



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## DIRECTORS

JAN SHRINER  
President

HERBERT CORTEZ  
Vice President

BRAD IMAMURA  
THOMAS P. MOORE  
GAIL MORTON

## Board of Directors Budget and Engineering Committee Meeting

Marina Coast Water District  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA  
and via Zoom Teleconference

August 1, 2023 at 5:30 p.m.

MCWD Committee members and staff will be attending the meeting in person. While the meeting is open to the public, the public may also attend via Zoom at the link provided below.

### Committee Members

Gail Morton  
Jan Shriner  
Herbert Cortez - Alternate

### **Agenda**

*This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.*

1. Call to Order/Roll Call
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the July 11, 2023 Meeting
4. Reserve Policy Update
5. Identify Agenda Items for the Next and Future Committee Meeting
6. Committee Member Comments
7. Adjournment

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Zoom access information:

<https://us02web.zoom.us/j/85683055939?pwd=c1E5T09NUkw0eWdhN1BnenR0NINSQT09>

To join via phone: 1-669-900-9128

Webinar ID: 856 8305 5939

Passcode: 304678



# Marina Coast Water District

## Draft Minutes Budget and Engineering Committee Meeting

July 11, 2023

### 1. Call to Order:

The July 11, 2023 Budget and Engineering Committee meeting was called to order at 4:36 p.m. by President Shriner. In attendance were:

- Committee members: President Shriner and Director Morton
- Staff: Remleh Scherzinger, Mary Lagasca, Garrett Haertel, and Paula Riso
- Public members: None

### 2. Public Comments on Any Item Not on the Agenda:

No comments were made.

### 3. Approve the Draft Minutes of the June 6, 2023 Meeting:

Director Morton made a motion to approve the minutes of June 6, 2023. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Morton, Shriner), 0-Noes, and 0-Absent.

### 4. End of Year Engineering Update:

Mr. Haertel introduced this item and gave a presentation on the End of Year Engineering Report for 2023. He reviewed the Key Performance Indicators and how that will help the engineering department make better progress. Mr. Haertel focused his presentation on three main areas: CIP Projects and Development Review and Inspections; Workforce Utilization; and, Process Improvements. He noted that there were 26 projects identified in the 2022/2023 budget, and they accounted for 32% of the budget, with 12 of the projects being completed. Mr. Haertel stated that engineering staff is generating metrics to track Development projects, and this will support the department's drive towards efficiency, and improve costing, fee rates, staff demands, and customer service. Discussion followed and the Committee made several suggestions to help clarify the presentation for the Board.

### 5. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger commented that the reserve policy would be discussed at a future meeting.

### 6. Committee Member Comments:

Director Morton thanked staff for their hard work and noted that this Committee looking at budget and engineering, was a valuable structure. President Shriner thanked staff for taking their time to present this thorough presentation.

### 7. Adjournment:

The meeting was adjourned at 6:02 p.m.