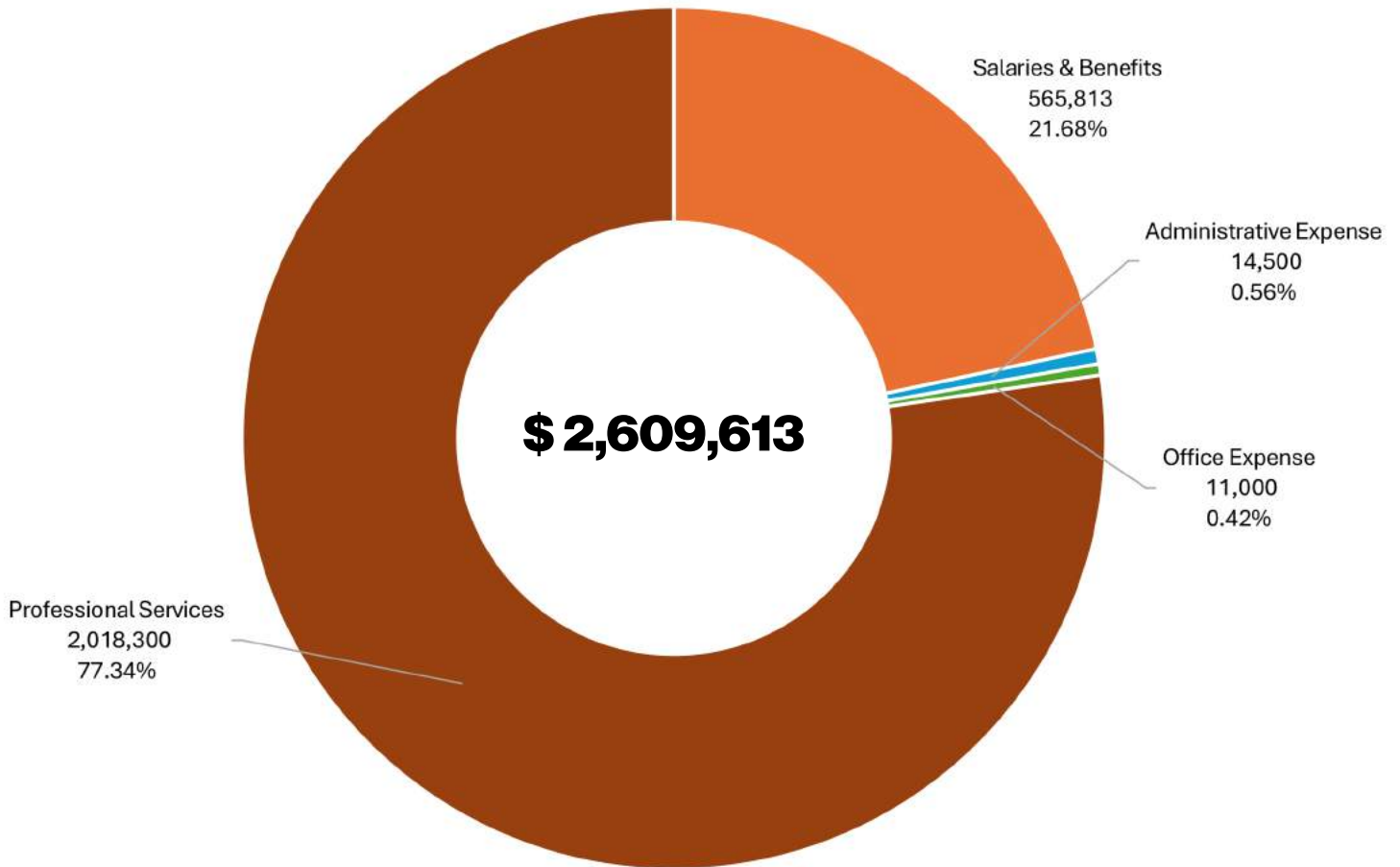
- The Water Resources Department continues to develop and foster regional relationships with other agencies, stakeholders, and industry groups who are involved with managing Water Resources in our region. Staff has been appointed to various committees and boards to contribute insight, knowledge, and resources to plan for the area's water resource utilization in the future.

## GOALS FOR THE UPCOMING YEAR

- Water Resources plans to keep adding Staff this year with the recruitment of a Water Resources Engineer. This position is ripe for inclusion as we have grant funded design & construction activities for our groundwater sustainability plan. Specifically, the engineer will work on the installation of two new monitoring wells clusters, further develop an Indirect Potable Reuse & Aquifer Storage project, and assist in the analyses of the regional project feasibility studies being completed by others.
- Water Resources will construct two new monitoring well clusters to add additional data regarding our deeper aquifers and their behavior. In conjunction with our hydrogeological consultants, the department will complete the seawater intrusion model, further develop our internal monitoring projects, and improve our reporting processes.



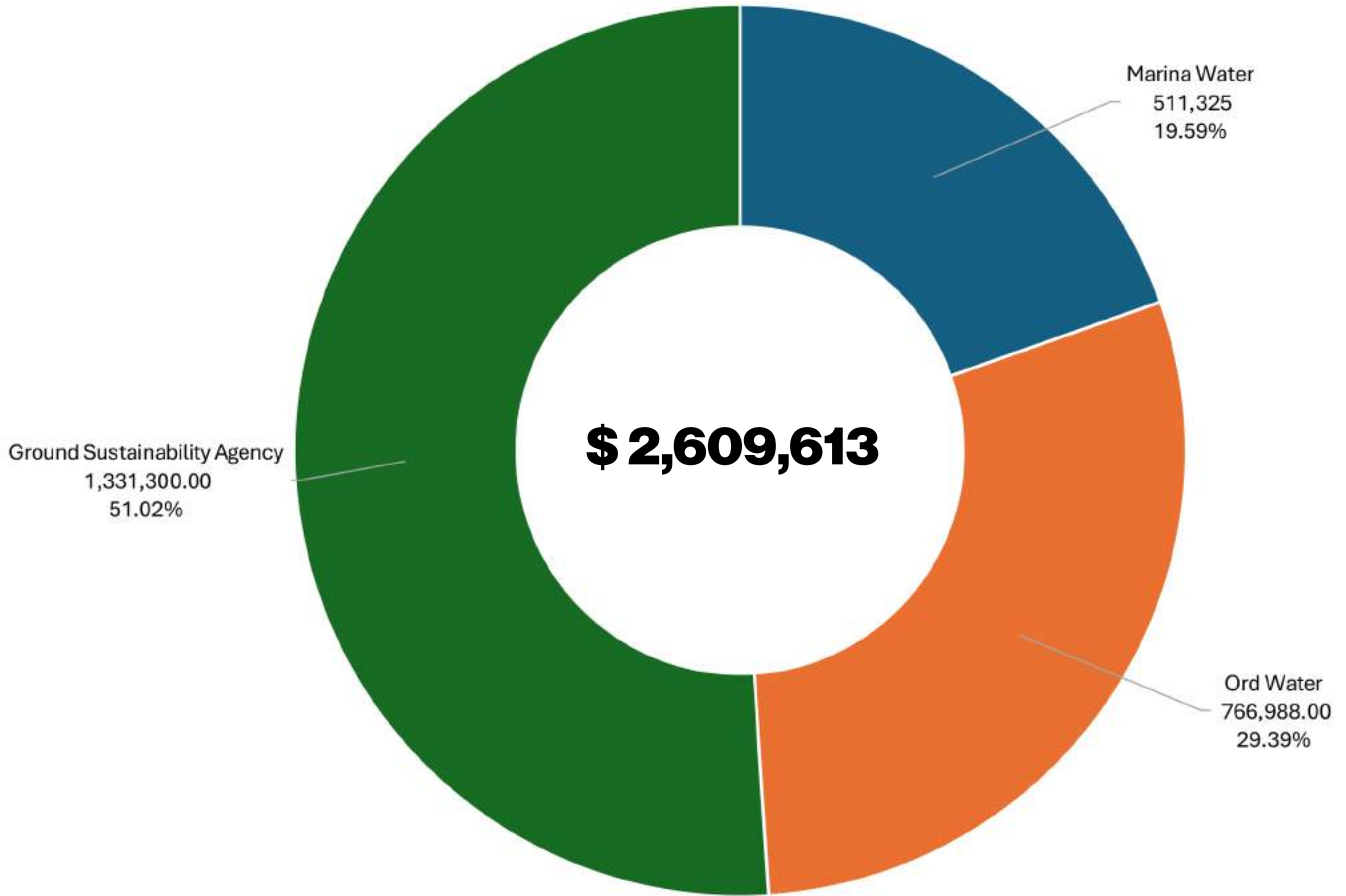
## FY 24/25 Water Resources Department Expenses by Category in USD \$



**FY 24/25 Water Resources Department Expenses By Category**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	275,150	562,193	304,927	565,813
Administrative Expense	2,271	10,500	-	14,500
Office Expense	22	-	43	11,000
Professional Services	437,783	977,500	583,326	2,018,300
<b>Grand Total</b>	<b>715,226</b>	<b>1,550,193</b>	<b>888,296</b>	<b>2,609,613</b>

## FY 24/25 Water Resources Department Expenses by Fund in USD \$



### FY 24/25 Water Resources Department Expenses By Cost Center (Marina Water)


Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	110,540	89,951	106,361	226,325
Administrative Expense	264	1,980	-	4,600
Office Expense	7	-	17	2,400
Professional Services	91,719	229,350	125,120	278,000
<b>Grand Total</b>	<b>202,530</b>	<b>321,281</b>	<b>231,498</b>	<b>511,325</b>

**FY 24/25 Water Resources Department Expenses By Cost Center (Ord Water)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	164,610	134,926	198,566	339,488
Administrative Expense	547	4,020	-	6,900
Office Expense	15	-	26	3,600
Professional Services	137,529	465,650	187,680	417,000
<b>Grand Total</b>	<b>302,701</b>	<b>604,596</b>	<b>386,272</b>	<b>766,988</b>

**FY 24/25 Water Resources Department Expenses By Cost Center (GSA)**

Category	22/23 Actuals in USD \$	23/24 Budget in USD \$	23/24 Est. Actuals in USD \$	24/25 Proposed in USD \$
Salaries & Benefits	-	337,316	-	-
Administrative Expense	1,459	4,500	-	3,000
Office Expense		-		5,000
Professional Services	208,536	282,500	270,526	1,323,300
<b>Grand Total</b>	<b>209,995</b>	<b>624,316</b>	<b>270,526</b>	<b>1,331,300</b>

Recycled water is wastewater that has undergone advanced water treatment to be a safe and consistent water quality for non-drinking or non-potable use. 



In Order to Conserve Water  
**RECYCLED  
WATER  
IN USE**  
DO NOT DRINK  NO TOME EL AGUA  
WASH HANDS AFTER CONTACTING  
LÁVESE LAS MANOS DESPUÉS DE  
HACER CONTACTO CON EL AGUA

# FY 2024-2025 CAPITAL EQUIPMENT COMPARISON

## FY 24/25 Capital Equipment Summary (District Wide)

Category	22/23 Actuals in USD \$	23/24 Est. Actuals in USD \$	23/24 Budget in USD \$	24/25 Proposed in USD \$
Vehicles	179,432	200,000	246,500	276,594
O&M Equipment	761,667	307,900	307,900	536,000
<b>Grand Total</b>	<b>941,100</b>	<b>507,900</b>	<b>554,400</b>	<b>812,594</b>

## FY 24/25 Capital Equipment Itemized

Category	Itemized in USD \$	Total in USD \$
<b>Vehicles</b>		
200K in vehicles	200,000	
Rollover of F-250 not delivered in FY24	76,594	<b>276,594</b>
<b>O&amp;M Equipment</b>		
Brush Hog attachment for skid steer	12,000	
New Loader	165,000	
Mag Meter for F Booster	10,000	
Mag Meter for Marina Booster	10,000	
Shoring	50,000	
Temporary MCC for Sewer Lift Stations	45,000	
Alarm System (3 Blds)	100,000	
SCADA Room Mini Split AC system	15,000	
Trailer for Skid Steer	20,000	
VFD/Soft Start Well 30	50,000	
VFD/Soft Start Well 31	59,000	<b>536,000</b>
<b>Grand Total</b>		<b>812,594</b>



# FY 2024-2025 CAPITAL EQUIPMENT BY COST CENTER

## FY 24/25 Capital Equipment (By Cost Center)

Category	MW in USD \$	MS in USD \$	OW in USD \$	OS in USD \$	RW in USD \$	Total in USD \$
<b>Vehicles</b>						
200K in vehicles	54,000	10,000	110,000	24,000	2,000	200,000
Rollover of F-250 not delivered in FY24	20,680	3,830	42,127	9,191	766	76,594
<b>Vehicles Totals</b>	<b>74,680</b>	<b>13,830</b>	<b>152,127</b>	<b>33,191</b>	<b>2,766</b>	<b>276,594</b>
<b>O&amp;M Equipment</b>						
Brush Hog attachment for skid steer	3,240	600	6,600	1,440	120	12,000
New Loader	44,550	8,250	90,750	19,800	1,650	165,000
Mag Meter for F Booster			10,000			10,000
Mag Meter for Marina Booster	10,000					10,000
Shoring	13,500	2,500	27,500	6,000	500	50,000
Temporary MCC for Sewer Lift Stations		13,050		31,950		45,000
Alarm System (3 Blds)	27,000	5,000	55,000	12,000	1,000	100,000
SCADA Room Mini Split AC system	4,050	750	8,250	1,800	150	15,000
Trailer for Skid Steer	5,400	1,000	11,000	2,400	200	20,000
VFD/Soft Start Well 30			50,000			50,000
VFD/Soft Start Well 31			59,000			59,000
<b>O&amp;M Equipment Totals</b>	<b>107,740</b>	<b>31,150</b>	<b>318,100</b>	<b>75,390</b>	<b>3,620</b>	<b>536,000</b>
<b>Grand Total</b>	<b>182,420</b>	<b>44,980</b>	<b>470,227</b>	<b>108,581</b>	<b>6,386</b>	<b>812,594</b>



# **CAPITAL IMPROVEMENT PROGRAM (CIP) DETAILS**



Capital Projects are infrastructure projects MCWD builds to meet the needs of the water, wastewater, and recycled water systems within its jurisdiction. These projects can take the form of pipelines, storage tanks, treatment facilities, and flood management projects. They include projects that meet the long-term strategies of the District and are designed to meet regulatory requirements and replace aging facilities. The Capital Improvement Plan is modified each year to reflect changes in regulatory requirements and budget constraints.

# FY 24/25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET (BY FUNDING SOURCE)

CIP No.	Capital Improvement Project Name	Funding Source							Totals in USD \$
		2024 Bond in USD \$	Capital Replacement in USD \$	GSA Fund Balance in USD \$	Capacity Fee in USD \$	Future Grant in USD \$	Bldg Removal Fund in USD \$		
WD-2501	CIP Planning and Program Management Tool	19,000	7,000	2,000	-	-	-	-	28,000
WD-2503	PLC Replacement Project Phase 2	203,000	350,000	-	-	-	-	-	553,000
WD-2308.2	SCADA Improvements Phase 2	491,000	191,000	-	-	-	-	-	682,000
WD-2404	Security and Access Improvements	-	-	-	723,000	-	-	-	723,000
GW-2504	Eastern Well Field Supply	-	-	-	53,000	-	-	-	53,000
GW-2505	Fire Hydrant Replacement Program	138,000	-	-	-	-	-	-	138,000
GW-2507	Misc Booster Pumping Station Improvements	235,000	-	-	-	-	-	-	235,000
GW-2508	Water Pipeline Renewal/Replacement Program	782,000	-	-	-	-	-	-	782,000
GW-2509	Well Rehabilitation	170,000	-	-	-	-	-	-	170,000
GW-0112	Zone A Tank and Improvements	579,000	-	-	771,000	-	-	-	1,350,000
GW-0123	Zone B Tank 2	-	-	-	4,326,000	-	-	-	4,326,000
GW-0378	Well 12 Rehabilitation	161,000	-	-	-	-	-	-	161,000
GW-2403	Comprehensive Desal Improvements	-	-	-	628,000	-	-	-	628,000
GW-2404	Reservation Road Desal Plant Renovation	-	-	-	1,985,000	-	-	-	1,985,000
GW-2310	Castroville Water Pipeline Intertie	-	-	-	-	7,800,000	-	-	7,800,000
MW-0322	Water Pipeline in Lynscott from Carmel to Reservation Rd	-	-	-	95,000	-	-	-	95,000
MW-0321	Water Pipeline in California Avenue from Patton Parkway to Reindollar Ave	110,000	-	-	-	-	-	-	110,000
OW-0201	Gigling Road Water Pipeline Replacement	1,286,000	-	-	-	-	-	-	1,286,000
OW-0330	Paint Reservoir 2 Exterior	337,000	-	-	-	-	-	-	337,000
OW-0340	McClure Road Water Pipeline	300,000	-	-	-	-	-	-	300,000
OW-2401	Corp Yard Demo and Rehabilitation	-	-	-	-	-	472,000	-	472,000
OW-2402	Ord Wastewater Treatment Plant Blight Removal	-	-	-	-	-	444,000	-	444,000
OW-2421	Inter-Garrison Rd pipeline upsizing Schoonover to East Garrison	1,050,000	-	-	-	-	-	-	1,050,000
GS-2510	Misc Lift Station Improvements	85,000	75,000	-	-	-	-	-	160,000

# FY 24/25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET (BY FUNDING SOURCE)

CIP No.	Capital Improvement Project Name	Funding Source								Totals in USD \$
		2024 Bond in USD \$	Capital Replacement in USD \$	GSA Fund Balance in USD \$	Capacity Fee in USD \$	Future Grant in USD \$	Bldg Removal Fund in USD \$			
GS-2511	Sewer Pipeline Renew/Replacement	250,000	821,000	-	-	-	-	-	-	1,071,000
GS-2512	Northeast Sewer Reroute to Interceptor	16,000	36,000	-	53,000	-	-	-	-	105,000
GS-2401	Lift Station Wetwell Lining Program	29,000	66,000	-	-	-	-	-	-	95,000
MS-0205	Replace Sewer Pipeline Reservation Road Near Crestview Court	35,000	-	-	312,000	-	-	-	-	347,000
MS-2401	Tate Park Lift Station	1,122,000	-	-	1,725,000	-	-	-	-	2,847,000
OS-0210	1st Avenue Gravity Main	-	345,000	-	-	-	-	-	-	345,000
OS-0218	Gigling Lift Station Replacement	-	210,000	-	-	-	-	-	-	210,000
OS-0348	Odor Control Program (Imjin Lift Station)	-	190,000	-	-	-	-	-	-	190,000
OS-0350	Imjin Parkway Sewer Manhole Rehab	-	158,000	-	-	-	-	-	-	158,000
OS-2305	Manhole Rehab & Lining Lightfighter	-	145,000	-	-	-	-	-	-	145,000
RW-2401	ATW Irr Connection at Armstrong Ranch	-	-	-	223,000	-	-	-	-	223,000
GA-2513	Monitoring Well Water Quality Equipment	-	-	210,000	-	-	-	-	-	210,000
GA-2401	Indirect Potable Reuse Program	-	-	-	-	-	7,400,000	-	-	7,400,000
GA-2402	Install Monitoring Wells	-	-	389,000	-	-	1,261,000	-	-	1,650,000
<b>Grand Total</b>		<b>7,398,000</b>	<b>2,594,000</b>	<b>601,000</b>	<b>10,894,000</b>	<b>16,461,000</b>	<b>916,000</b>	<b>38,864,000</b>		

# FY 24/25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET (BY COST CENTER)

CIP No.	Capital Improvement Project Name	Cost Center						Grand Total in USD \$
		Marina Water in USD \$	Marina Sewer in USD \$	Ord Water in USD \$	Ord Sewer in USD \$	Recycled Water in USD \$	GSA in USD \$	
WD-2501	CIP Planning and Program Management Tool	6,000	1,000	12,000	3,000	4,000	2,000	28,000
WD-2503	PLC Replacement Project Phase 2	35,000	85,000	83,000	350,000	-	-	553,000
WD-2308.2	SCADA Improvements Phase 2	144,000	48,000	299,000	191,000	-	-	682,000
WD-2404	Security and Access Improvements	188,000	36,000	412,000	87,000	-	-	723,000
GW-2504	Eastern Well Field Supply	17,000	-	36,000	-	-	-	53,000
GW-2505	Fire Hydrant Replacement Program	63,000	-	75,000	-	-	-	138,000
GW-2507	Misc Booster Pumping Station Improvements	135,000	-	100,000	-	-	-	235,000
GW-2508	Water Pipeline Renew/Replacement Program	514,000	-	268,000	-	-	-	782,000
GW-2509	Well Rehabilitation	85,000	-	85,000	-	-	-	170,000
GW-0112	Zone A Tank and Improvements	432,000	-	918,000	-	-	-	1,350,000
GW-0123	Zone B Tank 2	1,384,000	-	2,942,000	-	-	-	4,326,000
GW-0378	Well 12 Rehabilitation	51,000	-	110,000	-	-	-	161,000
GW-2403	Comprehensive Desal Improvements	195,000	-	433,000	-	-	-	628,000
GW-2404	Reservation Road Desal Plant Renovation	615,000	-	1,370,000	-	-	-	1,985,000
GW-2310	Castroville Water Pipeline Interlie	2,457,000	-	5,343,000	-	-	-	7,800,000
MW-0322	Water Pipeline in Lynscott from Carmel to Reservation Rd	95,000	-	-	-	-	-	95,000
MW-0321	Water Pipeline in California Avenue from Patton Parkway to Reindollar Ave	110,000	-	-	-	-	-	110,000
OW-0201	Girdling Road Water Pipeline Replacement	-	-	1,286,000	-	-	-	1,286,000
OW-0330	Paint Reservoir 2 Exterior	-	-	337,000	-	-	-	337,000
OW-0340	McCure Road Water Pipeline	-	-	300,000	-	-	-	300,000
OW-2401	Corp Yard Demo and Rehabilitation	-	-	472,000	-	-	-	472,000
OW-2402	Ord Wastewater Treatment Plant Blight Removal	-	-	444,000	-	-	-	444,000
OW-2421	Inter-Garrison Rd pipeline upsizing Schoonover to East Garrison	-	-	1,050,000	-	-	-	1,050,000
GS-2510	Misc Lift Station Improvements	-	85,000	-	75,000	-	-	160,000
GS-2511	Sewer Pipeline Renew/Replacement	-	250,000	-	821,000	-	-	1,071,000

# FY 24/25 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET (BY COST CENTER)

CIP No.	Capital Improvement Project Name	Cost Center								Grand Total in USD \$
		Marina Water in USD \$	Marina Sewer in USD \$	Ord Water in USD \$	Ord Sewer in USD \$	Recycled Water in USD \$	GSA in USD \$			
GS-2512	Northeast Sewer Reroute to Interceptor	-	33,000	-	72,000	-	-	-	-	105,000
OS-2401	Lift Station Wetwell Lining Program	-	29,000	-	66,000	-	-	-	-	95,000
MS-0205	Replace Sewer Pipeline Reservation Road Near Crestview Court	-	347,000	-	-	-	-	-	-	347,000
MS-2401	Tate Park Lift Station	-	2,847,000	-	-	-	-	-	-	2,847,000
OS-0210	1st Avenue Gravity Main	-	-	-	345,000	-	-	-	-	345,000
OS-0218	Gigling Lift Station Replacement	-	-	-	210,000	-	-	-	-	210,000
OS-0348	Odor Control Program (Imjin Lift Station)	-	-	-	190,000	-	-	-	-	190,000
OS-0350	Imjin Parkway Sewer Manhole Rehab	-	-	-	158,000	-	-	-	-	158,000
OS-2305	Manhole Rehab and Lining Lightfighter	-	-	-	145,000	-	-	-	-	145,000
RW-2401	ATW Irrigation Connections at Armstrong Ranch	-	-	-	-	223,000	-	-	-	223,000
GA-2513	Monitoring Well Water Quality Equipment	-	-	-	-	-	-	210,000	-	210,000
GA-2401	Indirect Potable Reuse Program	-	-	-	-	-	-	7,400,000	-	7,400,000
GA-2402	Install Monitoring Wells	-	-	-	-	-	-	1,650,000	-	1,650,000
<b>Grand Total</b>		<b>6,526,000</b>	<b>3,761,000</b>	<b>16,375,000</b>	<b>2,713,000</b>	<b>227,000</b>	<b>9,262,000</b>	<b>38,864,000</b>		

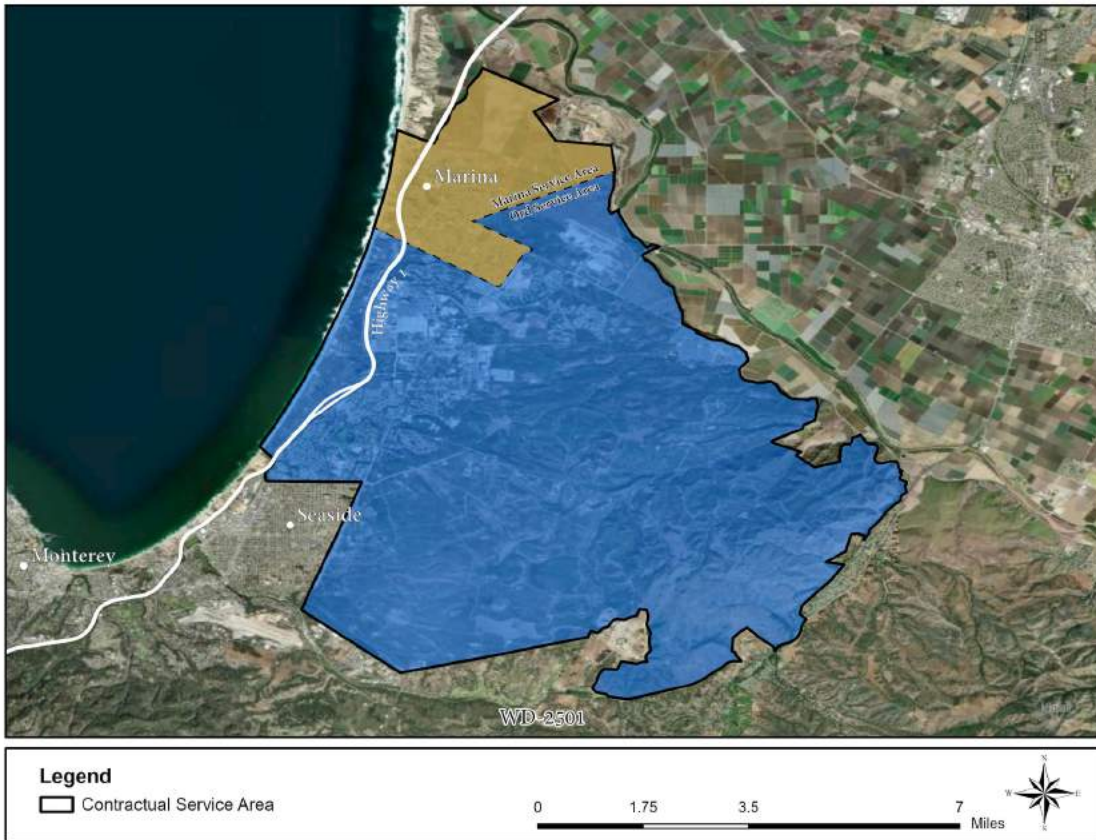


**Project Description**

Development of improvement to program management tool for the CIP and implementation efforts.

**Project Need**

Tracking and orderly data analysis of the CIP projects and implementation needs. Provides the District data and information to properly plan and implement projects, resource allocation, and financial planning,



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
157	28	30	33	33	33	0



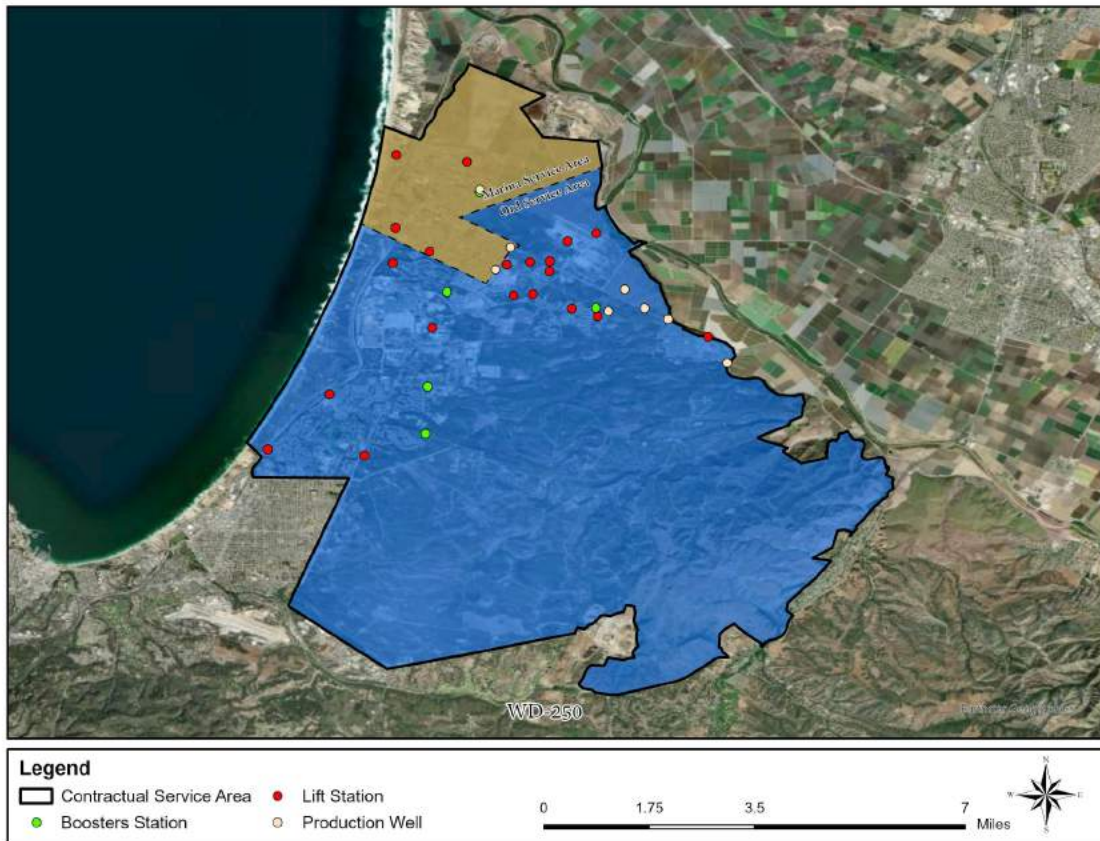


**Project Description**

Programmable Logic Controller (PLC) phased replacement will be done to replace existing PLCs that are no longer supported with new PLCs.

**Project Need**

PLCs are the main control hardware units for the pump stations, and the manufacturer no longer supports the current ones, and replacement parts will become challenging to procure after 2024.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
553	553	0	0	0	0	0

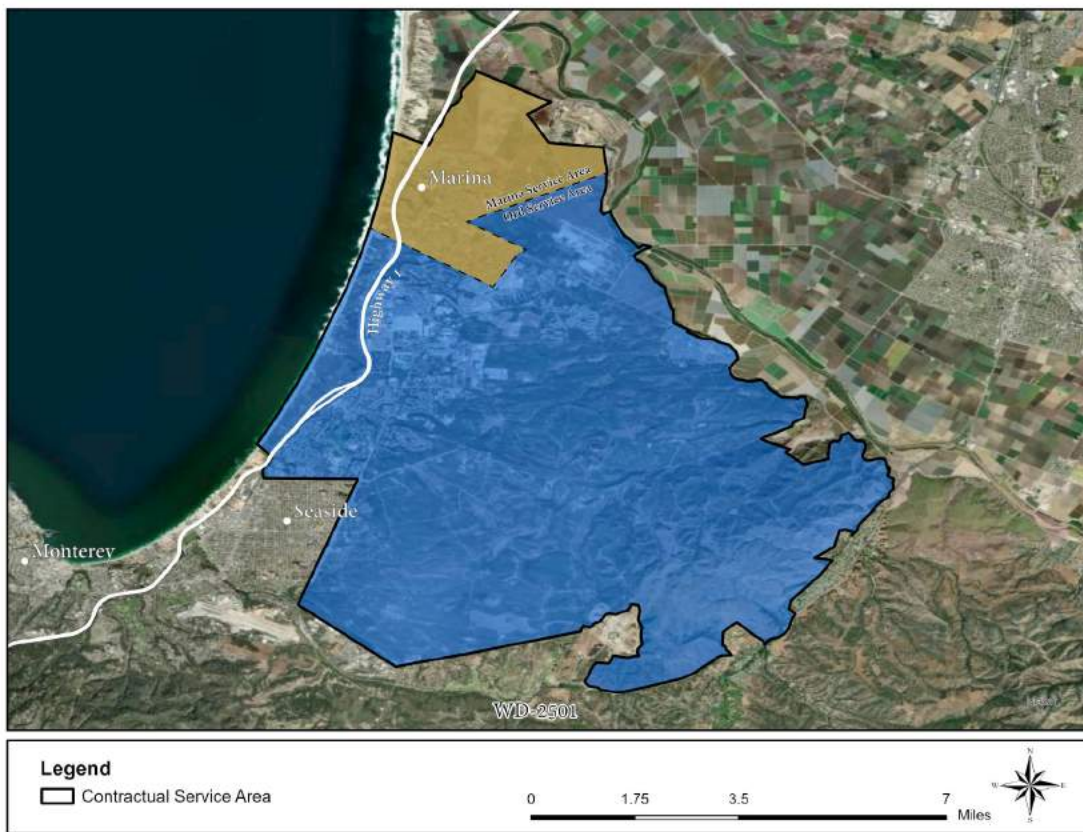


**Project Description**

Project includes a variety of efforts including: upgrade to latest InTouch version, update interface screens, add pressure, pump efficiency, and power monitoring, new switches and alarms at various sites, chlorine dosing capabilities, cellular backup, and others.

**Project Need**

Remote monitoring and control capabilities need enhancement to increase operational efficiency and risk management.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
682	682	0	0	0	0	0



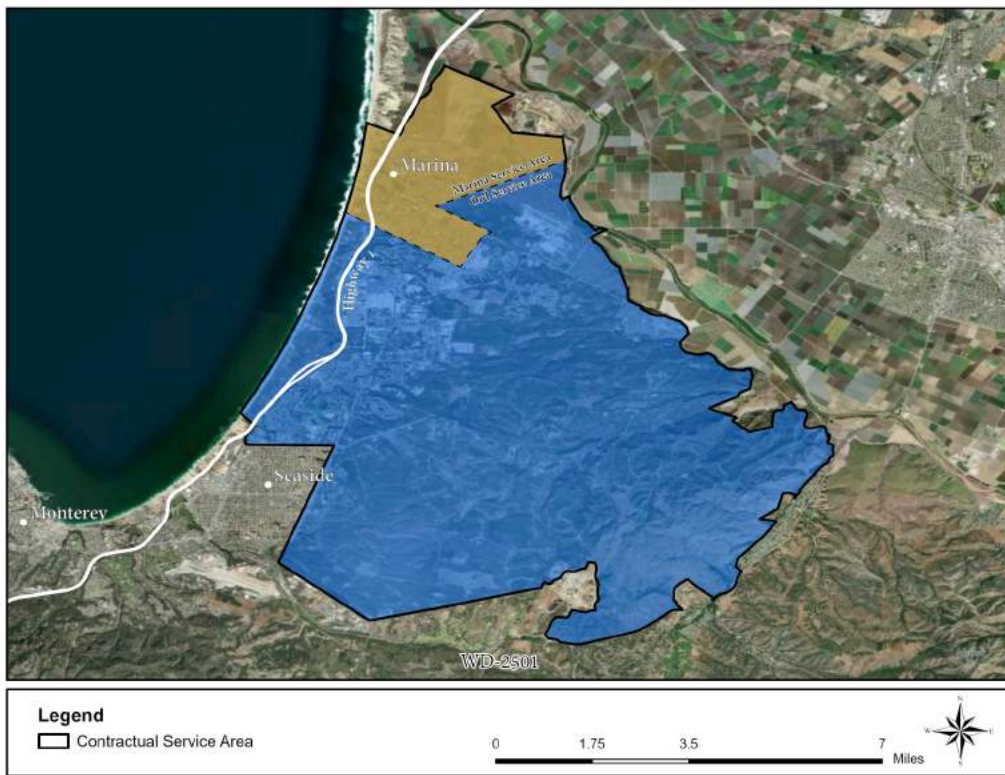
**Project Description**

The project includes the installation of systems that will improve outside and on-premises security. These include:

- Remote premises monitoring to enable quick investigation of potential intruders.
- Faster emergency response time.
- Manage risks arising out of workplace violence or acts of terrorism.
- Protect the District from property loss resulting from theft and/or vandalism.
- Protect the District from liability for personal injury to customers, site visitors, or employees (whether legitimate or fraudulent claims).

**Project Need**

The project's primary goal is to improve the physical security at various District locations including but not limited to the three office locations, reservoirs, lift stations, and booster stations used by the District to protect important data, confidential information, networks, software, equipment, facilities, assets, and personnel from both external and internal threats.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
851	723	128	0	0	0	0

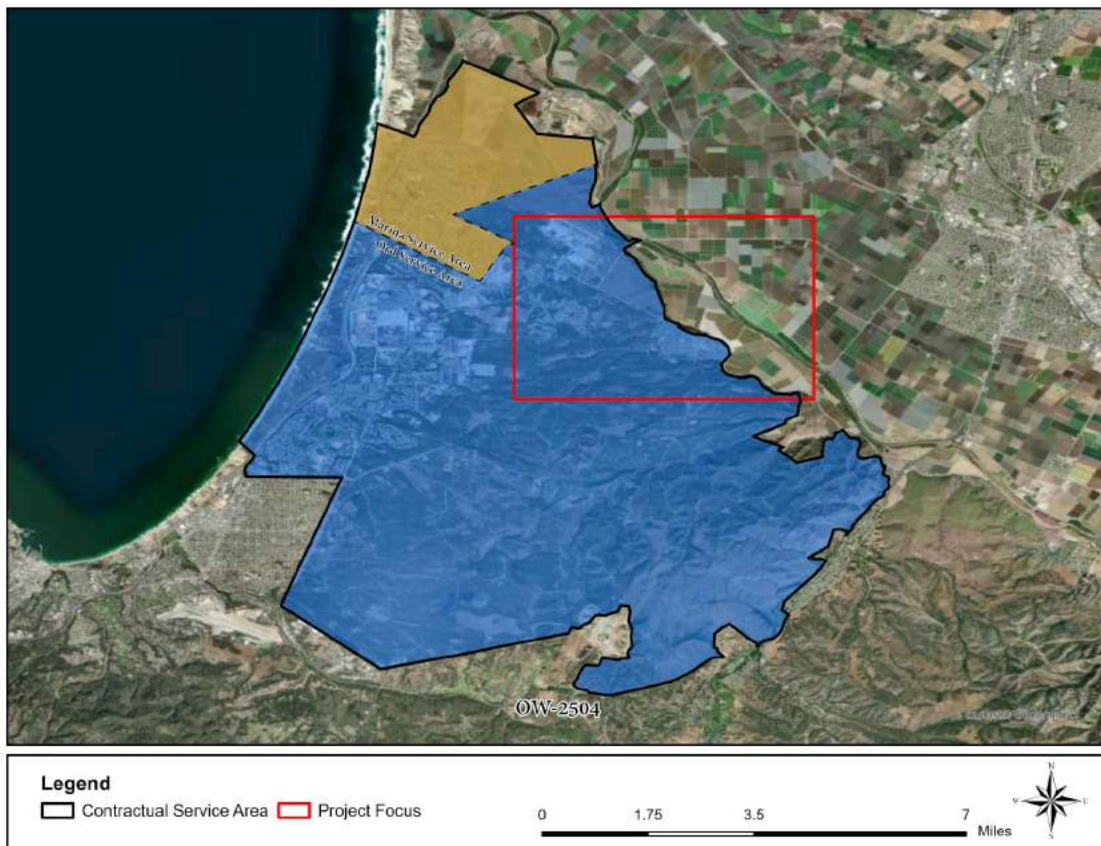


**Project Description**

Analyze and select alternative to improve system reliability and efficiency to fill A Zone reservoirs and provide a second supply source connection to East Garrison. Results will inform the other existing planned projects design and to construct the supply redundancy connections.

**Project Need**

Project will begin the process of providing additional pumping to minimize supply availability issues potentially caused by infrastructure failure, water quality degradation, source availability, climate change, and other impacts.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
53	53	0	0	0	0	0

# Fire Hydrant Replacement Program FY24/25

Project #: GW-2505

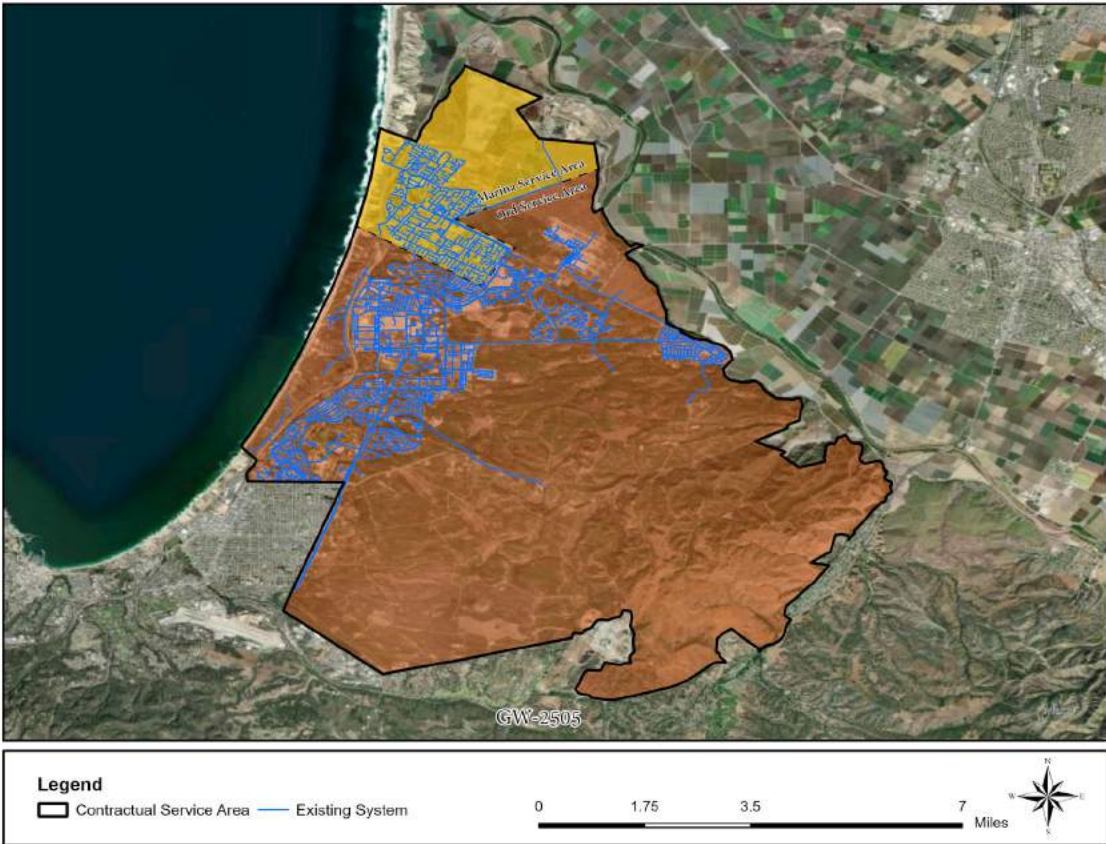


### Project Description

Replace fire hydrants through an annual program. Program will replace approximately 300-500 total hydrants over time.

### Project Need

Hydrants to be replaced on an ongoing asset management program.



### Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
138	138	0	0	0	0	0

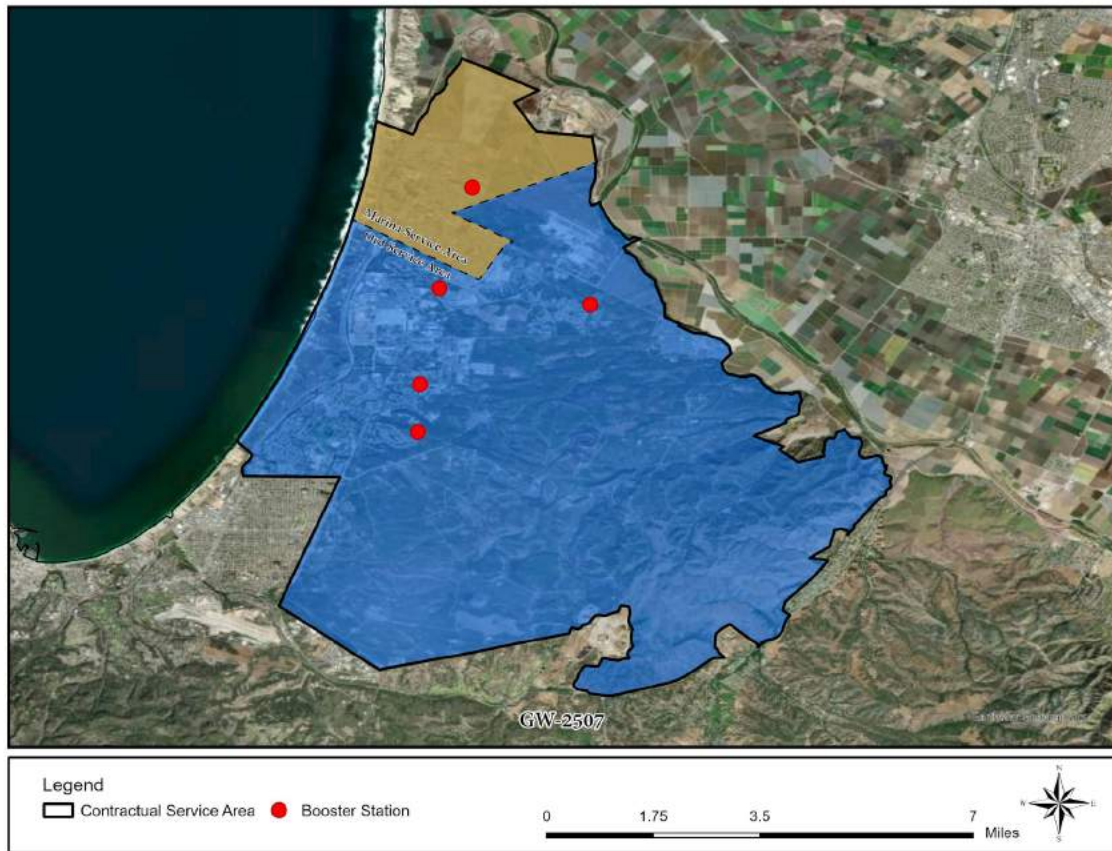


**Project Description**

Pumping station renew and replacement efforts on a programmatic approach to maintain operability. Specific actions to be identified based on respective pumping station site.

**Project Need**

Maintenance and renovation of pumping stations maintains operability and reduces risk of supply outage.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
235	235	0	0	0	0	0

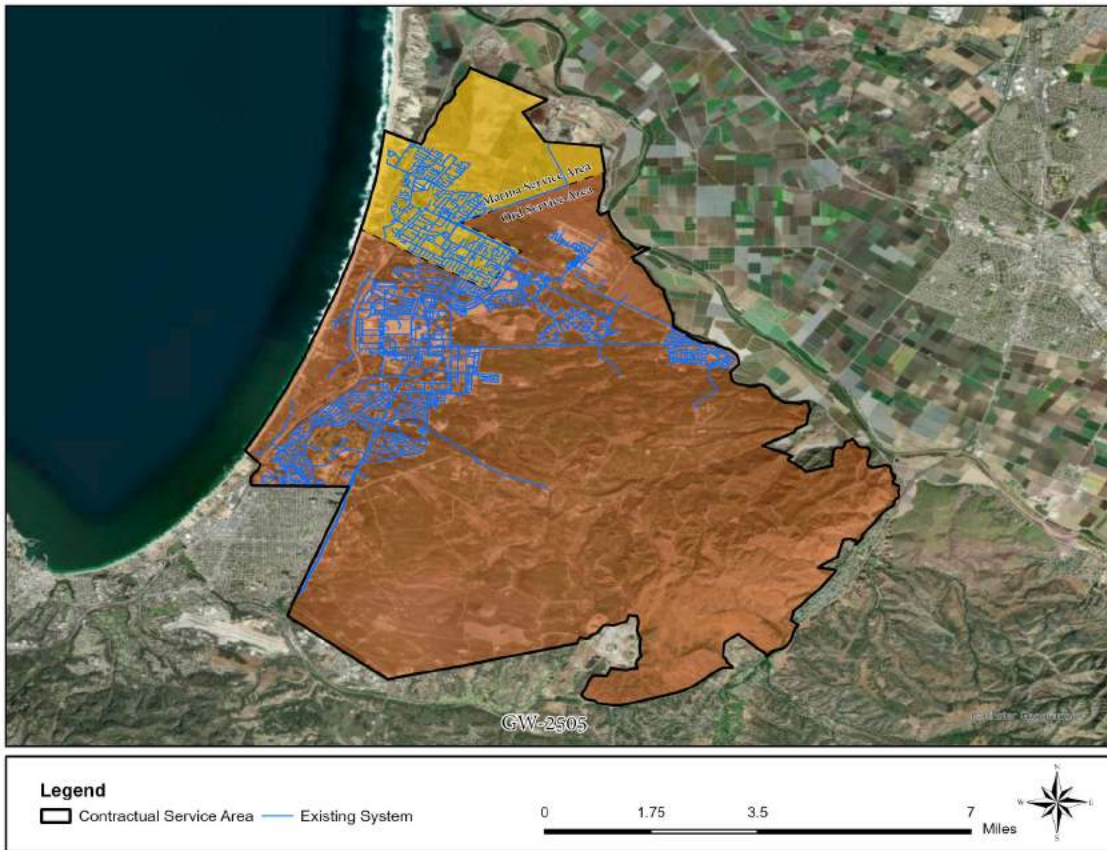


**Project Description**

Replace failing and/or old pipelines through an annual program.

**Project Need**

Programmatic budgeting to provide Pipeline Replacement needs as identified to prevent systematic pipeline failures over time.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
782	782	0	0	0	0	0

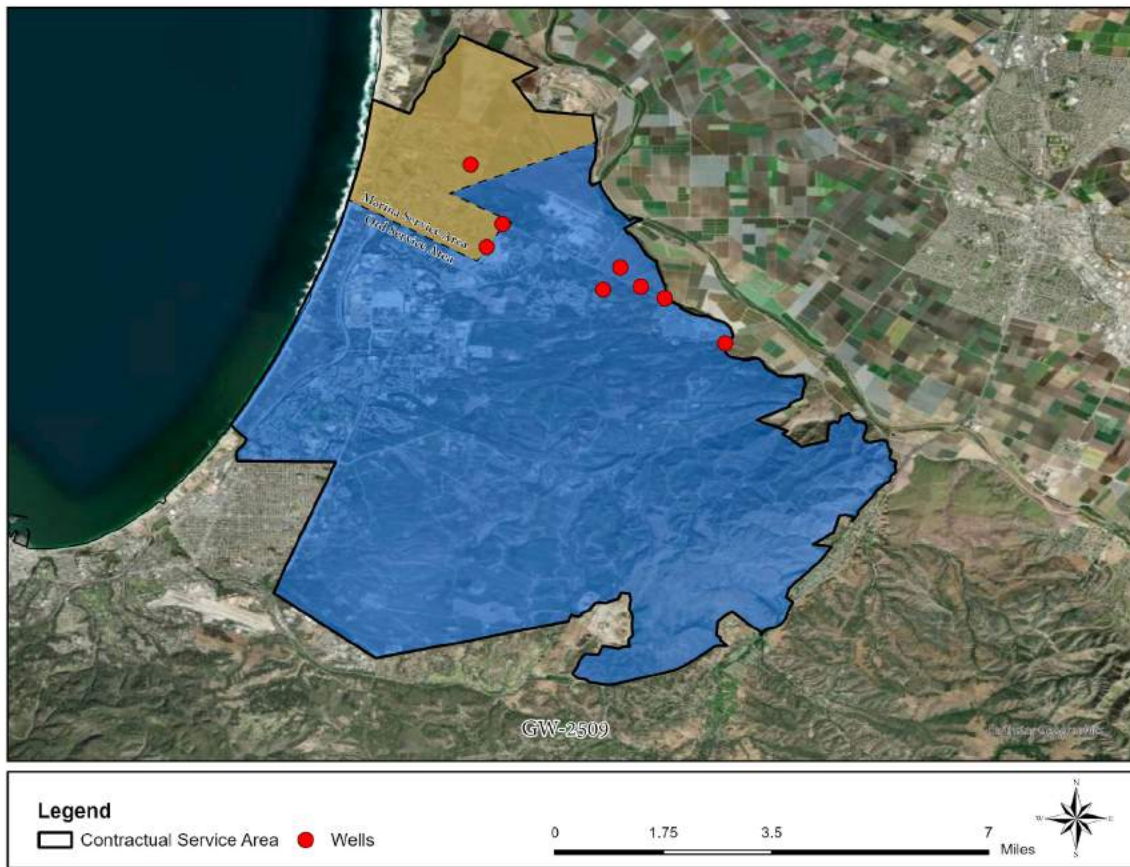


**Project Description**

Rehabilitate wells on a programmatic approach to scrub and clean column, install new pumps, and other down-hole efforts as required. Efforts will address Well 31.

**Project Need**

Maintenance and renovation of wells maintain supply reliability.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
170	170	0	0	0	0	0





**Project Description**

This project includes Master Plan projects G-P2, G-P3, G-P4, G-P5, G-PS-B, G-T-A1, and G-T-A2. These projects connect the planned infrastructure to the existing transmission system. This project is intended to replace the existing Zone Sand Tank and Pump Station B and Pump Station C. Alignment is "Planned Zone A Tank Site". Limits are "From future Zone A tanks to future Zone A (existing Zone C) transmission lines". Pressure Zone is "Zone A".

**Project Need**

The District has minimal "A" Zone storage capacity. The A1/A2 Zone Tanks provide operational, fire, and emergency water storage for Zone A in the Ord Community and Central Marina. The B and C booster pumps will pump water from the A zone tanks to Zones B and C. The facilities currently serving these functions are over sixty years old and are approaching the end of their useful life.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
1,350	1,350	0	0	0	0	0

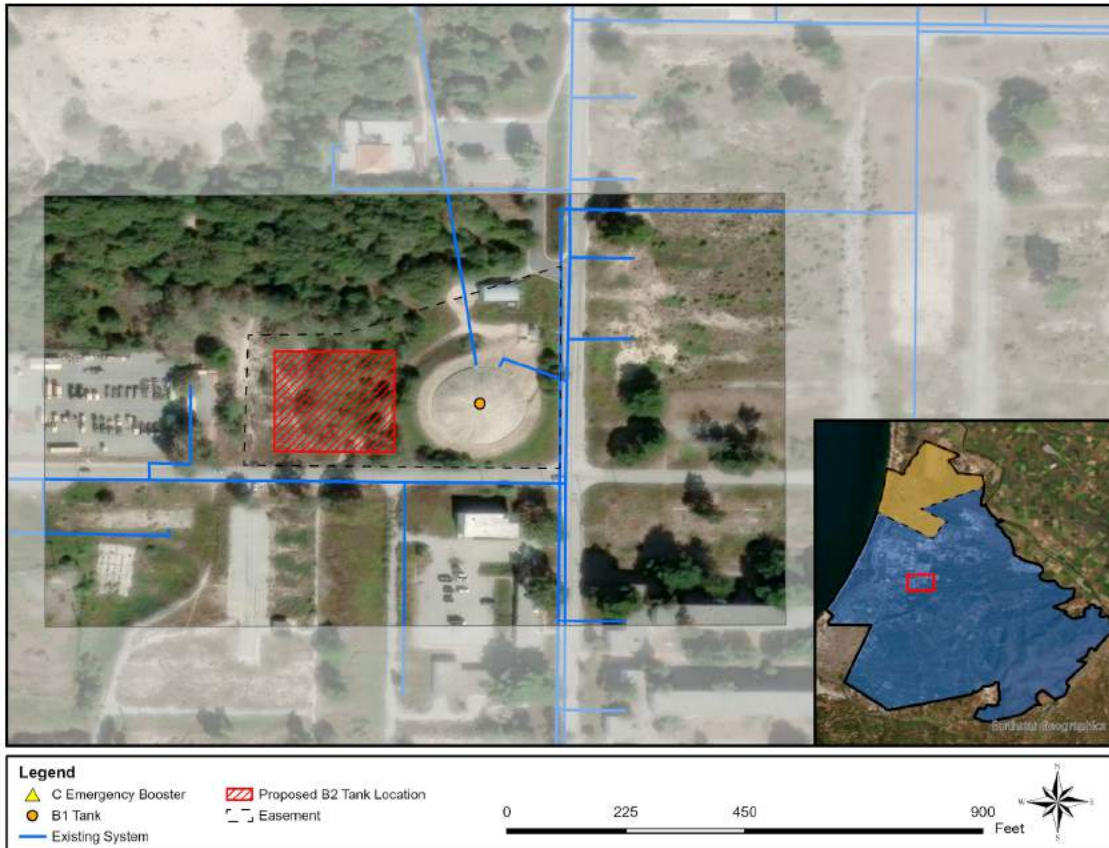


**Project Description**

This project consists of the construction of a new 2.2 MG storage tank adjacent to the existing Zone B storage tank. Pressure Zone is "Zone B".

**Project Need**

This project is intended to mitigate an existing storage deficiency and facilitate maintenance.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
10,658	4,326	6,332	0	0	0	0



**Project Description**

Initial investigations to identify and develop rehabilitation requirements.

**Project Need**

Well 12 needs rehabilitation in order to restart and prepare for irrigation deliveries.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
161	161	0	0	0	0	0

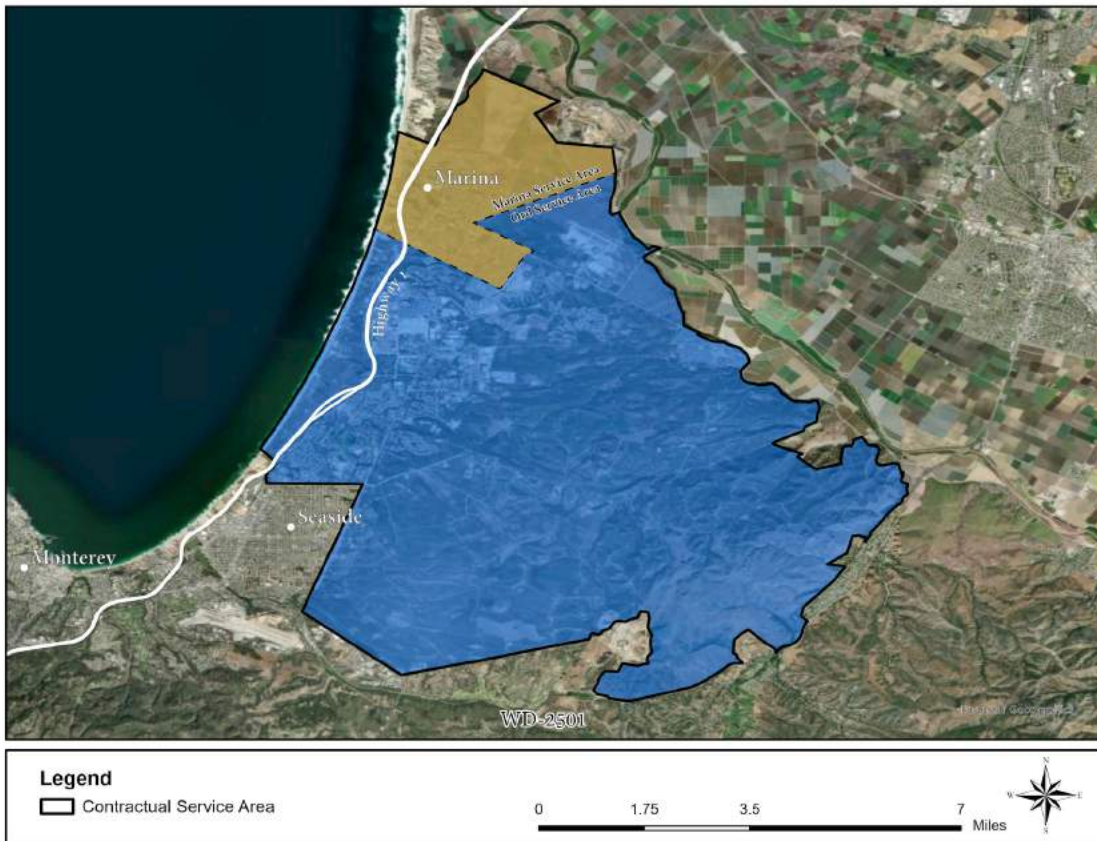


**Project Description**

Project investigates issues, develops alternatives, and designs and constructs a brine line discharge system to allow existing and potentially future small-scale desalination plants to discharge brine through the M1W ocean outfall. The project will be conducted in phases with the initial phase addressing program, partnering, and preliminary system planning development.

**Project Need**

The Regional Desalination Project (RDP) was developed out of regional efforts to reduce groundwater pumping and increase supply availability and resiliency. The benefits to MCWD included supply for the Ord Community area and reduced reliance on groundwater, which in turn, improves groundwater sustainability throughout the Salinas Valley subbasins.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
4,828	628	2,100	2,100	0	0	0



**Project Description**

Renovate the existing Reservation Road desal plant to enable operations. Project includes preliminary design, permitting, and construction.

**Project Need**

Including desal supply into District's portfolio enhances supply reliability and resilience.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
4,085	1,985	2,100	0	0	0	0

# Castroville Water Pipeline Intertie - 28,300 LF 20-inch diam.

Project #: GW-2310

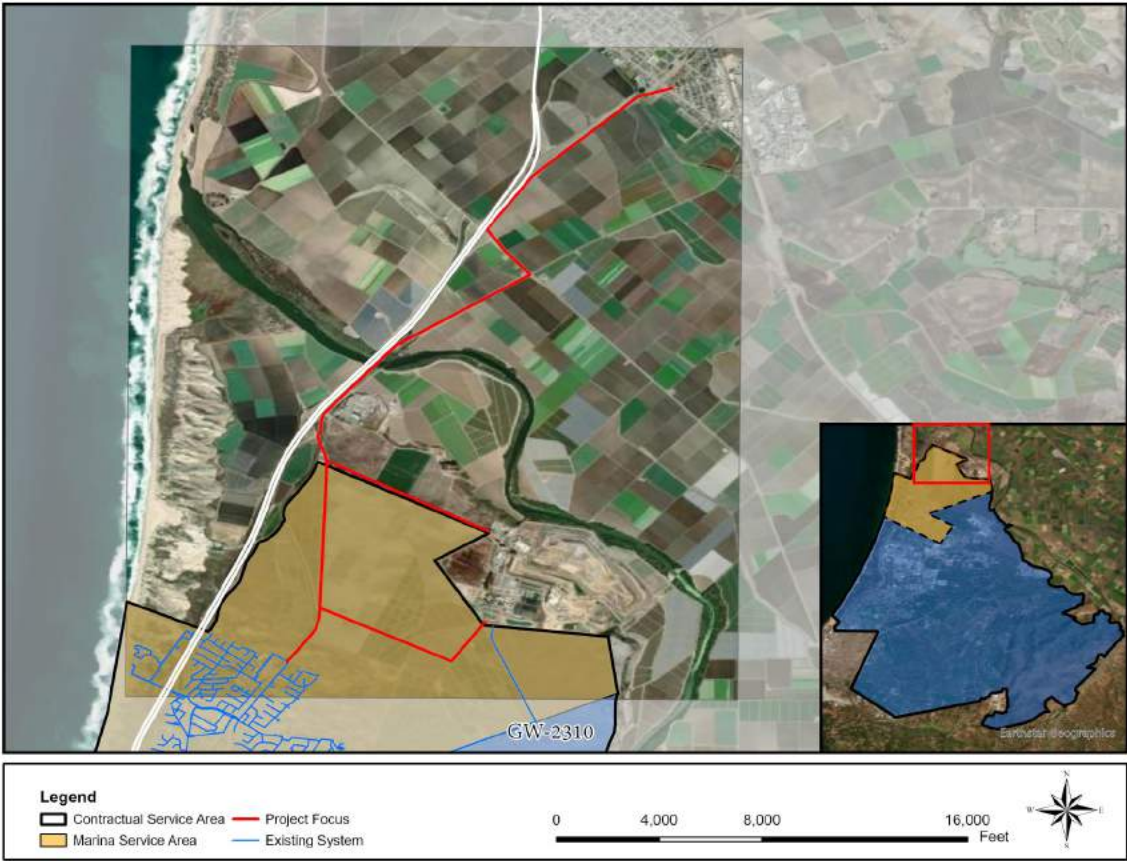


### Project Description

The project concept will extend the potable water system north of existing Marina service area and connect to Castroville. This connection will enhance supply availability and reliability for Castroville and areas between. This preliminary engineering phase of the project will investigate partners, project needs, and preliminary engineering. Once the first phase is completed, the next phase will begin the design and construction process.

### Project Need

To increase water resiliency for the extended community through the expansion of the existing MCWD distribution system.



### Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
7,800	7,800	0	0	0	0	0

**Water Pipeline in Lynscott from Carmel to Reservation Rd - 1,725 LF, 12-inch diam.** Project #: MW-0322



**Project Description**

This project includes replacing an existing 8-inch pipeline with a new 12-inch pipeline (approx. 1,725 LF).

**Project Need**

This pipeline is intended to serve the Downtown Vitalization Specific Plan.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
1,009	95	914	0	0	0	0

# Water Pipeline in California Avenue from Patton Parkway to Reindollar Ave - 1,225 LF, 16-inch

Project #: MW-0321



## Project Description

This project includes replacing an existing 12-inch pipeline with a new 16-inch pipeline (approx. 1,225 LF).

## Project Need

Project will increase the transmission main capacity from the planned Zone A tanks to the Central Marina service area.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
698	110	588	0	0	0	0



# Gigling Road Water Pipeline Replacement - 2,300 LF, 12-inch diam.

Project #: OW-0201

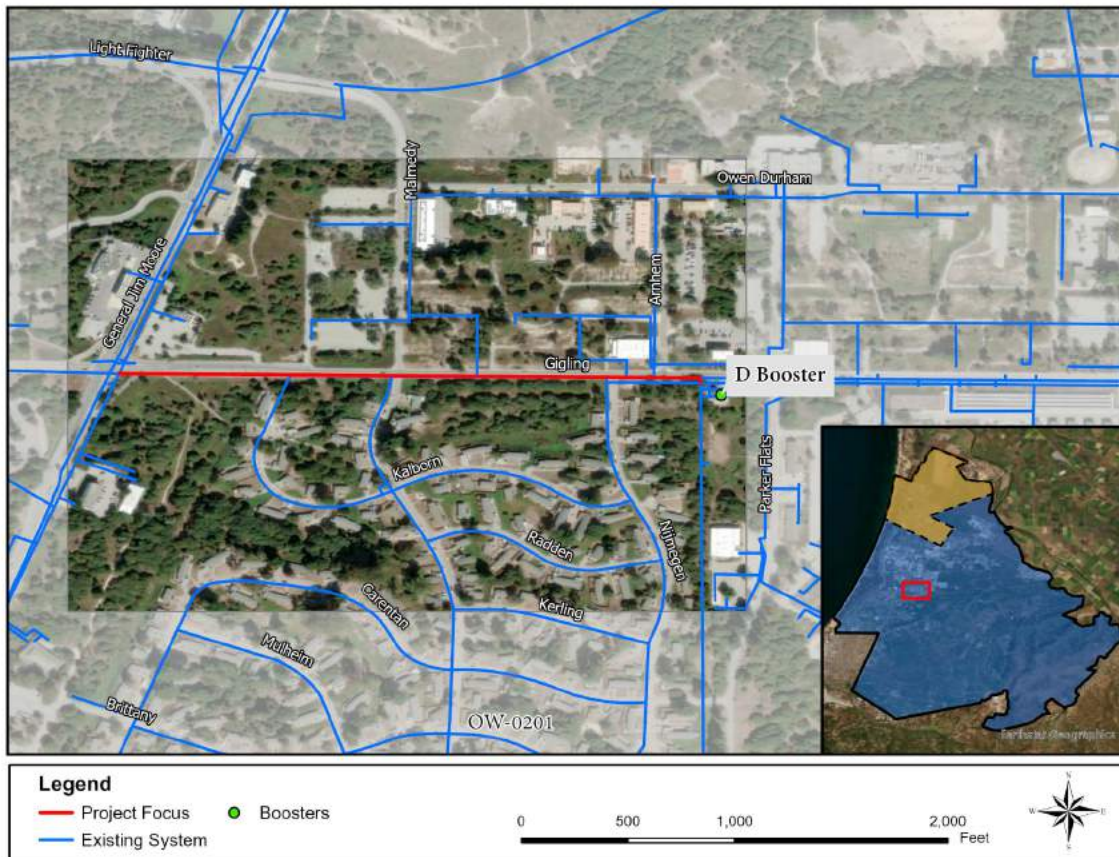


## Project Description

This project consists of replacing an existing 12-inch pipeline (approx. 2,300 LF) in kind due to poor condition. Alignment is "Gigling Rd". Limits are "From General Jim Moore Blvd to Zone D Pump Station". Pressure Zone is "Zone C".

## Project Need

This project is to replace the pipeline segment that has been subject to numerous repairs.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
1,286	1,286	0	0	0	0	0



**Project Description**

Recoat tank exterior to extend asset useful life.

**Project Need**

Existing coating is failing and needs to be redone to improve protection from corrosive environment and extend life of asset.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
840	337	503	0	0	0	0

# McClure Road Water Pipeline - 1,460 LF, 12-inch diam.

Project #: OW-0340



## Project Description

This project consists of a new 12-inch pipeline (approximately 1,460-LF). This pipeline is intended to serve portions of the Seaside Resort development and to tie-in the existing water infrastructure in Fairway Drive to the higher-energy water pipeline in General Jim Moore Boulevard. The alignment runs west within McClure Way from General Jim Moore Boulevard to the eastern end of Fairway Drive. The pipe will have B-zone pressure.

## Project Need

This project is needed to serve the Seaside golf course area and residential project elements. The diameter is needed to allow for adequate fire-flows to the hotel site. Further, this pipe segment will resolve low-pressure issues prevalent at the east-end of Fairway Drive. In addition, this project will satisfy the needs identified in Projects W9 and W10 in the Water Master Plan.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
300	300	0	0	0	0	0



**Project Description**

Remove or remodel old barrack buildings within the Corporation Yard.

**Project Need**

Existing corporation yard has significant safety concerns with deteriorating buildings that are still in use for the Operations and Maintenance staff. Removal/abatement and remodeling are necessary to continue operations within the facilities until a replacement Corporation Yard can be built.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
472	472	0	0	0	0	0

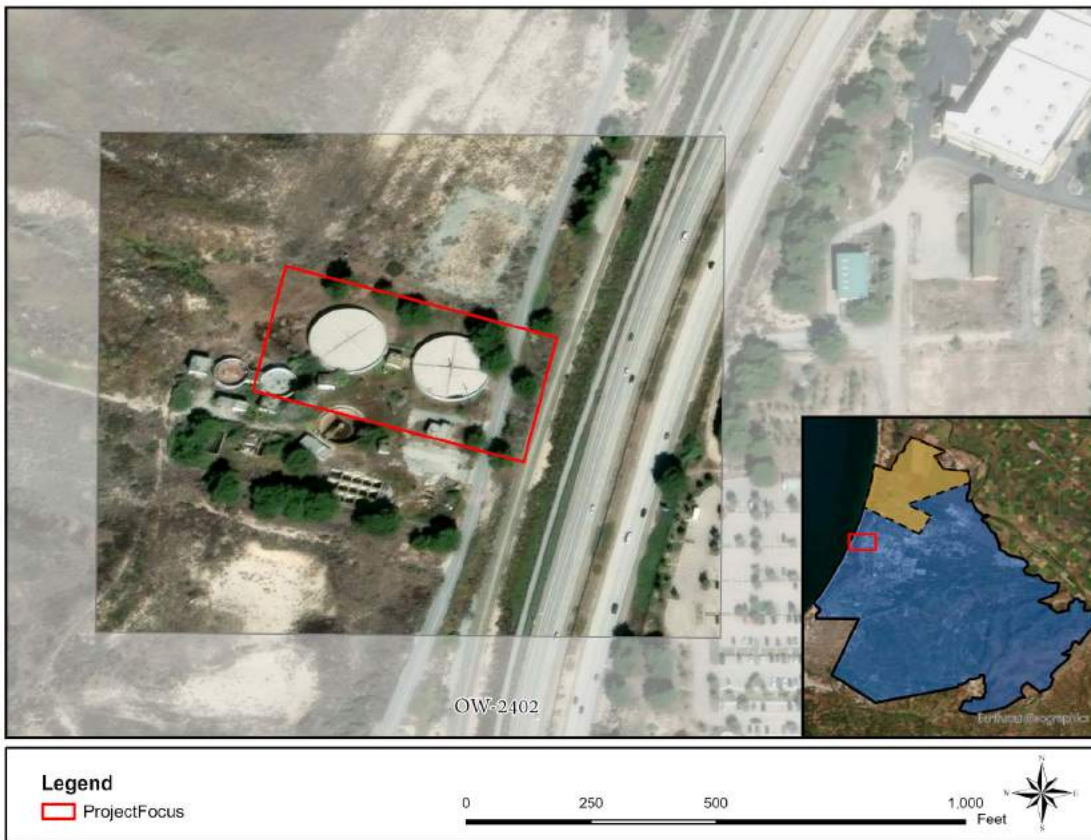


**Project Description**

This project consists of demolishing wastewater treatment structures and equipment and removing blighted buildings on the Army's former main Fort Ord Wastewater Treatment Plant (WWTP) on the west side of Highway 1 on Beach Range Road between the 8th Street overcrossing and the Del Monte Boulevard overcrossing.

**Project Need**

This project is needed to honor long-standing commitments to State Parks, FORA, and the community. The site presents health and safety concerns and increases the liability on MCWD. MCWD has received monetary resources to conduct much of the needed demolition/removal work.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
444	444	0	0	0	0	0

# Inter-Garrison Rd Pipeline Upsizing Schoonover to East Garrison - 1,800 LF, 18-inch diam.

Project #: OW-2421

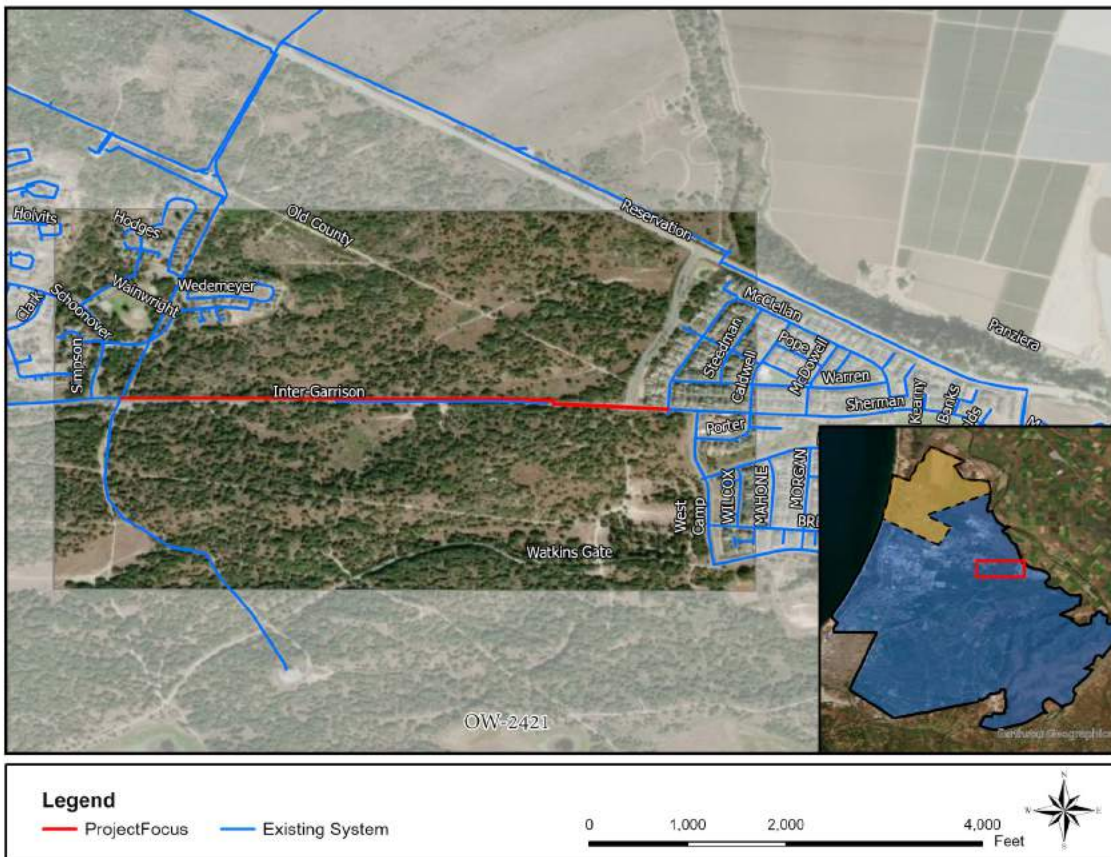


## Project Description

Construct a new 18-inch pipeline along Inter-Garrison from Schoonover to the existing system in East Garrison to provide a second supply source to East Garrison. Approximately 1,800 LF. Pipeline replaces an existing 12-inch line.

## Project Need

This project is required to improve reliability of fire flows for the East Garrison Community. The existing pipe is not of a modern material and is under-sized.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
1,050	1,050	0	0	0	0	0

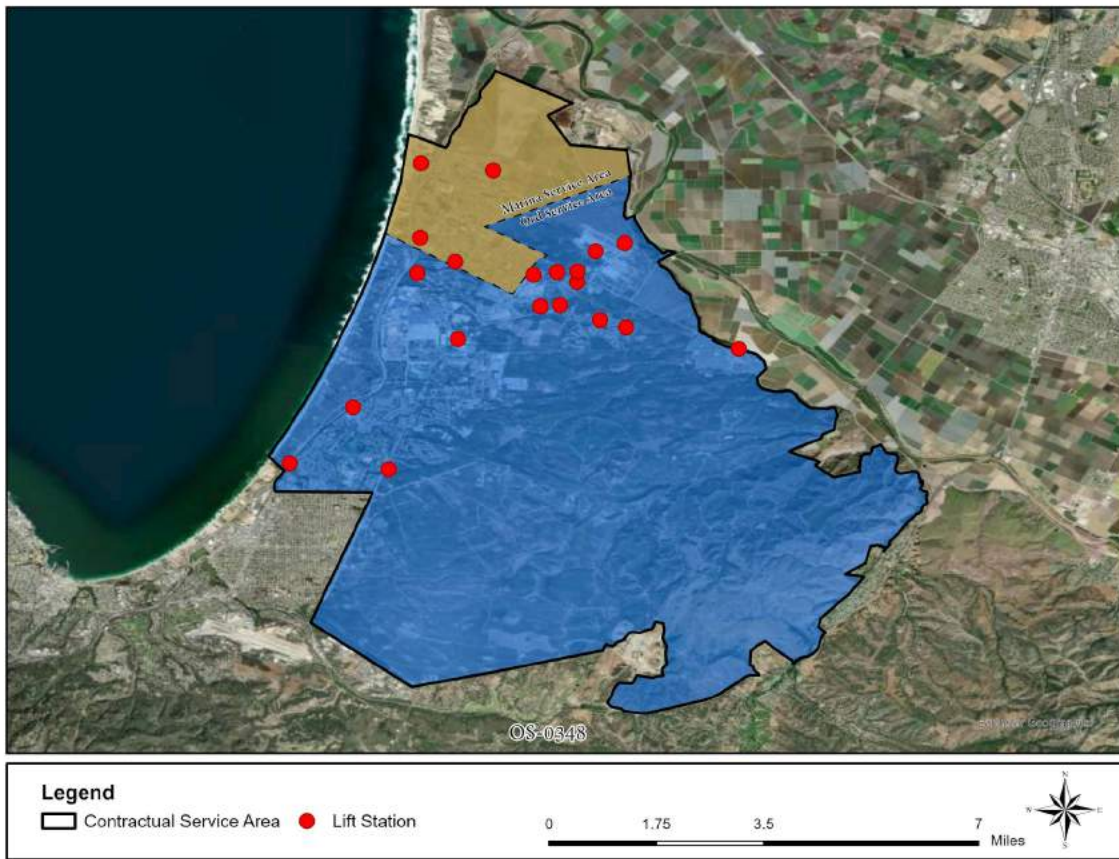


**Project Description**

Lift station renew and replacement efforts on a programmatic approach to maintain operability. Specific actions to be identified based on respective lift station site.

**Project Need**

Maintenance and renovation of lift stations maintains operability and reduces risk of spills.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
160	160	0	0	0	0	0

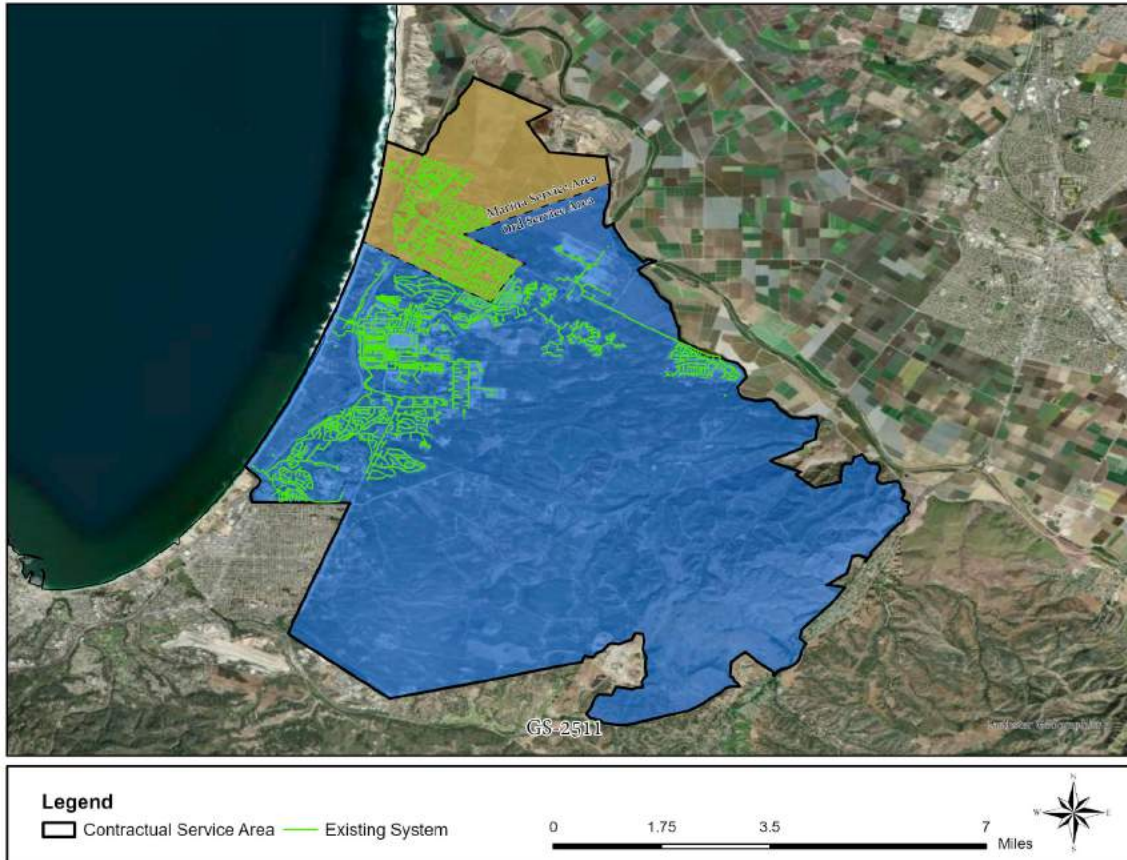


**Project Description**

Replace failing and/or old pipelines through an annual program.

**Project Need**

Programmatic budgeting to provide Pipeline Replacement needs as identified to prevent systematic pipeline failures over time.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
1,071	1,071	0	0	0	0	0



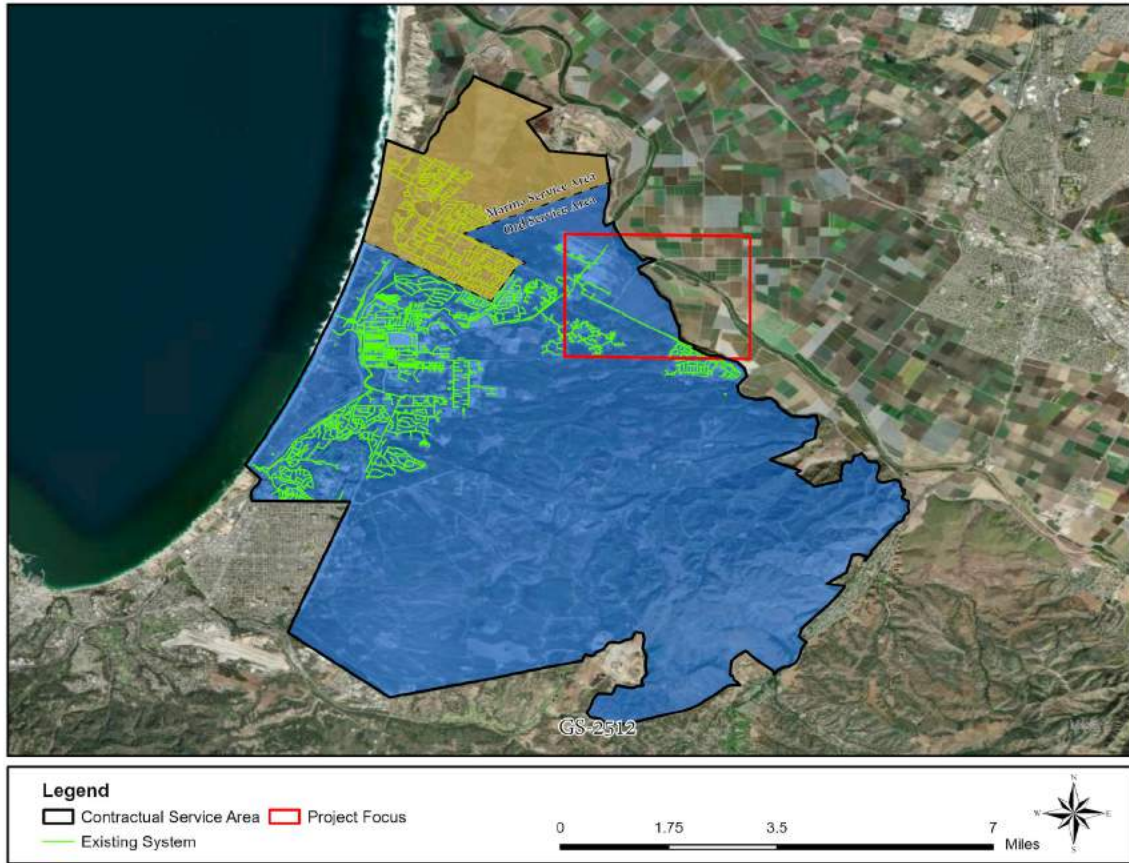


**Project Description**

Study to Investigation and assessment of rerouting sewer flows from East service area directly into the interceptor near Armstrong Ranch.

**Project Need**

Flow is currently routed towards western service area and then pumped back to the interceptor. Rerouting this flow may reduce energy costs, odor generation, and infrastructure deterioration.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
105	105	0	0	0	0	0

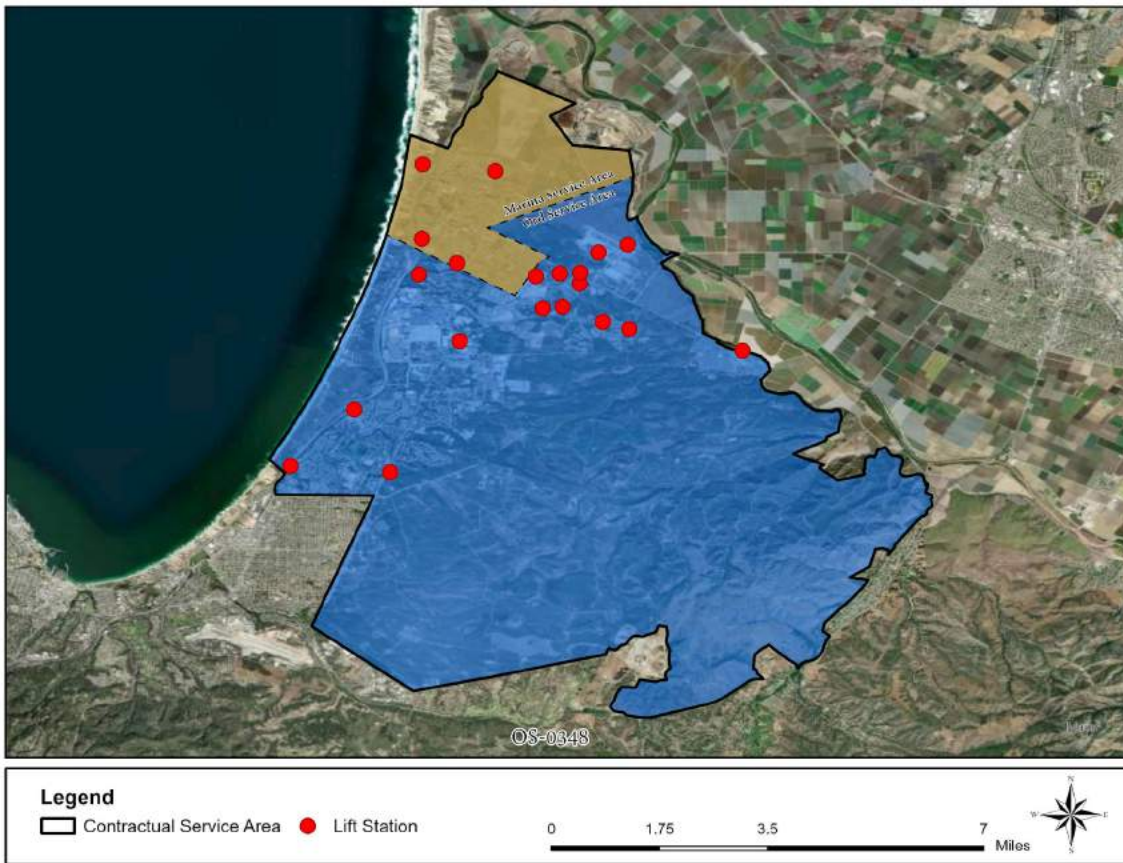


## Project Description

Programmatic replacement or addition of wetwell lining at sewer lift stations.

## Project Need

Wetwell lining protects the concrete from deterioration from hydrogen sulfide gases. Severe deterioration of the wetwell can lead to catastrophic failure of the pump station.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
410	95	0	105	105	105	0

# Replace Sewer Pipeline Reservation Road Near Crestview Court - 525 LF, 10-inch diam.

Project #: MS-0205

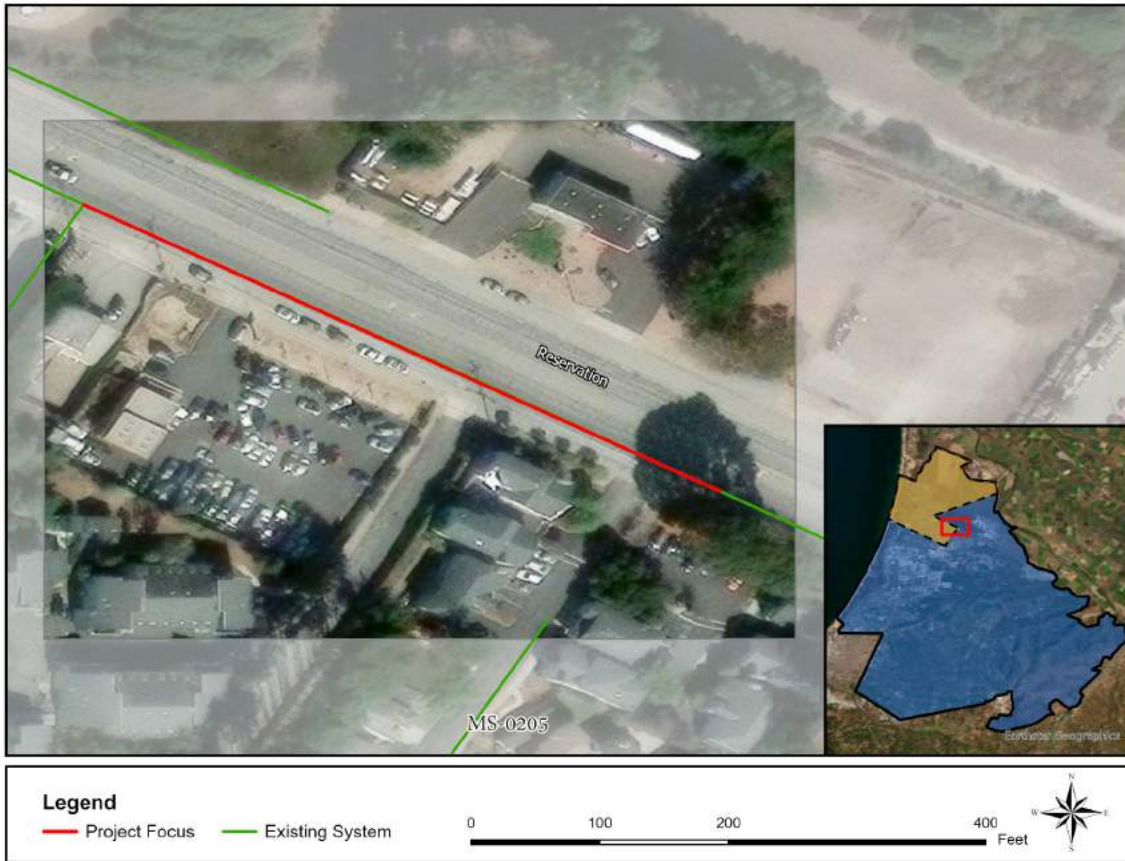


## Project Description

This project includes the replacement of the existing 8-inch gravity main with new 10-inch gravity main (approx. 525 LF) along Reservation Road from 200 feet west of Crestview Court to 800 feet west of Crestview Court. Alignment is "Reservation Rd". Limits are "From 200' w/o Crestview Ct to 800' w/o Crestview Ct".

## Project Need

Increased size provides capacity for future peak wet weather flows.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
347	347	0	0	0	0	0

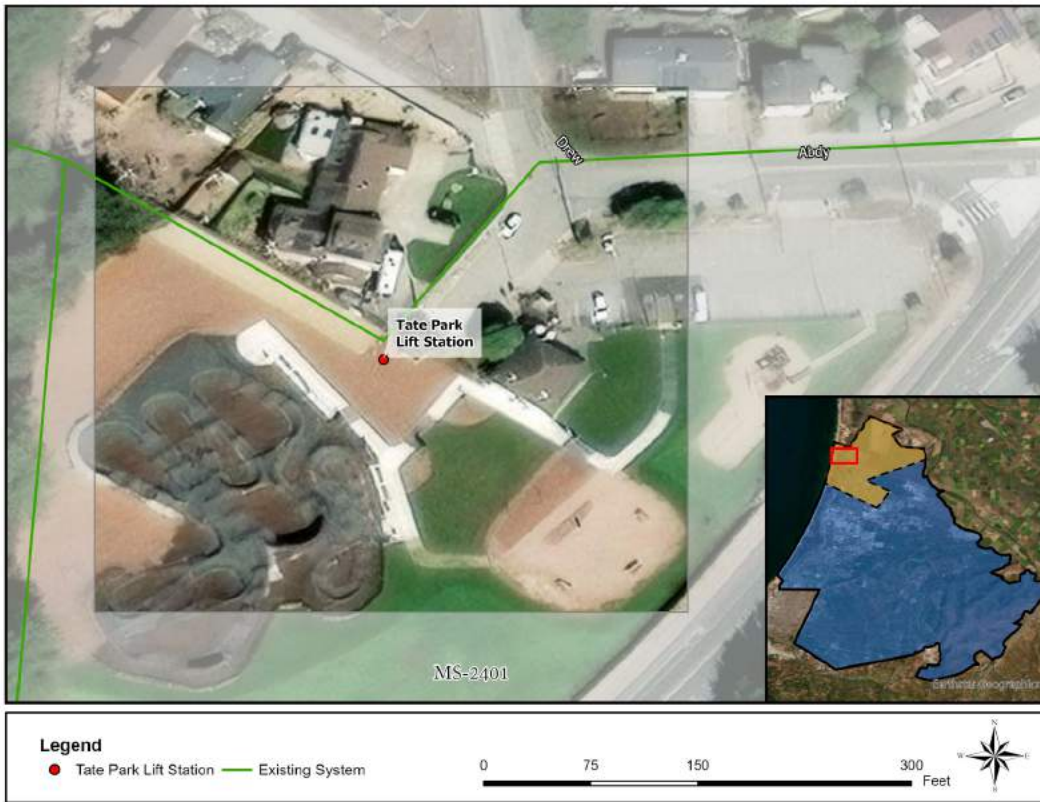


**Project Description**

This project consists of the installation of a new sanitary sewer lift station and associated gravity and force-main sewer pipes. The proposed location of the lift station is the Northeast corner of Gloria Jean Tate Park. A gravity sewer pipe feeding the lift station is proposed along the North edge of the park. A force-main conveying the discharge from the lift station is proposed to replace (up-size) the existing force-main facility south, across Reservation Road, and through the hotel site immediately east of the Highway 1 right-of-way. An existing receiving manhole in Seaside Court will be renovated to accept the flow from the force-main.

**Project Need**

This project is needed to serve the Marina Station development and existing Central Marina customers. The existing lift station facilities are too small to manage the increased sewage flow from the Marina Station development. The existing site is not properly located or sized. In addition, the Tate Park site is proposed because it is on the east side of Highway 1, improving resiliency against climate change.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
2,847	2,847	0	0	0	0	0



**Project Description**

This project consists of rehabilitating an existing 30-inch sanitary sewer pipeline using cured-in place pipe (CIPP) trenchless technology and the installation of a new 30-inch sewer pipeline to replace two existing sewer pipelines that feed the existing 30-inch sewer. Project scope has decreased since the masterplan study due to changes in the development, with length reduced to 1,472 LF.

**Project Need**

This project is needed because the existing sewer facilities in the 1st Avenue alignment suffer from poor condition and have been in-service beyond their useful life. The northern end of the facilities (north of 8th Street) have already been rehabilitated using CIPP.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
840	345	495	0	0	0	0

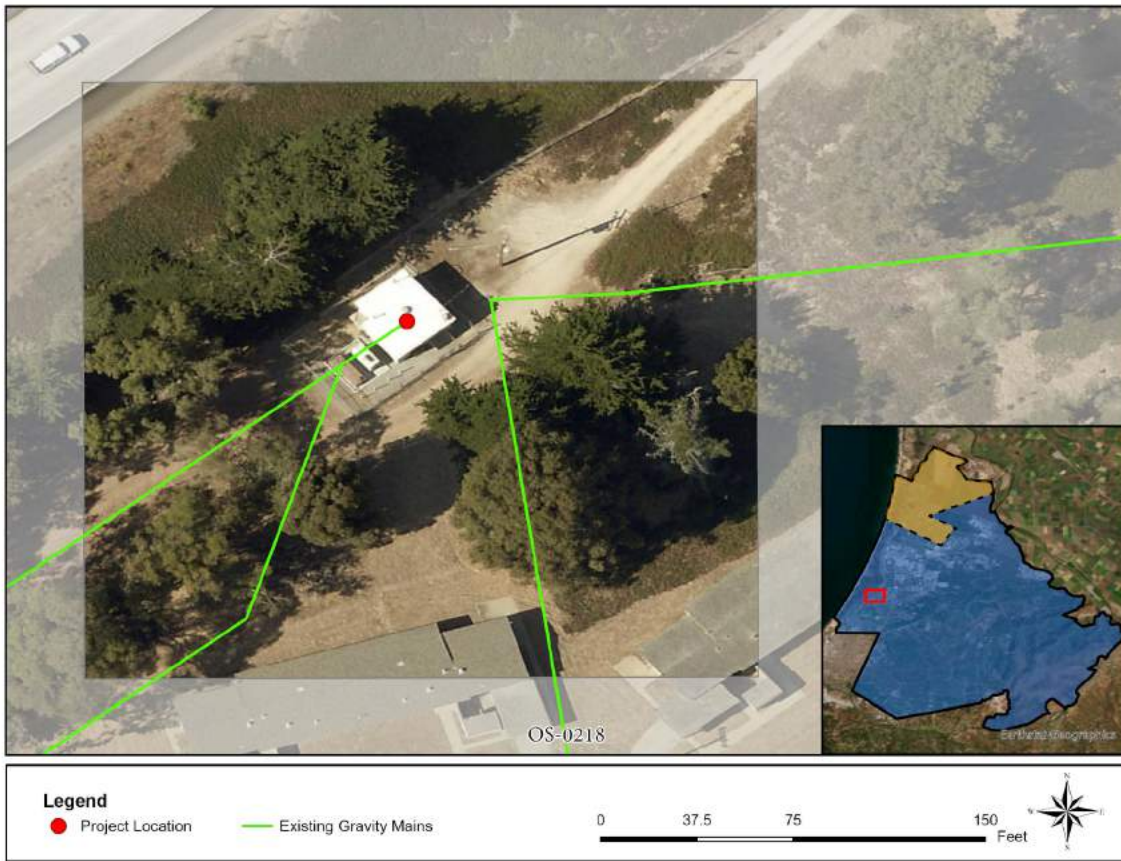


## Project Description

This project includes replacement of the Gigling lift station and remaining portion of force main. Alignment is "Gigling Lift Station". Limits are "Gigling LS and FM Improvements".

## Project Need

These improvements are intended to increase capacity of the existing force main and mitigate condition issues of the existing lift station.



## Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
2,910	210	1,300	1,400	0	0	0

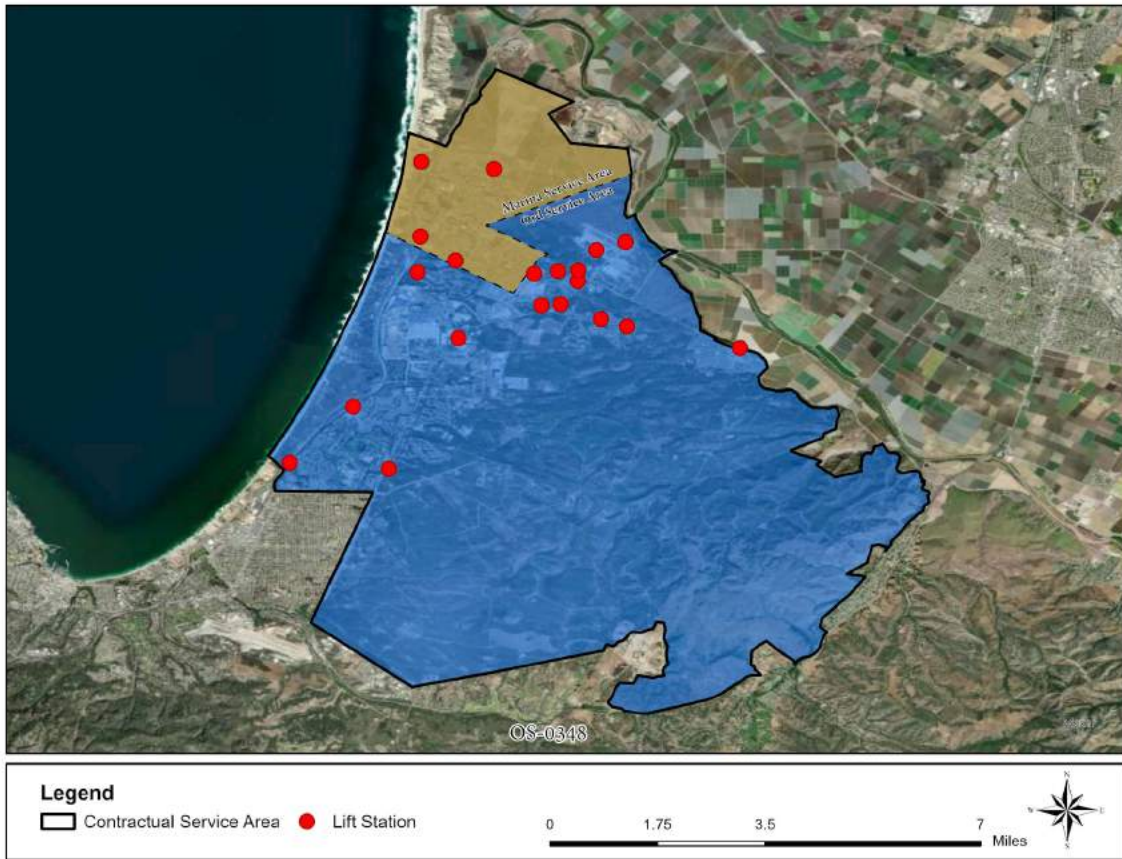


**Project Description**

Conduct programmatic odor control activities as sites are identified.

**Project Need**

Ongoing programmatic odor control efforts reduce corrosive environments that deteriorate sewer infrastructure and efforts also address public concerns at identified locations.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
190	190	0	0	0	0	0

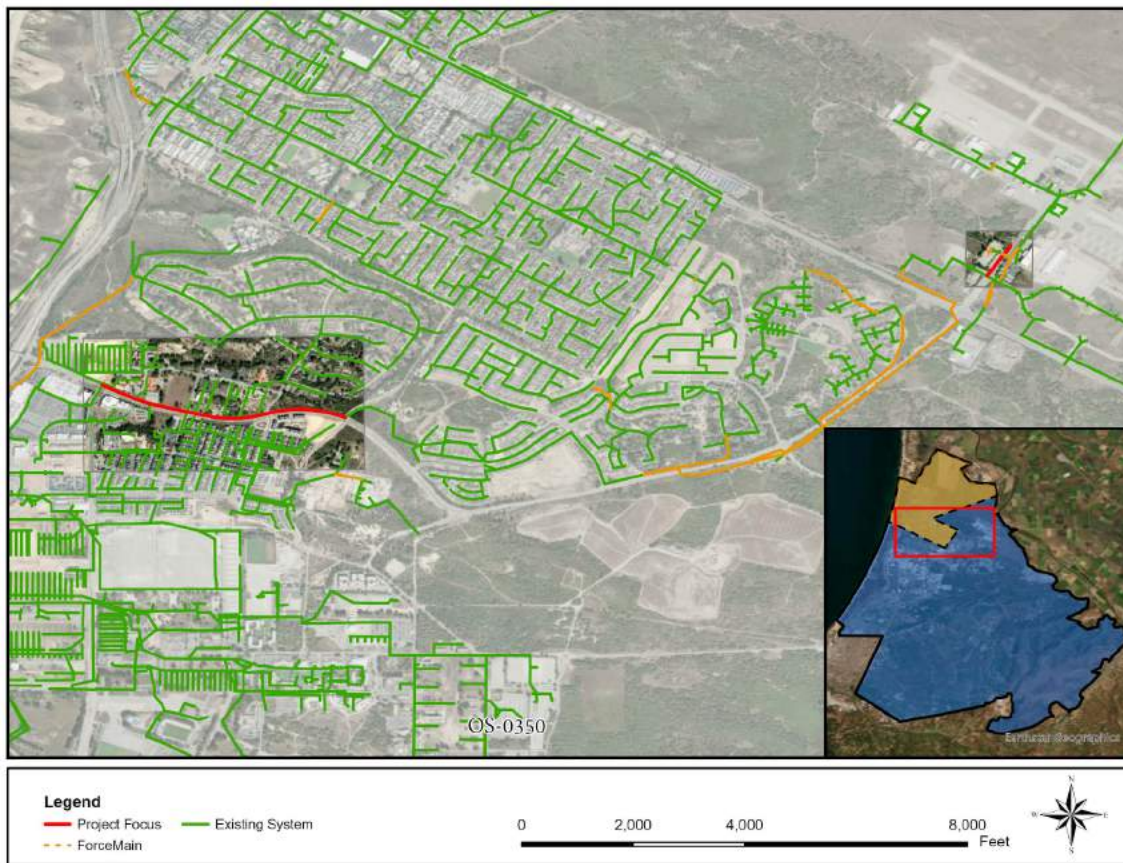


**Project Description**

Rehab manholes where Imjin forcemain breaks to gravity on Imjin along 3rd to Abrams.

**Project Need**

Hydrogen sulfide release as flow breaks to gravity corrodes and deteriorates the existing manhole structures. Project will improve protection and extend asset life.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
158	158	0	0	0	0	0





**Project Description**

Rehabilitate and line 21 sewer manholes along Lightfighter.

**Project Need**

Manholes are deteriorated and need refurbishment to extend asset life.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
145	145	0	0	0	0	0

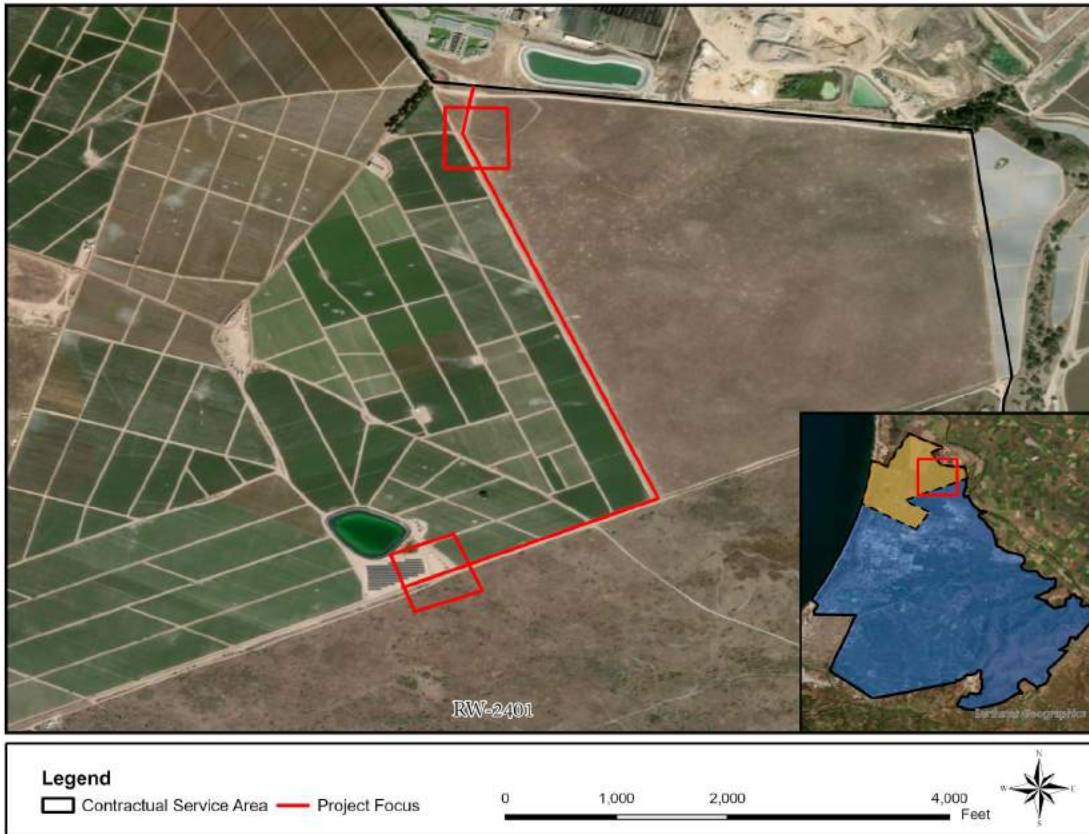


**Project Description**

Construction of recycled water turnouts including but not limited to a concrete pad, meter, and water quality sensors. Turnouts shall be constructed off an existing stub-outs off the RUWAP distribution mainline.

**Project Need**

Turnouts will allow for access to recycled water proposed locations. Water quality sensors will allow for water quality monitoring at an early stage in the recycled water distribution system.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
223	223	0	0	0	0	0

# Monitoring Well Water Quality Equipment

Project #: GA-2513

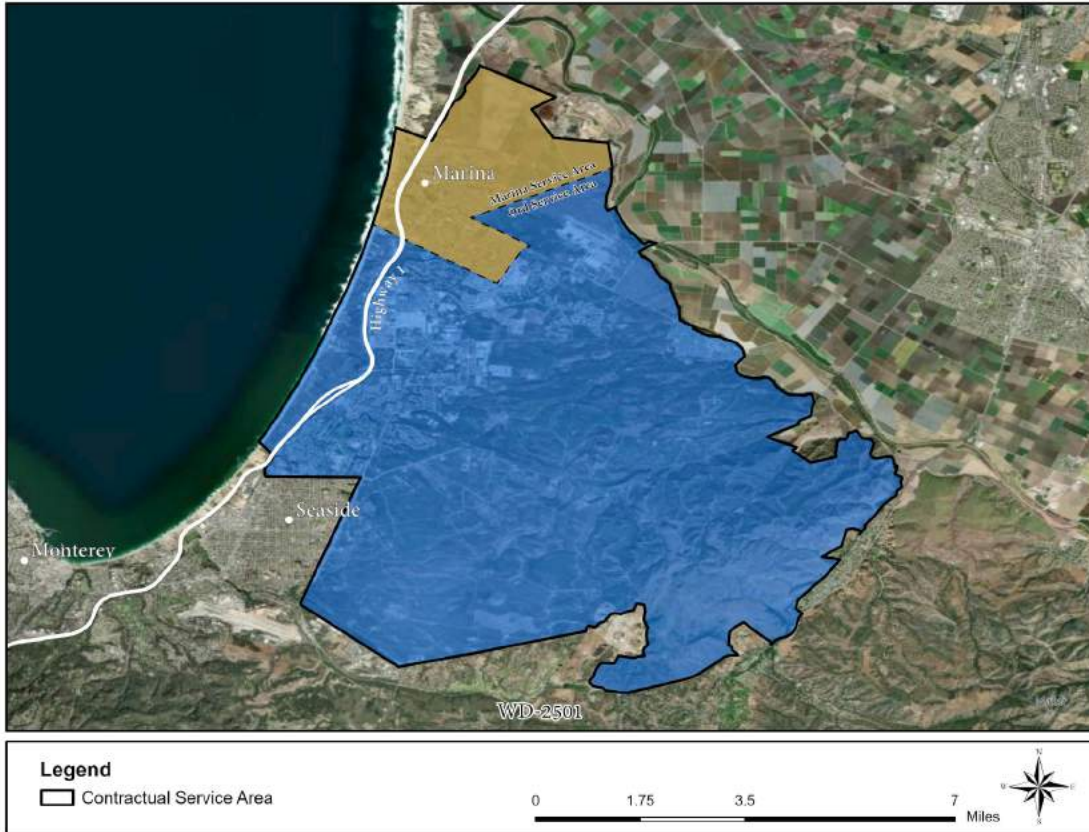


## Project Description

Purchase of water quality monitoring equipment to meet the GSA Program needs.

## Project Need

The District must implement its mission as the Groundwater Sustainability Agency.



### Projected 5-Year CIP Budget

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
1,156	210	221	231	242	252	0

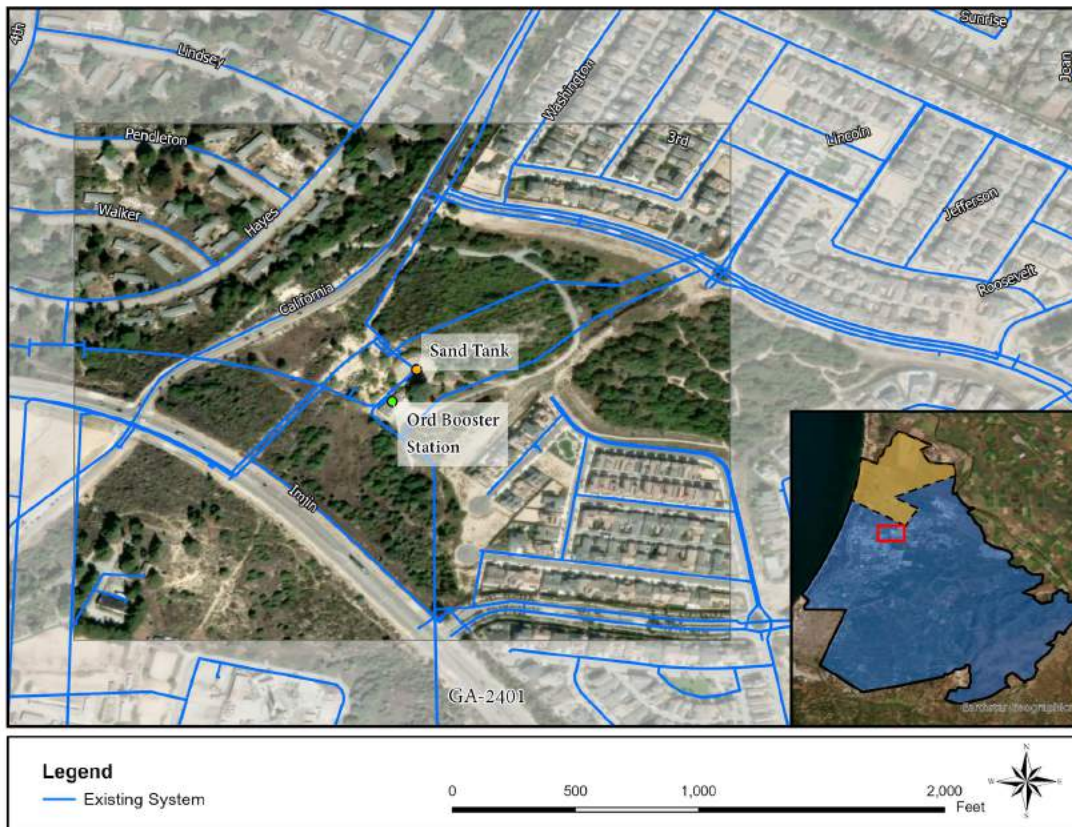


**Project Description**

Plan, design, and construct an indirect potable reuse system. A feasibility study was completed in October 2022. The study evaluated an injection site at the Sand Tank site. The project includes 400 LF of pipeline to connect the site to the advanced treated recycled water transmission main, the injection well and appurtenances, and a backflow basin. Next the project will conduct a preliminary design effort to further refine design, permitting, finance, and agreement requirements. Once these are identified, the project will conduct detailed design then construction of the facilities.

**Project Need**

System will increase supply reliability and resilience over multiple hydrologic year types.



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
7,400	7,400	0	0	0	0	0

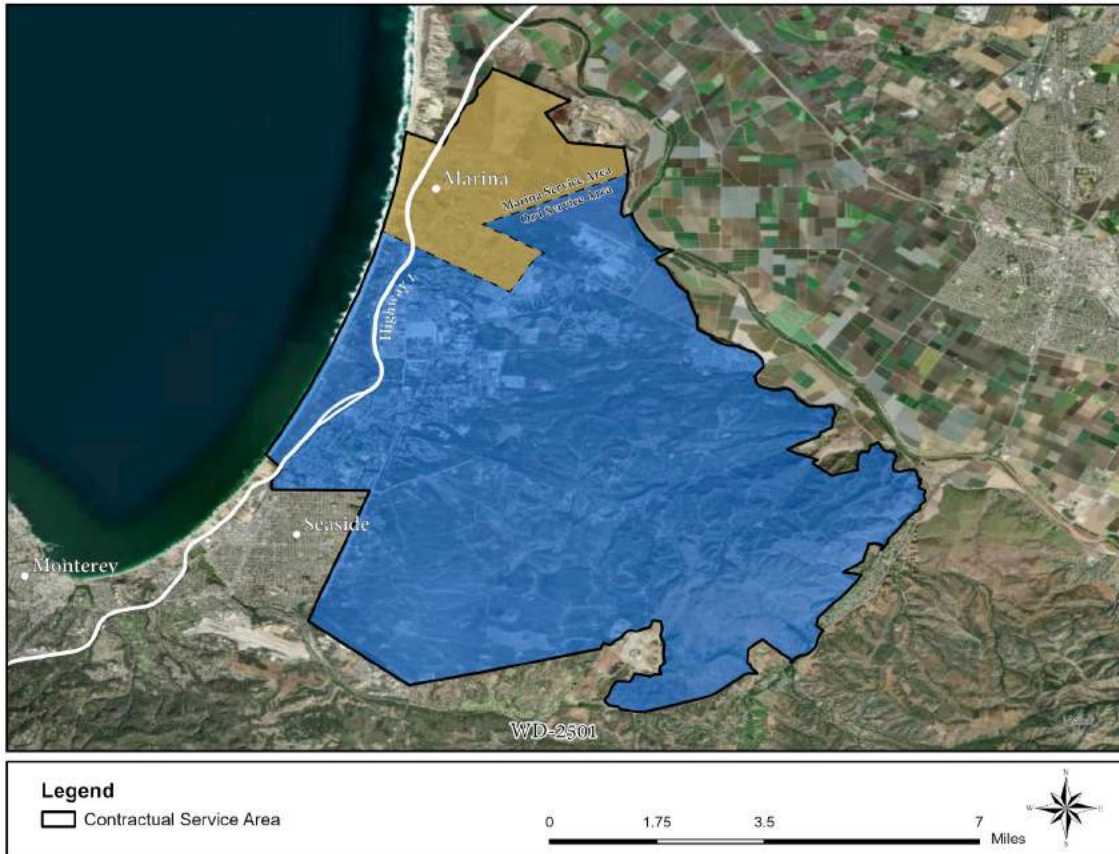


**Project Description**

This project is a part of the Monterey Subbasin GSP in the Monterey/Ord management area to address monitoring data gaps in the area.

**Project Need**

The project is needed to address GSP data gaps but to also analyze future feasibility of other projects that require further study of the aquifer system such as Indirect Potable Reuse (IPR) and/or Aquifer Storage and Recovery (ASR).



**Projected 5-Year CIP Budget**

Total Projected Budget, \$k	FY24/25 \$k	FY25/26 \$k	FY26/27 \$k	FY27/28 \$k	FY28/29 \$k	Out Years \$k
4,906	1,650	798	809	819	830	0

# DEBT OBLIGATIONS

In accordance with the District's Debt Management Policy, the District issues debt for the purpose of financing the cost of design, acquisition, and/or construction of water, wastewater and recycled water system improvements in furtherance of the District's Capital Improvement Program (CIP). The District's debt obligations consist of the following debt instruments:

## SANTA CRUZ BANK INSTALLMENT LOAN (HOLMAN CAPITAL)

On January 20, 2017, the District converted a construction loan that financed the construction of an office building at 940 2nd Avenue within Imjin Office Park in Marina, which is currently leased to the Bureau of Land Management, to a 20-year fixed rate loan. The installment loan in the amount of \$2,799,880 has a fixed all-in rate of 5.75%. Commercial loan rates were at 5.00% - 7.00% for loans above \$250,000 at time of offer. There is no prepayment penalty on the installment loan, so the District has the ability to refinance it. Debt service payments are as follows:

### Santa Cruz Bank Installment Loan (Holman Capital)

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	115,240	122,149	237,388
2026	121,961	115,427	237,388
2027	129,075	108,314	237,388
2028	136,603	100,785	237,388
2029	144,571	92,817	237,388
2030-2034	859,615	327,325	1,186,941
2035-2037	645,661	66,503	712,164

## STATE REVOLVING FUND (SRF) LOAN AGREEMENT 1

On January 25, 2018, the District entered into a construction installment sale agreement and grant with the California State Water Resources Control Board for the construction of the Regional Urban Water Augmentation Project (“RUWAP”) transmission pipeline with a maximum amount of \$10,513,217 at an interest rate of 1.8% per annum and a completion date of September 30, 2020. The State amended the contract completion date to coincide with the completion date of the distribution system of March 30, 2022. Per the Agreement, there is a maximum grant component of \$3,595,789. Debt service payments are as follows:

### Clean Water SRF Loan (Agreement 1)

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	105,619	68,433	174,053
2026	107,520	66,532	174,053
2027	109,456	64,597	174,053
2028	111,426	62,627	174,053
2029	113,432	60,621	174,053
2030-2034	598,529	271,734	870,263
2035-2039	654,372	215,892	870,263
2040-2044	715,424	154,840	870,263
2045-2049	782,172	88,091	870,263
2050-2052	503,909	18,249	522,158

### Water Recycling Fund Program Prop 1 Loan (Agreement 1)

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	31,689	20,532	52,221
2026	32,259	19,962	52,221
2027	32,840	19,381	52,221
2028	33,431	18,790	52,221
2029	34,033	18,188	52,221
2030-2034	179,577	81,529	261,106
2035-2039	196,332	64,774	261,106
2040-2044	214,649	46,457	261,106
2045-2049	234,676	26,430	261,106
2050-2052	151,188	5,475	156,664

## STATE REVOLVING FUND (SRF) LOAN AGREEMENT 2

On June 27, 2018, the District entered into a second construction installment sale agreement and grant (“2nd Agreement”) with the California State Water Resources Control Board for the construction of the RUWAP distribution system with a maximum amount of \$11,439,582 at an interest rate of 1.8% annum and a completion date of March 30, 2020. Due to the project’s bid process issues and construction timing issues, the State amended the completion date of the 2nd Agreement to March 30, 2023. Per the Agreement, there is a maximum grant component of \$3,698,779. The first debt service payment will be due March 30, 2024. Estimated debt service payments are as follows:

### SRF 120 Water Recycling (Agreement 2)

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	25,069	16,987	42,056
2026	25,521	16,535	42,056
2027	25,980	16,076	42,056
2028	26,448	15,608	42,056
2029	26,924	15,132	42,056
2030-2034	142,064	68,216	210,280
2035-2039	155,319	54,961	210,280
2040-2044	169,810	40,470	210,280
2045-2049	185,653	24,627	210,280
2050-2053	160,918	7,306	168,224

### SRF 120 Clean Water (Agreement 2)

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	121,819	82,543	204,362
2026	124,012	80,351	204,362
2027	126,244	78,118	204,362
2028	128,516	75,846	204,362
2029	130,830	73,533	204,362
2030-2034	690,332	331,480	1,021,812
2034-2039	754,739	267,073	1,021,812
2040-2044	825,155	196,656	1,021,812
2045-2049	902,141	119,670	1,021,812
2050-2053	781,948	35,501	817,449



## 2015 ENTERPRISE REFUNDING REVENUE BONDS

On June 30, 2015, the District issued 2015 Senior Lien Enterprise Revenue Refunding Bonds, Tax-Exempt Series A in the amount of \$29,840,000 and Federally Taxable Series B in the amount of \$1,115,000 (the “Bonds”). The Bonds were issued to refinance the District’s outstanding 2006 Certificates of Participation (COPs) which were issued for the purpose of financing improvements to the District’s water and wastewater systems and to refinance prior obligations. The Bonds, which closed on July 15, 2015, were an advance refunding of the 2006 COPs as the COPs were not callable until June 1, 2016. An escrow account, funded with treasury securities, was set up and used to pay the 2006 COPs. A portion of the 2006 COPs were utilized to refinance prior obligations on an advance basis. As a result, the Taxable Series B were required to refund a portion of the 2006 COPs. The true interest cost, which includes all annualized costs, is 3.712% for the Series A Bonds and 1.544% for the Series B Bonds. Debt service payments are as follows:

### 2015 Enterprise Refunding Revenue Bonds

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	1,235,000	1,014,900	2,249,900
2026	1,300,000	953,150	2,253,150
2027	1,365,000	888,150	2,253,150
2028	1,430,000	819,900	2,249,900
2029	1,500,000	748,400	2,248,400
2030-2033	6,775,000	2,226,600	9,001,600
2034-2037	8,000,000	1,001,963	9,001,963

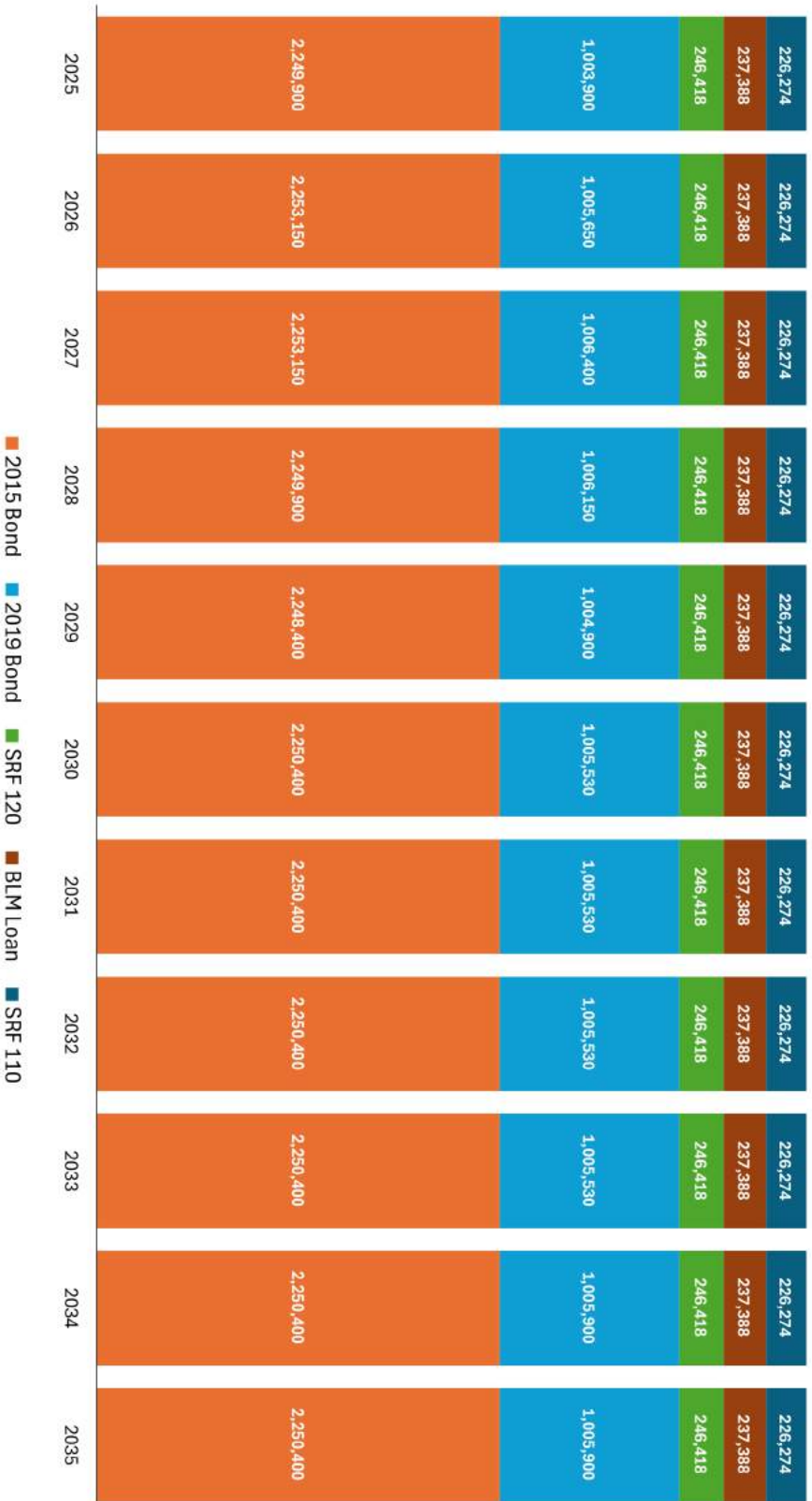
## 2019 ENTERPRISE REVENUE CERTIFICATES OF PARTICIPATION (COPS)

The District issued COPs worth \$17,725,000 on December 19, 2019, to fund necessary capital improvement projects such as pipeline improvements, booster pump replacements, and reservoir tank construction. Emergency generators were also acquired for key well sites, booster stations, and sewer pumping facilities to ensure they operate during power outages. The total cost, including all annualized expenses, amounts to 2.99% over thirty years. Below is the schedule of debt service payments:

### 2019 Enterprise Revenue Certificates of Participation (COPs)

Year	Principal (\$)	Interest (\$)	Total (\$)
2025	365,000	638,900	1,003,900
2026	385,000	620,650	1,005,650
2027	405,000	601,400	1,006,400
2028	425,000	581,150	1,006,150
2029	445,000	559,900	1,004,900
2030-2034	2,580,000	2,447,650	5,027,650
2035-2039	3,175,000	1,854,500	5,029,500
2040-2044	3,860,000	1,166,700	5,026,700
2045-2049	4,610,000	422,850	5,032,850

## Total Debt Service Payments in 10 Years (in USD \$)



Debt Service Coverage	Estimated Debt Service Coverage as of 06/30/2025 (\$)
<b>Gross Revenue</b>	
Water Sales	15,363,500
Sewer Sales	6,047,000
Recycled Water Sales	1,732,327
Developer Fees	770,000
Other Fees and Charges	990,000
Capacity Fee/Capital Surcharge	4,631,000
Interest	930,400
Other Revenue	939,234
<b>Total Gross Revenue</b>	<b>31,403,461</b>
<b>Operating Expenses</b>	
Salaries & Benefits	10,085,056
Department Expense	15,211,474
<b>Total Operating Expense</b>	<b>25,296,530</b>
<b>Net Available Revenue</b>	<b>6,106,931</b>
<b>Debt Service</b>	
2015 Series A Revenue Bond	2,249,900
2019 Certificate of Participation	1,003,900
Santa Cruz County Bank Loan	237,388
State Revolving Fund Loan -110	226,274
State Revolving Fund Loan -120	246,418
<b>Total Expenses</b>	<b>3,963,880</b>
Debt Coverage Ratio (%)	1.54
Min. Coverage Ratio For All Debt Service (%)	1.25



# DISTRICT INVESTMENTS

The District has an Investment Policy that prioritizes safeguarding the invested principal and accrued interest while producing an acceptable rate of return. Safety and liquidity are the primary considerations before making investments.

As of June 30, 2024, the District's total estimated investments amount to \$42,289,848. The bulk of these investments, totaling \$29,511,553, is held with Mechanics Bank and includes a checking account, two money market accounts, and three certificates of deposits with a duration of 6 months.

Another integral component of our investment strategy is the Local Agency Investment Fund (LAIF), which is part of the State's Pooled Money Investment Account (PMIA) and is managed by the California State Treasurer's Office. LAIF is a popular investment option among California's local public agencies because of its convenience, low cost, and its emphasis on safety by investing in U.S. Treasury securities and liquidity primarily in short-term securities. The District's estimated balance in LAIF as of June 30, 2024, is \$7,144,845.

In response to evolving market conditions and opportunities, the district has expanded its investment by allocating funds to California CLASS, known for its competitive high-interest rates and emphasis on minimizing market risk through diversified investments. The projected balance in California CLASS as of June 30, 2024, stands at \$5,633,451.

FY 24/25 - District Investments	Balance as of 06/30/2023	Projected Balance as of 06/30/2024
<b>Mechanics Bank</b>		
General Checking	23,305	4,362,301
Mechanics Bank Savings Account	8,453,933	12,726,178
Restricted Money Market (MMK)	1,109,020	1,159,880
Bldg. Removal Fund (MMK)	998,106	1,043,879
Certificate of Deposit	6,000,000	10,219,315
<b>PNC</b>		
General Checking	2,875	-
Certificate of Deposit	5,000,000	-
<b>California Pooled Investments</b>		
Local Agency Investment Fund (LAIF)	10,209,063	7,144,845
California Class	-	5,633,451
<b>Totals</b>	<b>31,796,303</b>	<b>42,289,848</b>

The Vector truck is an important vehicle asset in maintaining the District's water, recycled water and sewer lines.





# DISTRICT RESERVES

Adequate reserves ensure that the District will at all times have sufficient funding available to meet its operating, capital, and debt service cost obligations, together with the ability to fund future debt or capital obligations, as well as any unfunded mandates, including regulatory requirements.

MCWD maintains both restricted reserve funds and Board-designated reserve funds. Restricted reserve funds are comprised of proceeds from the sale of bonds, or any form of debt as governed by the corresponding financing documentation, and capacity charges. The District's restricted reserve funds include:

- a) RUWAP-110 Debt Reserve Fund
- b) RUWAP-120 Debt Reserve Fund
- c) Capacity Fee Reserve Fund
- d) Capital Replacement Reserve Fund
- e) Operating Reserve Fund

**RUWAP-110 Debt Reserve Fund.** This reserve fund was set up in March 2022 per the loan agreement with the State Revolving Fund which funded the construction of the recycled water transmission pipeline. The balance and earnings are to remain in the fund for the life of the loan and will be used to pay the final debt service payment of the loan in March 2052. The target level for this fund was predetermined by the loan agreement and is fully funded.

**RUWAP-120 Debt Reserve Fund.** This reserve fund was set up in March 2023 per the loan agreement with the State Revolving Fund which funded the construction of the recycled water distribution system. The balance and earnings are to remain in the fund for the life of the loan and will be used to pay the final debt service payment of the loan in March 2052. The target level for this fund was predetermined by the loan agreement and is fully funded.

**Capacity Fee Reserve Fund.** The monies in this fund are collected from developers and are restricted to pay for the new facilities necessary to deliver water and wastewater service to the newly developed property. The reserve fund is drawn upon as capital expenditures are made. The balance in this account fluctuates depending on the number and timing of development projects and therefore, no minimum or maximum target levels have been established.

**RUWAP - 110 Debt Reserve Fund**

	MW (\$)	MS (\$)	OW (\$)	OS (\$)	RW (\$)	GSA (\$)	TOTAL (\$)
<b>RUWAP - 110 Debt Reserve</b>							
Beginning Balance 6/30/24	-	-	-	-	226,274	-	226,274
Transfer In - From Capacity Fee Reserve	-	-	-	-	226,274	-	226,274
FY25 Debt Service Payment	-	-	-	-	(226,274)	-	(226,274)
<b>Estimated Ending Balance 6/30/25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>226,274</b>	<b>-</b>	<b>226,274</b>

**RUWAP - 120 Debt Reserve Fund**

	MW (\$)	MS (\$)	OW (\$)	OS (\$)	RW (\$)	GSA (\$)	TOTAL (\$)
<b>RUWAP - 120 Debt Reserve</b>							
Beginning Balance 6/30/24	-	-	-	-	246,419	-	246,419
Transfer from Capacity Fees Reserve	-	-	-	-	246,419	-	246,419
FY25 Debt Service Payment	-	-	-	-	(246,419)	-	(246,419)
<b>Estimated Ending Balance 6/30/25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>246,419</b>	<b>-</b>	<b>246,419</b>

**Capacity Fee Reserve Fund**

	MW (\$)	MS (\$)	OW (\$)	OS (\$)	RW (\$)	GSA (\$)	TOTAL (\$)
<b>Capacity Fee Reserve</b>							
Beginning Balance 6/30/24	611,523	(16,504)	6,311,542	3,630,696	6,783,839	-	17,321,096
FY25 Revenue - Capacity Fee/Cap. Surcharge	270,000	155,000	3,041,000	1,165,000	-	-	4,631,000
FY25 CIP Expenses	(2,741,000)	(2,090,000)	(5,717,000)	(123,000)	(223,000)	-	(10,894,000)
Transfer Out - To RUWAP Debt Service	-	-	-	-	(472,693)	-	(472,693)
Transfer Out - To Operating for Debt Service (2015 Bond)	(41,398)	(43,873)	(442,780)	(277,188)	-	-	(805,239)
Transfer Out - To Operating for Capacity Fee Buy-In	(93,042)	(116,188)	(1,576,759)	(195,371)	-	-	(1,981,359)
<b>Estimated Ending Balance 6/30/25</b>	<b>(1,993,917)</b>	<b>(2,111,565)</b>	<b>1,616,004</b>	<b>4,200,138</b>	<b>6,088,146</b>	<b>-</b>	<b>7,798,805</b>



**Capital Replacement Reserve Fund.** The Capital Replacement and Improvement Fund shall be used for the funding of the replacement of capital assets when they reach the end of their useful lives or improvements to any Component System. Each fiscal year, MCWD will strive to fund the Capital Replacement and Improvement Fund, based on the availability of funds. The target level shall be the most expensive asset to replace for each component system.

**Operating Reserve Fund.** The Operating Reserve Fund is used for unanticipated operating expenses and is designated to be utilized for current operations and to meet routine cash flow needs. This fund may be routinely utilized by staff to cover temporary cash flow deficiencies caused by (i) timing differences between revenue and expenses; (ii) unexpected decreases in revenues; or (iii) unexpected increases in expenses. The target levels for this Fund shall have a minimum balance equal to 150% of the District's currently budgeted total operating expenses excluding depreciation.

**Capital Replacement Reserve Fund**

Capital Replacement Reserve	MW (\$)	MS (\$)	OW (\$)	OS (\$)	RW (\$)	GSA (\$)	TOTAL (\$)
Beginning Balance 6/30/24	1,590,658	525,322	2,338,581	956,042	(2,929)	-	5,407,674
FY25 CIP Expense	-	-	(916,000)	(2,590,000)	(4,000)	-	(3,510,000)
FY25 Capital Equipment	(182,420)	(44,980)	(470,227)	(108,581)	(6,386)	-	(812,594)
Transfer In - From Operating Reserve	100,000	120,000	850,000	750,000	-	-	1,820,000
<b>Estimated Ending Balance 6/30/25</b>	<b>1,508,238</b>	<b>600,342</b>	<b>1,802,354</b>	<b>(992,539)</b>	<b>(13,315)</b>	<b>-</b>	<b>2,905,080</b>

**Operating Reserve Fund**

Operating Reserve	MW (\$)	MS (\$)	OW (\$)	OS (\$)	RW (\$)	GSA (\$)	TOTAL (\$)
Beginning Balance 6/30/24	10,633,467	4,470,044	(10,213,892)	14,457,643	(11,519,842)	821,618	8,649,038
FY25 Operating Revenue	5,772,343	1,840,340	12,206,993	4,983,653	1,969,132	2,099,959	28,872,420
FY25 Operating Expense	(6,313,321)	(1,463,123)	(12,380,785)	(3,356,455)	(2,227,739)	(1,331,300)	(27,072,723)
FY25 CIP Expense						(601,000)	(601,000)
FY25 Debt Service Expense	(225,967)	(107,469)	(752,620)	(345,134)	(284,050)		(1,715,240)
Transfer In - From Capacity Fee for Buy In Portion	93,042	116,188	1,576,759	195,371			1,981,359
Transfer In - From Capacity Fee for Debt Service (2015 Bond)	41,398	43,873	442,780	277,188			805,239
Transfer Out - To Capital Replacement Reserve	(100,000)	(120,000)	(850,000)	(750,000)			(1,820,000)
<b>Estimated Ending Balance 6/30/25</b>	<b>9,900,962</b>	<b>4,779,853</b>	<b>(9,970,766)</b>	<b>15,462,266</b>	<b>(12,062,499)</b>	<b>989,277</b>	<b>9,099,093</b>



**District Reserve Summary:**

Restricted Reserve Funds:		6/30/24 (\$)	6/30/25 (\$)	Target (\$)
1	Bond/Debt Reserve	472,693	472,693	472,693
2	Capacity Fee Reserve	17,321,096	7,798,805	7,798,805
<b>Total Restricted Reserves</b>		<b>17,793,789</b>	<b>8,271,498</b>	<b>8,271,498</b>
Designated Reserve Funds		6/30/24 (\$)	6/30/25 (\$)	Target (\$)
1	Capital Replacement Reserve	5,407,674	2,905,080	17,000,000
		Set aside for capital replacement when capital reaches its useful life; Target level based on the most expensive asset to replace per cost center.		
2	Rate Stabilization Reserve	Not Funded	Not Funded	2,314,282
		To assist in smoothing rates; should serve as a buffer should revenue estimates not meet projections; Target level is 10% of rate revenue.		
3	Operating Reserve	8,649,038	9,099,093	40,891,827
		To be used for unanticipated operating expense; designed for current operations to meet routine cash flow needs; Target is 150% of Operating Expense Budget.		
<b>Total Designated Reserves</b>		<b>14,056,712</b>	<b>12,004,173</b>	<b>60,206,109</b>



# FY 2025 STAFF POSITIONS

Job Title	Department	23/24 Positions	24/25 Positions	24/25 Approved Salary Range
General Manager	Administration	1	1	Contract
Director of Admin Services	Administration	1	1	Range T41
Human Resources/Risk Administrator	Administration	1	1	Range U32
Executive Assistant to GM/Board	Administration	1	1	Range T23
Accounting Supervisor	Administration	1	1	Range 31
District Analyst III	Administration	0	1	Range 25
Accountant	Administration	1	1	Range 21
Accounting Technician	Administration	2	2	Range 15
Customer Service/Billing Supervisor	Administration	1	1	Range 28
Customer Service/Billing Technician III	Administration	0	1	Range 15
Cust Service/Billing Technician I/II	Administration	5	4	Range 10
Meter Reader	Administration	2	2	Range 8
Water Conservation Specialist III	Conservation	1	1	Range 23
District Engineer	Engineering	1	1	Range T44
Senior Civil Engineer	Engineering	2	2	Range T33
Associate Engineer	Engineering	2	2	Range 21
Engineering Technician	Engineering	2	2	Range 15
Administrative Assistant	Engineering	1	1	Range 14
IT Administrator	Engineering	1	1	Range T29
O&M Manager	Oper & Maint	1	1	Range T37
O&M Supervisor	Oper & Maint	1	1	Range 30
O&M Coordinator	Oper & Maint	1	1	Range 18
Electrical/Mechanical Technician	Oper & Maint	1	1	Range 21
System Operator Lead	Oper & Maint	2	2	Range 23
System Operator II - Cross Conn. Control Specialist	Oper & Maint	1	1	Range 21
System Operator I/II	Oper & Maint	12	12	Range 20
Maintenance Worker	Oper & Maint	1	1	Range 15
Water Resources Manager	Water Resources	1	1	Range T34
Associate Engineer	Water Resources	1	1	Range T29
District Analyst I	Water Resources	1	1	Range 17
<b>Totals</b>		<b>49</b>	<b>50</b>	

# FY 2025 SALARY SCHEDULES

Marina Coast Water District Teamsters Unit (Management & Confidential) - Classification and Salary Schedule for FY2024/2025

Percentage between Ranges = 2.5%  
Percentage between Steps = 5.0%

7/1/2024

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	T20	102,085.31346	107,189.57913	112,549.05809	118,176.51099	124,085.33654	130,289.60337
		8,507.10945	8,932.46493	9,379.08817	9,848.04258	10,340.44471	10,857.46695
		3,926.35821	4,122.67612	4,328.80993	4,545.25042	4,772.51294	5,011.13859
		49.07948	51.53345	54.11012	56.81563	59.65641	62.63923
	T21	104,637.44629	109,869.31861	115,362.78454	121,130.92377	127,187.46995	133,546.84345
		8,719.78719	9,155.77655	9,613.56538	10,094.24365	10,598.95583	11,128.90362
		4,024.51717	4,225.74302	4,437.03017	4,658.88168	4,891.82577	5,136.41706
		50.30646	52.82179	55.46288	58.23602	61.14782	64.20521
	T22	107,253.38245	112,616.05157	118,246.85415	124,159.19686	130,367.15670	136,885.51454
		8,937.78187	9,384.67096	9,853.90451	10,346.59974	10,863.92973	11,407.12621
		4,125.13009	4,331.38660	4,547.95593	4,775.35373	5,014.12141	5,264.82748
		51.56413	54.14233	56.84945	59.69192	62.67652	65.81034
Executive Assistant to GM Board	T23	109,934.71701	115,431.45286	121,203.02551	127,263.17678	133,626.33562	140,307.65240
		9,161.22642	9,619.28774	10,100.25213	10,605.26473	11,135.52797	11,692.30437
		4,228.25835	4,439.67126	4,661.65483	4,894.73757	5,139.47445	5,396.44817
		52.85323	55.49589	58.27069	61.18422	64.24343	67.45560
	T24	112,683.08494	118,317.23918	124,233.10114	130,444.75620	136,966.99401	143,815.34371
		9,390.25708	9,859.76993	10,352.75843	10,870.39635	11,413.91617	11,984.61198
		4,333.96481	4,550.66305	4,778.19620	5,017.10601	5,267.96131	5,531.35937
		54.17456	56.88329	59.72745	62.71383	65.84952	69.14199
	T25	115,500.16206	121,275.17016	127,338.92867	133,705.87511	140,391.16886	147,410.72730
		9,625.01351	10,106.26418	10,611.57739	11,142.15626	11,699.26407	12,284.22728
		4,442.31393	4,664.42962	4,897.65110	5,142.53366	5,399.66034	5,669.64336
		55.52892	58.30537	61.22064	64.28167	67.49575	70.87054
	T26	118,387.66611	124,307.04942	130,522.40189	137,048.52198	143,900.94808	151,095.99549
		9,865.63884	10,358.92078	10,876.86682	11,420.71017	11,991.74567	12,591.33296
		4,553.37177	4,781.04036	5,020.09238	5,271.09700	5,534.65185	5,811.38444
		56.91715	59.76300	62.75115	65.88871	69.18315	72.64231

# FY 2025 SALARY SCHEDULES

**Marina Coast Water District Teamsters Unit (Management & Confidential) - Classification and Salary Schedule for FY2024/2025**

**Percentage between Ranges = 2.5%**  
**Percentage between Steps = 5.0%**

**7/1/2024**

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	T27	121,347.35777	127,414.72565	133,785.46194	140,474.73503	147,498.47179	154,873.39537
		10,112.27981	10,617.89380	11,148.78849	11,706.22792	12,291.53932	12,906.11628
		4,667.20607	4,900.56637	5,145.59469	5,402.87442	5,673.01815	5,956.66905
		58.34008	61.25708	64.31993	67.53593	70.91273	74.45836
Senior Project Manager	T28	124,381.04171	130,600.09380	137,130.09849	143,986.60341	151,185.93358	158,745.23026
		10,365.08681	10,883.34115	11,427.50821	11,998.88362	12,598.82780	13,228.76919
		4,783.88622	5,023.08053	5,274.23456	5,537.94628	5,814.84360	6,105.58578
		59.79858	62.78851	65.92793	69.22433	72.68554	76.31982
Associate Engineer	T29	127,490.56775	133,865.09614	140,558.35095	147,586.26849	154,965.58192	162,713.86102
IT Administrator		10,624.21398	11,155.42468	11,713.19591	12,298.85571	12,913.79849	13,559.48842
		4,903.48338	5,148.65754	5,406.09042	5,676.39494	5,960.21469	6,258.22542
		61.29354	64.35822	67.57613	70.95494	74.50268	78.22782
	T30	130,677.83195	137,211.72354	144,072.30972	151,275.92521	158,839.72147	166,781.70754
		10,889.81933	11,434.31030	12,006.02581	12,606.32710	13,236.64346	13,898.47563
		5,026.07046	5,277.37398	5,541.24268	5,818.30482	6,109.22006	6,414.68106
		62.82588	65.96717	69.26553	72.72881	76.36525	80.18351
	T31	133,944.77775	140,642.01663	147,674.11746	155,057.82334	162,810.71450	170,951.25023
		11,162.06481	11,720.16805	12,306.17646	12,921.48528	13,567.55954	14,245.93752
		5,151.72222	5,409.30833	5,679.77375	5,963.76244	6,261.95056	6,575.04809
		64.39653	67.61635	70.99717	74.54703	78.27438	82.18810
	T32	137,293.39719	144,158.06705	151,365.97040	158,934.26892	166,880.98237	175,225.03149
		11,441.11643	12,013.17225	12,613.83087	13,244.52241	13,906.74853	14,602.08596
		5,280.51528	5,544.54104	5,821.76809	6,112.85650	6,418.49932	6,739.42429
		66.00644	69.30676	72.77210	76.41071	80.23124	84.24280
Senior Civil Engineer	T33	140,725.73212	147,762.01872	155,150.11966	162,907.62564	171,053.00693	179,605.65727
		11,727.14434	12,313.50156	12,929.17664	13,575.63547	14,254.41724	14,967.13811
		5,412.52816	5,683.15457	5,967.31229	6,265.67791	6,578.96180	6,907.90990
		67.65660	71.03943	74.59140	78.32097	82.23702	86.34887

# FY 2025 SALARY SCHEDULES

**Marina Coast Water District Teamsters Unit (Management & Confidential) - Classification and Salary Schedule for FY2024/2025**

**Percentage between Ranges = 2.5%**  
**Percentage between Steps = 5.0%**

**7/1/2024**

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Water Resources Manager	T34	144,243.87542	151,456.06919	159,028.87265	166,980.31628	175,329.33210	184,095.79870
		12,020.32295	12,621.33910	13,252.40605	13,915.02636	14,610.77767	15,341.31656
		5,547.84136	5,825.23343	6,116.49510	6,422.31986	6,743.43585	7,080.60764
		69.34802	72.81542	76.45619	80.27900	84.29295	88.50760
	T35	147,849.97231	155,242.47092	163,004.59447	171,154.82419	179,712.56540	188,698.19367
		12,320.83103	12,936.87258	13,583.71621	14,262.90202	14,976.04712	15,724.84947
		5,686.53740	5,970.86427	6,269.40748	6,582.87785	6,912.02175	7,257.62283
		71.08172	74.63580	78.36759	82.28597	86.40027	90.72029
	T36	151,546.22161	159,123.53270	167,079.70933	175,433.69480	184,205.37954	193,415.64851
		12,628.85180	13,260.29439	13,923.30911	14,619.47457	15,350.44829	16,117.97071
		5,828.70083	6,120.13587	6,426.14267	6,747.44980	7,084.82229	7,439.06340
		72.85876	76.50170	80.32678	84.34312	88.56028	92.98829
O&M Manager	T37	155,334.87716	163,101.62101	171,256.70206	179,819.53717	188,810.51402	198,251.03973
		12,944.57310	13,591.80175	14,271.39184	14,984.96143	15,734.20950	16,520.91998
		5,974.41835	6,273.13927	6,586.79623	6,916.13604	7,261.94285	7,625.03999
		74.68023	78.41424	82.33495	86.45170	90.77429	95.31300
	T38	159,218.24908	167,179.16154	175,538.11962	184,315.02560	193,530.77688	203,207.31572
		13,268.18742	13,931.59679	14,628.17663	15,359.58547	16,127.56474	16,933.94298
		6,123.77881	6,429.96775	6,751.46614	7,089.03945	7,443.49142	7,815.66599
		76.54724	80.37460	84.39333	88.61299	93.04364	97.69582
	T39	163,198.70531	171,358.64058	179,926.57261	188,922.90124	198,369.04630	208,287.49861
		13,599.89211	14,279.88671	14,993.88105	15,743.57510	16,530.75386	17,357.29155
		6,276.87328	6,590.71695	6,920.25279	7,266.26543	7,629.57870	8,011.05764
		78.46092	82.38396	86.50316	90.82832	95.36973	100.13822
T40	167,278.67294	175,642.60659	184,424.73692	193,645.97377	203,328.27245	213,494.68608	
	13,939.88941	14,636.88388	15,368.72808	16,137.16448	16,944.02270	17,791.22384	
	6,433.79511	6,755.48487	7,093.25911	7,447.92207	7,820.31817	8,211.33408	
	80.42244	84.44356	88.66574	93.09903	97.75398	102.64168	

# FY 2025 SALARY SCHEDULES

**Marina Coast Water District Teamsters Unit (Management & Confidential) - Classification and Salary Schedule for FY2024/2025**

**Percentage between Ranges = 2.5%**  
**Percentage between Steps = 5.0%**

**7/1/2024**

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Director of Admin Svcs	T41	171,460.63977	180,033.67176	189,035.35534	198,487.12311	208,411.47927	218,832.05323
		14,288.38665	15,002.80598	15,752.94628	16,540.59359	17,367.62327	18,236.00444
		6,594.63999	6,924.37199	7,270.59059	7,634.12012	8,015.82613	8,416.61743
		82.43300	86.55465	90.88238	95.42650	100.19783	105.20772
	T42	175,747.15576	184,534.51355	193,761.23923	203,449.30119	213,621.76625	224,302.85456
		14,645.59631	15,377.87613	16,146.76994	16,954.10843	17,801.81385	18,691.90455
		6,759.50599	7,097.48129	7,452.35535	7,824.97312	8,216.22178	8,627.03287
		84.49382	88.71852	93.15444	97.81216	102.70277	107.83791
	T43	180,140.83466	189,147.87639	198,605.27021	208,535.53372	218,962.31040	229,910.42592
		15,011.73622	15,762.32303	16,550.43918	17,377.96114	18,246.85920	19,159.20216
		6,928.49364	7,274.91832	7,638.66424	8,020.59745	8,421.62732	8,842.70869
		86.60617	90.93648	95.48330	100.25747	105.27034	110.53386
District Engineer	T44	184,644.35552	193,876.57330	203,570.40196	213,748.92206	224,436.36816	235,658.18657
		15,387.02963	16,156.38111	16,964.20016	17,812.41017	18,703.03068	19,638.18221
		7,101.70598	7,456.79128	7,829.63084	8,221.11239	8,632.16801	9,063.77641
		88.77132	93.20989	97.87039	102.76390	107.90210	113.29721



# FY 2025 SALARY SCHEDULES

Percentage between Ranges = 2.5%

Percentage between Steps = 5.0%

## Marina Coast Water District Employees Association - Classification and Salary Schedule for FY2024/2025

7/1/24

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	1	57,557.54984	60,435.42733	63,457.19870	66,630.05863	69,961.56156	73,459.63964
		4,796.46249	5,036.28561	5,288.09989	5,552.50489	5,830.13013	6,121.63664
		2,213.75192	2,324.43951	2,440.66149	2,562.69456	2,690.82929	2,825.37076
		27.67190	29.05549	30.50827	32.03368	33.63537	35.31713
	2	58,996.48858	61,946.31301	65,043.62866	68,295.81010	71,710.60060	75,296.13063
		4,916.37405	5,162.19275	5,420.30239	5,691.31751	5,975.88338	6,274.67755
		2,269.09571	2,382.55050	2,501.67803	2,626.76193	2,758.10002	2,896.00502
		28.36370	29.78188	31.27098	32.83452	34.47625	36.20006
	3	60,471.40080	63,494.97084	66,669.71938	70,003.20535	73,503.36562	77,178.53390
		5,039.28340	5,291.24757	5,555.80995	5,833.60045	6,125.28047	6,431.54449
		2,325.82311	2,442.11426	2,564.21998	2,692.43098	2,827.05252	2,968.40515
		29.07279	30.52643	32.05275	33.65539	35.33816	37.10506
	4	61,983.18582	65,082.34511	68,336.46237	71,753.28548	75,340.94976	79,107.99725
		5,165.26548	5,423.52876	5,694.70520	5,979.44046	6,278.41248	6,592.33310
		2,383.96869	2,503.16712	2,628.32548	2,759.74175	2,897.72884	3,042.61528
		29.79961	31.28959	32.85407	34.49677	36.22161	38.03269
	5	63,532.76546	66,709.40374	70,044.87392	73,547.11762	77,224.47350	81,085.69718
		5,294.39712	5,559.11698	5,837.07283	6,128.92647	6,435.37279	6,757.14143
		2,443.56790	2,565.74630	2,694.03361	2,828.73529	2,970.17206	3,118.68066
		30.54460	32.07183	33.67542	35.35919	37.12715	38.98351
Customer Service/ Billing Technician I	6	65,121.08460	68,377.13883	71,795.99577	75,385.79556	79,155.08534	83,112.83961
		5,426.75705	5,698.09490	5,982.99965	6,282.14963	6,596.25711	6,926.06997
		2,504.65710	2,629.88996	2,761.38445	2,899.45368	3,044.42636	3,196.64768
		31.30821	32.87362	34.51731	36.24317	38.05533	39.95810
	7	66,749.11172	70,086.56730	73,590.89567	77,270.44045	81,133.96247	85,190.66060
		5,562.42598	5,840.54728	6,132.57464	6,439.20337	6,761.16354	7,099.22172
		2,567.27353	2,695.63720	2,830.41906	2,971.94002	3,120.53702	3,276.56387

# FY 2025 SALARY SCHEDULES

Percentage between Ranges = 2.5%

Percentage between Steps = 5.0%

## Marina Coast Water District Employees Association - Classification and Salary Schedule for FY2024/2025

7/1/24

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
		32.09092	33.69547	35.38024	37.14925	39.00671	40.95705
Maintenance Worker	8	68,417.83951	71,838.73148	75,430.66806	79,202.20146	83,162.31153	87,320.42711
Meter Reader		5,701.48663	5,986.56096	6,285.88900	6,600.18346	6,930.19263	7,276.70226
		2,631.45537	2,763.02813	2,901.17954	3,046.23852	3,198.55044	3,358.47797
		32.89319	34.53785	36.26474	38.07798	39.98188	41.98097
	9	70,128.28550	73,634.69977	77,316.43476	81,182.25650	85,241.36932	89,503.43779
		5,844.02379	6,136.22498	6,443.03623	6,765.18804	7,103.44744	7,458.61982
		2,697.24175	2,832.10384	2,973.70903	3,122.39448	3,278.51420	3,442.43991
		33.71552	35.40130	37.17136	39.02993	40.98143	43.03050
Customer Service/ Billing Technician II	10	71,881.49263	75,475.56727	79,249.34563	83,211.81291	87,372.40356	91,741.02373
		5,990.12439	6,289.63061	6,604.11214	6,934.31774	7,281.03363	7,645.08531
		2,764.67279	2,902.90643	3,048.05175	3,200.45434	3,360.47706	3,528.50091
		34.55841	36.28633	38.10065	40.00568	42.00596	44.10626
	11	73,678.52995	77,362.45645	81,230.57927	85,292.10823	89,556.71365	94,034.54933
		6,139.87750	6,446.87137	6,769.21494	7,107.67569	7,463.05947	7,836.21244
		2,833.78961	2,975.47909	3,124.25305	3,280.46570	3,444.48899	3,616.71344
		35.42237	37.19349	39.05316	41.00582	43.05611	45.20892
	12	75,520.49320	79,296.51786	83,261.34375	87,424.41094	91,795.63149	96,385.41306
		6,293.37443	6,608.04315	6,938.44531	7,285.36758	7,649.63596	8,032.11776
		2,904.63435	3,049.86607	3,202.35938	3,362.47734	3,530.60121	3,707.13127
		36.30793	38.12333	40.02949	42.03097	44.13252	46.33914
	13	77,408.50553	81,278.93081	85,342.87735	89,610.02121	94,090.52227	98,795.04839
		6,450.70879	6,773.24423	7,111.90645	7,467.50177	7,840.87686	8,232.92070
		2,977.25021	3,126.11272	3,282.41836	3,446.53928	3,618.86624	3,799.80955
		37.21563	39.07641	41.03023	43.08174	45.23583	47.49762
Administrative Assistant	14	79,343.71817	83,310.90408	87,476.44928	91,850.27174	96,442.78533	101,264.92460

# FY 2025 SALARY SCHEDULES

Percentage between Ranges = 2.5%

Percentage between Steps = 5.0%

**Marina Coast Water District Employees Association -  
Classification and Salary Schedule for FY2024/2025**

7/1/24

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
		6,611.97651	6,942.57534	7,289.70411	7,654.18931	8,036.89878	8,438.74372
		3,051.68147	3,204.26554	3,364.47882	3,532.70276	3,709.33790	3,894.80479
		38.14602	40.05332	42.05599	44.15878	46.36672	48.68506
Accounting Technician	15	81,327.31112	85,393.67668	89,663.36051	94,146.52854	98,853.85496	103,796.54771
Engineering Technician		6,777.27593	7,116.13972	7,471.94671	7,845.54404	8,237.82125	8,649.71231
Lead CS /Billing Tech		3,127.97350	3,284.37218	3,448.59079	3,621.02033	3,802.07134	3,992.17491
System Operator I		39.09967	41.05465	43.10738	45.26275	47.52589	49.90219
	16	83,360.49390	87,528.51859	91,904.94452	96,500.19175	101,325.20134	106,391.46140
		6,946.70782	7,294.04322	7,658.74538	8,041.68265	8,443.76678	8,865.95512
		3,206.17284	3,366.48148	3,534.80556	3,711.54584	3,897.12313	4,091.97928
		40.07716	42.08102	44.18507	46.39432	48.71404	51.14974
District Analyst I	17	85,444.50625	89,716.73156	94,202.56814	98,912.69654	103,858.33137	109,051.24794
		7,120.37552	7,476.39430	7,850.21401	8,242.72471	8,654.86095	9,087.60399
		3,286.32716	3,450.64352	3,623.17570	3,804.33448	3,994.55121	4,194.27877
		41.07909	43.13304	45.28970	47.55418	49.93189	52.42848
O&M Coordinator	18	87,580.61890	91,959.64985	96,557.63234	101,385.51396	106,454.78966	111,777.52914
		7,298.38491	7,663.30415	8,046.46936	8,448.79283	8,871.23247	9,314.79409
		3,368.48534	3,536.90961	3,713.75509	3,899.44284	4,094.41499	4,299.13574
		42.10607	44.21137	46.42194	48.74304	51.18019	53.73920
	19	89,770.13438	94,258.64109	98,971.57315	103,920.15181	109,116.15940	114,571.96737
		7,480.84453	7,854.88676	8,247.63110	8,660.01265	9,093.01328	9,547.66395
		3,452.69748	3,625.33235	3,806.59897	3,996.92892	4,196.77536	4,406.61413
		43.15872	45.31665	47.58249	49.96161	52.45969	55.08268
Project Manager I	20	92,014.38773	96,615.10712	101,445.86248	106,518.15560	111,844.06338	117,436.26655
System Operator II		7,667.86564	8,051.25893	8,453.82187	8,876.51297	9,320.33862	9,786.35555
		3,539.01491	3,715.96566	3,901.76394	4,096.85214	4,301.69475	4,516.77948
		44.23769	46.44957	48.77205	51.21065	53.77118	56.45974

# FY 2025 SALARY SCHEDULES

Percentage between Ranges = 2.5%

Percentage between Steps = 5.0%

**Marina Coast Water District Employees Association -  
Classification and Salary Schedule for FY2024/2025**

7/1/24

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Accountant	21	94,314.74743	99,030.48480	103,982.00904	109,181.10949	114,640.16497	120,372.17321
Assistant Engineer		7,859.56229	8,252.54040	8,665.16742	9,098.42579	9,553.34708	10,031.01443
Connection Control Specialist		3,627.49029	3,808.86480	3,999.30804	4,199.27344	4,409.23711	4,629.69897
District Analyst II		45.34363	47.61081	49.99135	52.49092	55.11546	57.87124
Electrical/Mechanical Technician System Operator II-Cross	22	96,672.61611	101,506.24692	106,581.55927	111,910.63723	117,506.16909	123,381.47754
		8,056.05134	8,458.85391	8,881.79661	9,325.88644	9,792.18076	10,281.78980
		3,718.17754	3,904.08642	4,099.29074	4,304.25528	4,519.46804	4,745.44144
		46.47722	48.80108	51.24113	53.80319	56.49335	59.31802
Lead Operator	23	99,089.43152	104,043.90309	109,246.09825	114,708.40316	120,443.82332	126,466.01448
Water Conservation Specialist III		8,257.45263	8,670.32526	9,103.84152	9,559.03360	10,036.98528	10,538.83454
		3,811.13198	4,001.68858	4,201.77301	4,411.86166	4,632.45474	4,864.07748
		47.63915	50.02111	52.52216	55.14827	57.90568	60.80097
	24	101,566.66730	106,645.00067	111,977.25070	117,576.11324	123,454.91890	129,627.66485
		8,463.88894	8,887.08339	9,331.43756	9,798.00944	10,287.90991	10,802.30540
		3,906.41028	4,101.73079	4,306.81733	4,522.15820	4,748.26611	4,985.67942
		48.83013	51.27163	53.83522	56.52698	59.35333	62.32099
District Analyst III	25	104,105.83399	109,311.12569	114,776.68197	120,515.51607	126,541.29187	132,868.35647
		8,675.48617	9,109.26047	9,564.72350	10,042.95967	10,545.10766	11,072.36304
		4,004.07054	4,204.27406	4,414.48777	4,635.21216	4,866.97276	5,110.32140
		50.05088	52.55343	55.18110	57.94015	60.83716	63.87902
Project Manager II	26	106,708.47984	112,043.90383	117,646.09902	123,528.40397	129,704.82417	136,190.06538
		8,892.37332	9,336.99199	9,803.84159	10,294.03366	10,808.73535	11,349.17211
		4,104.17230	4,309.38092	4,524.84996	4,751.09246	4,988.64708	5,238.07944
		51.30215	53.86726	56.56062	59.38866	62.35809	65.47599
	27	109,376.19183	114,845.00142	120,587.25150	126,616.61407	132,947.44477	139,594.81701

# FY 2025 SALARY SCHEDULES

Percentage between Ranges = 2.5%

Percentage between Steps = 5.0%

**Marina Coast Water District Employees Association -  
Classification and Salary Schedule for FY2024/2025**

7/1/24

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
		9,114.68265	9,570.41679	10,048.93762	10,551.38451	11,078.95373	11,632.90142
		4,206.77661	4,417.11544	4,637.97121	4,869.86977	5,113.36326	5,369.03142
		52.58471	55.21394	57.97464	60.87337	63.91704	67.11289
CS/Billing Supervisor	28	112,110.59663	117,716.12646	123,601.93278	129,782.02942	136,271.13089	143,084.68744
		9,342.54972	9,809.67721	10,300.16107	10,815.16912	11,355.92757	11,923.72395
		4,311.94602	4,527.54333	4,753.92049	4,991.61652	5,241.19734	5,503.25721
		53.89933	56.59429	59.42401	62.39521	65.51497	68.79072
Laboratory Supervisor	29	114,913.36154	120,659.02962	126,691.98110	133,026.58016	139,677.90917	146,661.80462
		9,576.11346	10,054.91914	10,557.66509	11,085.54835	11,639.82576	12,221.81705
		4,419.74467	4,640.73191	4,872.76850	5,116.40693	5,372.22728	5,640.83864
		55.24681	58.00915	60.90961	63.95509	67.15284	70.51048
O&M Supervisor	30	117,786.19558	123,675.50536	129,859.28063	136,352.24466	143,169.85689	150,328.34974
		9,815.51630	10,306.29211	10,821.60672	11,362.68706	11,930.82141	12,527.36248
		4,530.23829	4,756.75021	4,994.58772	5,244.31710	5,506.53296	5,781.85961
		56.62798	59.45938	62.43235	65.55396	68.83166	72.27325
Accounting Supervisor	31	120,730.85047	126,767.39300	133,105.76265	139,761.05078	146,749.10332	154,086.55848
		10,060.90421	10,563.94942	11,092.14689	11,646.75423	12,229.09194	12,840.54654
		4,643.49425	4,875.66896	5,119.45241	5,375.42503	5,644.19628	5,926.40610
		58.04368	60.94586	63.99316	67.19281	70.55245	74.08008
	32	123,749.12173	129,936.57782	136,433.40671	143,255.07705	150,417.83090	157,938.72245
		10,312.42681	10,828.04815	11,369.45056	11,937.92309	12,534.81924	13,161.56020
		4,759.58161	4,997.56069	5,247.43872	5,509.81066	5,785.30119	6,074.56625
		59.49477	62.46951	65.59298	68.87263	72.31626	75.93208
	33	126,842.84978	133,184.99227	139,844.24188	146,836.45397	154,178.27667	161,887.19051
		10,570.23748	11,098.74936	11,653.68682	12,236.37116	12,848.18972	13,490.59921
		4,878.57115	5,122.49970	5,378.62469	5,647.55592	5,929.93372	6,226.43040
		60.98214	64.03125	67.23281	70.59445	74.12417	77.83038

# FY 2025 SALARY SCHEDULES

Percentage between Ranges = 2.5%

Percentage between Steps = 5.0%

Marina Coast Water District Employees Association -  
Classification and Salary Schedule for FY2024/2025

7/1/24

CLASSIFICATION	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	34	130,013.92102	136,514.61707	143,340.34793	150,507.36532	158,032.73359	165,934.37027
		10,834.49342	11,376.21809	11,945.02899	12,542.28044	13,169.39447	13,827.86419
		5,000.53542	5,250.56220	5,513.09030	5,788.74482	6,078.18206	6,382.09116
		62.50669	65.63203	68.91363	72.35931	75.97728	79.77614





**MARINA COAST WATER DISTRICT  
& GROUNDWATER SUSTAINABILITY AGENCY**

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